ECAS Minutes   Academic Senate

12-3-2003

2003-12-03 Minutes of the Executive Committee of the Academic Senate

University of Dayton. Academic Senate. Executive Committee

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UNIVERSITY OF DAYTON
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MINUTES OF THE EXECUTIVE COMMITTEE OF THE ACADEMIC SENATE

December 3, 2003 – 3:00 p.m. – 4:00 p.m. in St. Mary's 113B

PRESIDING: Joe Saliba

SENATORS PRESENT: Dandaneau, Eloe, Gauder, Gerla, Kocoloski, Morman, Partlow, Pestello, Rapp, Saliba, Yungblut

GUESTS PRESENT: Brecha, B.; Heard, L.; McCabe, S.; Untener, J.

1.   Opening Prayer: J. Saliba opened the meeting with a short prayer.

2.   Approval of ECAS Minutes for November 5, 2003: The November 5, 2003 minutes were approved as written.

3.   Announcements: No announcements.

4.   Old Business:
        Calendar Committee: Final Examination Week: S. Dandaneau reported that the Final Examination Week proposal has been rewritten and will be finalized to present to the Academic Senate at the December 12 meeting. The document entitled Diploma Exercises and Commencements was circulated to the committee. The Registrar agreed with the document. It will be presented to the Academic Senate on December 12. These items will be sent to all of the deans for their review.

5.   CIO Position – Fred Pestello: F. Pestello started his presentation by stating that it had come to his attention through the Faculty Board minutes that they are dissatisfied with the contents of the budget meeting that is sponsored by the Academic Senate and occurs in November of each year. The *FAC* would like to discuss this matter and come up with alternative ideas for this meeting. It was suggested that an informational meeting about the budget with the faculty receiving data before would be quite helpful. Questions from the faculty could be taken at the Academic Senate meeting.

F. Pestello announced that Dean E. Garten would be retiring at the end of June, 2004 to pursue his consulting work. The library faculty have met with F. Pestello and are split on how they would like to conduct the search, either internal or external. An external search will probably be done.

F. Pestello also announced that Tom Danford will be leaving his position as CIO of UDit and will remain Associate Provost for Special Projects. F. Pestello will be the Acting CIO with the help of T. Skill and J. Untener.

6.	New Business: *Global Lead – Lynnette Heard* – L. Heard gave an overview of Global Lead, a company who will work closely as a partner with the University to define a strategic approach to diversity and inclusion. The plan that will be devised should also help with attracting and retaining students and attracting and retaining faculty.

Student Evaluation of Faculty & NSSE – Joe Untener – J. Untener spoke about the National Survey of Student Engagement (NSSE). This survey will give the University a clear picture of how students are engaged in the academic process and at what level. Initially the survey would go to 1050 first year students and 1050 fourth year students; now this survey will be sent to all first year students with 30 hours or less. The average response rate is around 40%. In order to entice students to respond, incentives will be given. The first survey will be sent in February 2004.

Span and Computer Memory Space – Susan McCabe – S. McCabe reported that there is a large amount of spam (unwanted unsolicited email) that comes on campus and UDit does not stop it. Several things can be done to stop a majority of the span which could have the user put his/her address on a "do not call" list or subscribe to a "black" list. A hardware solution would be to set a program in place that allows the user to choose what he/she keeps or deletes, quarantine messages or reject them. ECAS is in favor of the software solution – Span Sentinel.
People are not deleting or archiving emails, therefore, the computer memory space is at capacity. The students do have a quota, faculty do not. Options or problems with cleaning out memory space are:
- o	Everyone will get a quota
- o	What do we do with the people who go over their quota?
- o	If a student a student is over their quota, what happens when a professor sends them a message; they will not receive it.
- o	Give everyone a time limit to clean out their mail.

S. McCabe was asked to send out emails to the faculty stating the problem and inserting a dialogue box into the email for responses. It was also suggested that the top five steps to get rid of span should be included in the email.

Academic Excellence – Sean Wilkinson – B. Brecha spoke in place of S. Wilkinson to explain some of the recommendations made by a committee charged to focus on academic excellence. Several points came out from their meetings:
- o	Academic excellence is not fully explained; it doesn't mean that the faculty will give students bigger workloads.
- o	A summer salary should be given to a qualified faculty member who can analyze the NSSE results.
- o	Have open dialogues on campus such as a faculty exchange series or Friday afternoon faculty discussions.
- o	Recommendation to fully fund full scholarships (four years) to two students.
- o	Increase LTC innovation grants.

7.   <u>Budget Requests for ELC</u>: Due to time constraints, this agenda item was not discussed.

8.   <u>Masters in Science in Math Education</u>: P. Eloe stated that the *Masters in Science in Math Education* has been shelved for now.

9.   <u>Agenda for December 12 Academic Senate Meeting</u>: Due to time constraints, this topic was not discussed. Agenda items will be emailed to J. Saliba and J. Rogatto from the ECAS committee.

Meeting adjourned at 4:25 p.m.

Respectfully submitted: Jane Rogatto