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## 2004-04-08 Minutes of the Executive Committee of the Academic Senate

University of Dayton. Academic Senate. Executive Committee

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UNIVERSITY OF DAYTON  
DAYTON, OHIO

MINUTES OF THE EXECUTIVE COMMITTEE OF THE ACADEMIC SENATE

April 8, 2004 – 1:30 – 2:30 p.m. in St. Mary's 113B

PRESIDING: John Rapp

SENATORS PRESENT: Anderson, Biers, Eloë, Gauder, Gerla, Hallinan, Kocoloski, Rapp, Saliba, Yungblut

1. Opening Prayer: J. Rapp recited a short prayer (Creighton University).
2. Approval of ECAS Minutes for March 25 2004: The March 25, 2004 minutes were approved as written.
3. Announcements:
  - a. The April faculty meeting will be on Friday, April 16 at 3:00 p.m. in the East Ballroom. The agenda will include the presentation of the two amendments that would change the Academic Senate Constitution. The faculty will have a chance to discuss these amendments at the meeting and a paper ballot will be sent to them following this meeting.
4. Old Business:
  1. Committee Reports:

*Calendar Committee*: The committee has not come to a conclusion yet about the start day, Monday or Wednesday, for future fall semesters. Student Services favors student orientation to begin on a Thursday and classes starting on Monday.

*Academic Policies Committee (APC)*: D. Biers reported that some of the faculty in the College have stated that they have not been adequately informed about the calendar issues. The Academic Senate has been asked to make a recommendation, and if they can not come to an agreement, then the Provost's Council will make recommendations. Since this issue is not legislative, it is not necessary to bring it before the Academic Senate, therefore, the ECAS passed a motion to recommend to the Provost's Council that classes in the 2005 fall semester start on Monday.

In regards to thematic clusters, APC will review whose responsibility it is to evaluate thematic clusters and APC will approve, if necessary, a review and revision of the overall general education policy including thematic clusters.

The committee did not discuss the revision concerning the graduation requirements to walk in the graduation ceremony.

*Faculty Affairs Committee (FAC)*: This committee will meet the week of April 12 to discuss the maternity policy.

*Student Academic Policies Committee (SAPC)*: The committee reviewed the policy for students who have more than two exams in a day. It was recommended that the policy remain as stated; faculty are encouraged to accommodate the students on an alternate day agreeable to both, and students can make a request at the last scheduled class meeting, but may not get, their exam time changed. This statement already appears in the Student Handbook and Composite, and should be added to the Bulletin as a guideline.

A proposal to change the evening class schedule to allow for more time, 10 or 15 minutes, between classes was brought before the ECAS. The committee made the motion and approved that no action was warranted at this time.

A proposal to change the evening final exam times from 75 minutes to 110 minutes to correspond with final exam day classes was also brought before the ECAS. The ECAS made a motion and approved to present this proposal to the Academic Senate at the April meeting.

2. *Academic Senate Committee on Excellence*: R. Brecha reported that the Academic Senate Committee on Excellence would like to define its relationship to the Academic Senate. They will report periodically of their progress.
5. New Business:
  3. *Thoughts on the Academic Senate*: S. Wilkinson wrote the ECAS/Academic Senate stating that he felt that faculty haven't been adequately notified or informed about issues before the Senate. Since it is difficult for the senators to get email addresses for all of their constituents, it has been recommended that:
    - The Academic Senate agenda be sent out to all faculty prior to the meetings – all meetings are open
    - Open a Quickplace so faculty can made comments and recommendations on issues
    - Remind the faculty that all minutes of committees and the Senate are posted on the Academic Senate web site
    - Remind the faculty who their senators are – and that they have more than one representative on the Senate
  - *Harassment Training*: D. Wright will be sending a document on Harassment Prevention Training for chairs.
  - *Confirmation of General Education Committee*: The following faculty were confirmed to be members of the General Education Committee:
    - John Korte – Social Science
    - Corinne Daprano – School of Education and Allied Professions
    - Ryan Shafer and Emily Nohner – Student Representatives

Meeting adjourned at 2:35 p.m.

Respectfully submitted: Jane Rogatto