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2004-11-18 Minutes of the Executive Committee of the Academic Senate

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APPROVED

UNIVERSITY OF DAYTON
DAYTON, OHIO

MINUTES OF THE EXECUTIVE COMMITTEE OF THE ACADEMIC SENATE

November 18, 2004 – 9:00 – 10:15 a.m. in St. Mary's 113B

PRESIDING: John Rapp

SENATORS PRESENT: Biers, Buchino, Dandaneau, Eloie, Gauder, Gerla, Hallinan, Rapp, Saliba, Yungblut

1. Opening Prayer: J. Rapp said a special prayer from *The Marianist Family Prayer Book*.
2. Roll Call:
3. Approval of ECAS Minutes for November 11, 2004: The November 11, 2004 minutes were approved as written.
4. Announcements:
 - a. J. Rapp shared the Fall 2004 preliminary ballot results of the Academic Senate elections with the ECAS. J. Wilson was asked to email this document to the members. The overall voting response was about the same as last year. It was announced that final electronic voting will be starting this morning and ending on Tuesday, November 23 at 5:00 p.m. The winners will be notified on Monday, November 29 and invited to attend the December 3 Senate meeting. The election for the part-time faculty representative will begin on Monday, November 22 through Wednesday, December 1. It was stated that the name of the second-highest vote getter needs to be kept in case the top candidate is unable to fulfill their duties.
5. Old Business:
 - o Standing Committee Reports:
 - Academic Policies Committee (APC)*: D. Biers stated that the commencement issue is scheduled for the Provost's Council on Tuesday, November 23, 2004. If there is no problem there, it will be decreed as policy.
 - Faculty Affairs Committee (FAC)*: H. Gerla said the student evaluations should not be used as the sole source of evaluating faculty. He will send the proposal to J. Wilson for presentation at the December 3 Academic Senate meeting.
 - Student Academic Policies Committee (SAPC)*: N. Buchino wants the time scheduled for evening classes to be on the agenda. Currently there are 5 minutes between classes. The committee is suggesting 10 minutes between classes rather than 15 minutes. It is difficult for students to travel between classes and does not allow adequate time for faculty members that have to set up electronic equipment. N. Buchino will email the

proposal to J. Wilson to be included with the December 3 Academic Senate agenda.

Calendar Committee: S. Dandaneau said the committee met after the October Senate meeting. They thought a few items could be implemented easily. If they are implemented for Fall 2005, approval must be granted at the December meeting. There is a proposal for 8:00 a.m. and 9:00 a.m. classes, and data has shown that there are not a lot of classes at these times. Juniors and Seniors have fewer classes on Fridays. Suggestions: encourage upper classes to be held on Fridays, hold required classes on Fridays, schedule earlier classes, and possibly move the common meeting time (3:00-5:00 p.m. Friday) to Monday from 3:00-4:15. This would require instituting Wednesday – Friday 3:00-4:15 time which many faculty would not find desirable. It was stated that there needs to be more discussion about these items. There needs to be more faculty feedback and engagement. J. Rapp suggested these items be discussed at the December meeting and then vote on them in February. It was suggested to propose it as a resolution instead of a proposal. S. Dandaneau will email the document to J. Wilson for distribution to the Academic Senate members.

6. New Business:

- *Request for alcohol coalition to endorse using class time for surveys* – J. Rapp stated that a request was received from the Alcohol Committee asking the ECAS to endorse conducting the alcohol survey during class time at 11:00 a.m. on a Wednesday. This was approved by the ECAS but it was stated that it needs to be clarified that the survey is being done in February. The faculty still has the right to say “no.”
- *Set agenda for December 3 Senate meeting* – J. Rapp stated that the three proposals should be discussed and voted on during the first hour of the meeting. J. Wilson will confirm with F. Pestello that his discussion regarding the Vision document can be moved to 4:00 p.m.
- *Remaining ECAS meetings* – J. Rapp said there may not be any more meetings in 2004 but he would inform the committee.

Meeting adjourned at 10:00 a.m.

Respectfully submitted: Judy Wilson