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2014-01-24 Minutes of the Executive Committee of the Academic Senate

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Approved
Minutes of the Executive Committee of the Academic Senate
January 24, 2014
SM113B, 9:30-10:45 AM

Present: Abdullah Alghafis, Phil Anloague, Linda Hartley, Emily Hicks, Carissa Krane, Terence Lau, Ed Mykytka, Carolyn Roecker Phelps, Dominic Sanfilippo

Absent: Paul Benson, Harry Gerla, Joseph Saliba

Guests: Jim Farrelly

Opening prayer/meditation: E. Hicks opened the meeting with a prayer.

Minutes: The minutes of the January 17, 2014 ECAS meeting were approved with corrections.

T. Lau asked who consults on proposals for new majors and who approves and could another unit block a new major in another unit. C. Phelps stated that the Academic Senate approves with the University President having ultimate approval. A unit could theoretically block another from offering a major with enough support from other units during an Academic Senate vote. The guidelines call for widespread consultation prior to a Senate vote so any concerns can be addressed early in the process.

Announcements:

- Next meeting - January 31, 2014, SM 113B, 9:30-10:45 AM
- V. Jain on sabbatical – John Loomis will be filling in for him this semester
- Will have sign up for opening prayer/meditation next week. D. Sanfilippo agreed to provide prayer at next week's meeting.
- D. Sanfilippo announced that due to scheduling conflicts, there will be one student rep on SAPC and 3 student reps on FAC this semester.

Reports

APC: E. Mykytka reported that the committee met last Friday. They will continue to discuss the "unified policy on everything" proposal at next Friday's meeting. They will also begin looking at the addition of undergraduate certificates, emphases, etc.

FAC: L. Hartley reported that the committee had not met since the last ECAS meeting. FAC's next meeting will be held on January 30th at noon. The committee will discuss the latest draft of the SET proposal.

SAPC: T. Lau reported that the committee had not met since the last ECAS meeting. The next meeting will be Monday, January 27th. The committee will discuss the latest draft of the SET proposal.

Old Business:

Proposal to Merge Leadership and International Business Majors into new Global Business Management

Major: C. Phelps stated that we did not decide what we are doing with this proposal. Are we ready to send it to the APC while SBA gathers additional consultation or do we wait for the requested feedback? P. Anloague moved and L. Hartley seconded that the proposal be moved into committee immediately with an explanation that additional consultation has been requested. The motion passed.

New Draft Proposal for a New Student Evaluation of Teaching Instrument and Delivery Method: L. Hartley asked in information about a review of the SET be included in the proposal document. General consensus was yes. C. Krane asked who performs the review and why. After much discussion, the following will be added to SET proposal:

At the completion of all two-year phase-in periods, all aspects of the SET will be reviewed by the Academic Senate. Thereafter, the Associate Provost for Academic Affairs and Learning Initiatives will initiate a review of the SET in conjunction with the Academic Senate at least every three years.

The last sentence of #3 in the Implementation section will be deleted.

L. Hartley will include the SET Committee report and substantive changes in an Appendix to the proposal document. She will send the revised draft back to the standing committees for a final review.

L. Hartley thanked everyone for their work. C. Phelps thanked L. Hartley for her hard work and leadership of the SET process.

The discussion about SET-related changes to the Faculty Handbook was postponed.

New Business:

Review of administrators: C. Phelps explained that the Faculty Handbook contains a section on the evaluation of administrators specifying a committee of administrators, faculty, and students be established to develop guidelines and procedures for the evaluation of administrators. According to a variety of campus sources, this committee has never been formed and no guidelines and procedures currently exist. C. Phelps believes that now is the appropriate time to discuss this issue and the Constitution of the Academic Senate supports the examination of such policies in our consultative role. P. Anloague stated that the School of Education and Health Sciences is currently discussing the issue. J. Farrelly stated that he did not think we should pursue this issue at all. C. Phelps stated that it is important for us to follow through on issues such as this one for our constituents. There was general consensus that ECAS should look into this issue further.

The discussion of the anti-discrimination/harassment policy was postponed until next week.

The meeting was adjourned at 10:50 A.M.

Respectfully submitted by Emily Hicks

Work in Progress

Task	Source	Previously assigned	To	Work due	Due
Consultation	ECAS	ECAS	ECAS	Open communication	ongoing
Department Processes	ECAS		APC	Proposal	
Intellectual properties			FAC	Proposal	
Instructional staff	Provost's		FAC		

titles	office				
Information Literacy			ECAS	Charge	
Change in Constitution	ECAS				
SET	ECAS		APC	Proposal	
SET	ECAS		FAC	Proposal	
SET	ECAS		SAPC	Proposal	
Tasks ongoing					
CAP Competency Committee oversight	Senate		APC	Hear monthly reports	
UNRC			ECAS	Hear monthly reports; Emily Hicks, chair	
Summer tuition	Faculty		SAPC	On hold until tuition model is further developed	