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2014-03-14 Minutes of the Executive Committee of the Academic Senate

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Approved
Minutes of the Executive Committee of the Academic Senate
March 14, 2014
SM113B, 9:30-10:45 AM

Present: Abdullah Alghafis, Phil Anloague, Paul Benson, Harry Gerla, Linda Hartley, Emily Hicks, Carissa Krane, Terence Lau, Carolyn Roecker Phelps, Joseph Saliba, Dominic Sanfilippo

Absent: Ed Mykytka

Guests: Jim Farrelly

Opening prayer/meditation: J. Farrelly opened the meeting with a prayer.

Minutes: The minutes of the February 28, 2014 ECAS meeting were approved with no corrections.

Announcements:

- Next meeting - March 21, 2014, SM 113B, 9:30-10:45 AM
- C. Phelps sent a letter on behalf of the Senate commending the grounds keepers for their hard work this winter.
- D. Sanfilippo announced that the SGA is offering conference grant funding. See the SGA site for more information.
- J. Farrelly announced that the Faculty Board is planning to request co-sponsorship for an April Faculty Association meeting on shared governance. Lunch will not be served.

Reports

APC: P. Anloague reported that the subcommittee working on a policy for undergraduate certificates has a working draft that will be reviewed by APC.

FAC: L. Hartley reported that the committee met yesterday to finish discussion of the nondiscrimination and anti-harassment policy. A list of concerns and recommendations will be sent to ECAS. There are implications for the standing faculty committees on grievances and academic freedom. A small group will review the by-laws of each committee in light of the new nondiscrimination and anti-harassment policy. The committee reviewed the new prohibited conduct policy and comments and concerns will be sent to ECAS. The research conduct policy from UDRI, the clinical faculty policy, and the forthcoming intellectual properties policy are still on the to-do list. P. Anloague stated that the School of Education and Health Sciences will be discussing the clinical faculty policy soon.

J. Farrelly commented that the bylaws of the standing faculty committees are not subject to Senate approval because they were created by the committees themselves.

SAPC: T. Lau reported that the committee met this morning (Friday, March 14th) with Debra Monk to learn more about the student review board process. The committee hopes to have the student-run businesses policy to the Senate for the April meeting. Flyer Enterprises will run a kiosk for students to sell physical goods on campus.

Discussion centered on whether a student caught for cheating could/should be allowed to retake the class and whether academic violations should go through the existing student review board process.

Deans' Council re: Research Professors: P. Benson reported that the council supported the 2002 definitions. Three important issues are 1) time limits 2) Have academic home and 3) Not discriminate between ranks. The Deans' Council recommends that the Senate take up the 2002 document.

The document will go back to the FAC. L. Hartley noted that one issue is the use the word "professor" that many people assume implies rank. L. Hartley wants to review the reasons why the recent changes were made.

Old Business:

Evaluation of administrators: C. Phelps announced that Dr. Curran plans to have a survey on climate and senior administration in academic units conducted by ModernThink in early April. C. Phelps will seek clarification about whether staff in academic units will be included.

A discussion of the February 28th draft policy for evaluation of administrators followed. E. Hicks stated that more flexibility is needed with the number of indirect employees surveyed. An effort to survey all should be seriously considered since modern survey technology facilitates working with large data sets. C. Krane suggested using the word "indirect" rather than the phrase "once-removed" in the draft. Any process should include adequate input about unit goals/processes, the system, the position, and the person's performance. The ability to "close the loop" via multiple mechanisms is also important.

The purpose of the evaluation process needs to be clarified. T. Lau questioned whether people are being asked to evaluate the administrator or have input into the evaluation. C. Phelps will edit the draft for discussion at a future ECAS meeting.

New Business:

Department of Physical Therapy Proposal: P. Anloague introduced the proposal to change the current Program of Physical Therapy to the Department of Physical Therapy. The proposal has been approved by the program and the School of Education and Health Sciences. Most other programs are at a department level. The program already functions as a de facto department. No additional resources or curricular changes are needed at this time. E. Hicks noted three minor edits to be corrected.

H. Gerla moved to send the proposal to the APC for review and L. Hartley seconded. The motion was approved.

Upcoming ELC meeting: The next ELC meeting is Tuesday, March 18, 2014, location TBD. Beth Keyes and Tom Burkhardt will be invited to the meeting to discuss the five year plan for UD facilities.

The meeting was adjourned at 11:10 A.M.

Respectfully submitted by Emily Hicks

Work in Progress

Task	Source	Previously assigned	To	Work due	Due
Consultation	ECAS	ECAS	ECAS	Open communication	ongoing
Instructional staff titles	Provost's office		FAC		
Information Literacy			ECAS	Charge	
Change in Constitution	ECAS				
Dismissal for academic dishonesty	SBA		SAPC		
Evaluation of administrators	Senator		ECAS		
Anti-discrimination policy	Legal		FAC, SAPC		
Student-run businesses	SBA	Ad hoc committee	SAPC		
Illegal, Dishonest, etc. Policy	HR		FAC		
Misconduct in Research and Scholarship Policy	UDRI		FAC		
Tasks ongoing					
CAP Competency Committee oversight	Senate		APC	Hear monthly reports	
UNRC			ECAS	Hear monthly reports; Emily Hicks, chair	
Summer tuition	Faculty		SAPC	On hold until tuition model is further developed	