

11-21-2014

## 2014-11-21 Minutes of the Executive Committee of the Academic Senate

University of Dayton. Academic Senate. Executive Committee

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Approved  
Minutes of the Executive Committee of the Academic Senate  
November 21, 2014  
SM113B, 9:00-10:30 AM

**Present:** Paul Benson, Erin Brown, Jim Dunne, Harry Gerla, Linda Hartley, Emily Hicks, Carissa Krane, Laura Leming Ed Mykytka, Kathy Webb

**Absent:** Phil Anloague, Dominique Yantko

**Guests:** Corinne Daprano (Faculty Board), Heidi Gauder (University Libraries)

**Opening prayer/meditation:** K. Webb opened the meeting with a prayer.

**Minutes:** The minutes of the November 14, 2014, ECAS meeting were approved with one correction.

**Announcements:**

- Next ECAS meeting is Friday, December 5, 2014, 9:00-10:30 am, St. Mary's 113B
- Next Academic Senate meeting is Friday, December 12, 2014, 3:00-5:00 pm, KU Ballroom
  - Agenda must be approved at next ECAS meeting on December 5<sup>th</sup>
- Next ELC meeting is Monday, December 15, 2014, 9:30-11:30 am, President's Suite, KU 316
  - Agenda items include the January Board of Trustees meeting and the ELC charter
- ECAS meetings next semester (Spring 2015) will continue to be Fridays, 9:00-10:30 am
  - H. Gerla has a conflict that he will try to move

**Reports from Committees:**

Academic Policies Committee: E. Mykytka reported that the APC had not met since the last ECAS meeting. At the next meeting, the committee will continue a discussion about the priorities that are used by the University's Calendar Committee in setting the academic calendar. Once discussion of the calendar priorities is completed, the APC will also review the responses received on the proposed policy on academic certificates. Responses received from the Graduate Leadership Council indicated that they would prefer that the graduate-only policy on certificates be maintained as is. E. Mykytka also reported that one unit has raised questions relating to the implications associated with admitting non-degree-seeking students to certificate programs at the undergraduate level. K. Webb stated that she thought the APC subcommittee that drafted the original policy was intentional in allowing for stand-alone certificates at the undergraduate level.

Faculty Affairs Committee: H. Gerla reported that the committee had not met since the last ECAS meeting. The language to reconcile the by-laws of the faculty hearing committees with the new university nondiscrimination and anti-harassment policy has been finalized. The recommendations will be ready for review at the December 5<sup>th</sup> ECAS meeting. H. Gerla reported that the recommendations made by the committee about the nondiscrimination and anti-harassment policy have been sent to David Sipusic.

Student Academic Policies Committee: L. Leming reported that the SAPC had not met since the last ECAS meeting. She will investigate whether or not the latest draft revisions to the Academic Honor Code have been sent to P. Benson or the Deans.

**New Business:**

Information literacy task force: H. Gauder provided a brief summary of the reasoning behind the establishment of an ad hoc committee on information literacy outlined in Senate DOC 2013-04 *Discontinuation of the University Graduation and General Competency Program and the Establishment of an Ad Hoc Committee on Information Literacy*. Excerpt from DOC 2013-04:

While student outcomes related to all four competency areas in the University General and Graduation Competency Program will continue to be embedded in the courses offered in the CAP and the degree programs at the University of Dayton, only the outcomes related to reading and writing, oral communication, and quantitative reasoning are clearly attached to particular required courses in the CAP....The creation of the [ad hoc committee] is intended to ensure that policies and procedures are established that foster an intentional strengthening and assessment of student outcomes related to information literacy.

K. Webb provided further rationale including results from a recent survey that found UD faculty feel many students are not prepared when it comes to information literacy. P. Benson stated that this is a good opportunity to work across Humanities Commons to establish information literacy outcomes. Currently, there is no systematic attempt to address information literacy; some majors, departments, faculty do more than others. It is important to remember that information literacy is not the sole responsibility of any one class or department; it should be addressed across the curriculum in a variety of ways. At this point, it is unclear whether any changes need to be made to the CAP document to address information literacy. C. Krane will draft a charge based on the documentation and conversation for ECAS to discuss. She thanked H. Gauder for her work on this matter.

SET timing change: Due to December 8<sup>th</sup> falling on a Monday, the SET release schedule will be adjusted by one day for Monday only classes to allow for in class SET administration. ECAS unanimously approved the motion to make this change.

Review of Administrators—President/VPs: C. Krane asked how the Senate could/should address the non-academic administrative positions. L. Leming stated that the ad hoc committee that looked at issues related to the review of administrators talked about using the Interim Provost's process as a model for others once it was in place. The first step is discussion with President Curran. P. Benson stated that faculty contracts are much more uniform than those of non-academic administrators and that the variation may make evaluation difficult to standardize. E. Hicks stated that we should not assume that no evaluation is currently being performed. Discussion of the motivation behind the resolutions and what the Senate's role should be as related to non-academic administrators ensued and several different ideas were discussed. C. Krane will summarize the suggested approach for the next meeting.

Report from APC/Calendar Committee: J. Dunne reported that he should have something substantive to discuss at the next ECAS meeting.

Academic Scheduling Task Force: L. Hartley reported that they had met with the Provost's Council and Council of Chairpersons and Program Directors (CCPD). A plan to communicate the recommended changes directly to faculty is in the works. Two issues have surfaced during the recent meetings: (1) a draft calendar with special classes like evening labs is needed, and (2) the possibility that evening graduate class schedules could be maintained with the current schedule. P. Benson noted that during a recent meeting with SGA leadership he found out that they were surprised to find out that one-third of undergraduate students had class in Fitz Hall. They had assumed that few students were impacted. There will be an update on the progress of this project at the December 12<sup>th</sup> Academic Senate meeting.

**Old Business:**

UNRC Update: E. Hicks reported that she had received one nomination for the College faculty rep to HRAC. The deadline has been extended until November 25, 2014.

The meeting was adjourned at 10:30 A.M.

Respectfully submitted by Emily Hicks

**Work in Progress**

<b>Task</b>	<b>Source</b>	<b>Previously assigned</b>	<b>To</b>	<b>Work due</b>	<b>Due</b>
Consultation	ECAS	ECAS	ECAS	Open communication	ongoing
Instructional staff titles	Provost's office		FAC		
Information Literacy			ECAS	Charge	
AS Constitution revision	ECAS		ECAS		
Dismissal for academic dishonesty	SBA	SAPC	Deans' Council		
Policy for academic certificate programs			APC		
Nondiscrimination & anti-harassment policy	Legal		FAC, SAPC	Comments/recommendations	
Review of Faculty Hearing Committees' by-laws	ECAS		FAC		
Academic scheduling task force	ECAS		ECAS	Report	12/15/14
Review ECAS/Senate representation on Elections Committee	ECAS		FAC		
Review ECAS/Senate representation on UNRC	ECAS		FAC		
<b>Tasks ongoing</b>					
CAP oversight	Senate		APC	Hear monthly reports	
UNRC			ECAS	Hear monthly reports	