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2015-01-16 Minutes of the Executive Committee of the Academic Senate

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Approved
Minutes of the Executive Committee of the Academic Senate
January 16, 2015
SM113B, 9:00-10:30 AM

Present: Phil Anloague, Jim Dunne, Harry Gerla, Linda Hartley, Emily Hicks, Carissa Krane, Laura Leming, Ed Mykytka, Dominic Sanfilippo

Absent: Paul Benson, Erin Brown, Kathy Webb

Guests: None

Opening prayer/meditation: D. Sanfilippo opened the meeting with a prayer.

Minutes: The minutes of the January 9, 2015, ECAS meeting were approved with one correction and two abstentions.

Announcements:

- Next ECAS meeting is Friday, January 23, 2015, 9:00-10:30 am, St. Mary's 113B
- Next ELC meeting is Wednesday, January 21, 2015, 3:00-4:30 pm, President's Suite, KU 316
 - Debrief from January Board of Trustees meeting
 - There are several schedule conflicts so discussion of the ELC document will be postponed until February meeting
- Welcome back to undergraduate student representative Dominic Sanfilippo who spent the Fall semester in England as a visiting research student at St. Catherine's College, Oxford University
- C. Krane announced that the School of Engineering sabbatical replacement for Jamie Ervin has been determined. If she receives confirmation today, she will announce the new Senator this afternoon.
- Bro. Tom Giardino, Executive Director of the Association of Marianist Universities, will attend the February 13th ECAS meeting for a 30 minute discussion. He is visiting the Academic Senates of all three Marianist universities.
- E. Hicks will announce to the Senate this afternoon a new HRAC task force exploring high deductible health care plan options

Reports from Committees:

Academic Policies Committee: E. Mykytka reviewed the presentation he will give at this afternoon's Academic Senate meeting about the upcoming faculty survey about academic calendar issues. He will be soliciting feedback about the questions from the Senators about the tradeoffs between more time at Christmas vs a week-long Spring Break. There is no distribution date set yet, but it will be very soon. L. Leming expressed concern about the possibility of having an intersession shorter than the most recent one due to calendar fluctuations. D. Sanfilippo asked if student feedback would also be useful. E. Mykytka said yes and that he had discussed the issue with the student representatives on the calendar committee. D. Sanfilippo will follow up with SGA. L. Hartley asked if the summer schedule was totally off the table. E. Mykytka and J. Dunne explained that further study would be needed for summer and that there were other issues about summer that should be addressed beyond the academic calendar. E.

Mykytka stated that the calendar committee considered the summer schedule to be a “fixed constraint” at this time. Other issues discussed included the value of piloting the survey, expected response rate, the importance of email subject line of the survey request email, and the intended recipients of the survey (full-time faculty and academic administrators).

The APC will meet at 2 pm on the second and fourth Fridays.

Faculty Affairs Committee: H. Gerla reported that a meeting time had not been determined yet. He will work with J. Esteppe to resolve.

Student Academic Policies Committee: C. Krane asked for clarification about where the revised policy on academic dishonesty should go next. After considerable discussion, it was decided that ECAS would recommend that the document be sent to the Deans and Associate Deans of units with undergraduate students with a request to disseminate to the chairs and program directors for feedback and a specific due date. L. Leming will communicate this to the SAP committee. The revised document will be a discussion item on the February 2015 Academic Senate meeting agenda. The committee will continue to meet on Mondays at 9 am as needed (usually every other week).

D. Sanfilippo requested that known committee meeting times be announced as soon as possible to facilitate student membership on the standing committees.

Old Business:

Academic Senate Task List/Priorities:

Academic Climate Survey and Response: C. Krane suggested a climate survey update from P. Benson in February or March. The climate survey is expected to be a topic of discussion at the joint faculty/Senate meeting on February 6th so it was decided that the follow up discussion should be at the Academic Senate meeting on February 20th.

Principle Characteristics of Marianist Administration: C. Krane stated that workshops and other meetings are in the works at the university level so the Academic Senate does not need to take an active role other than to advocate participation and to be a mechanism for communication. L. Leming noted that the Faculty Senate of St. Mary’s University had formally adopted the *Principle Characteristics* document. She agreed to give a brief overview of the document at this afternoon’s Academic Senate meeting.

ELC Charter/Bylaws: ECAS discussed the purpose of this document and discussed what to call the document because charter/bylaws did not seem appropriate. The group was created under the authority of the President and has a consultative role with the Academic Senate. Membership of the group was also discussed. C. Krane stated that members of the Faculty Board were not satisfied with their status as permanent guest attendees. H. Gerla will make revisions to the document based on recent conversations and feedback solicited online from ECAS members. The document will be discussed again during the February ELC meeting because several ECAS members will miss some or all of January’s ELC meeting due to scheduling conflicts. Once the document has been finalized by the ELC, then it will be brought to the Senate for discussion and consultation.

UNRC Membership Update: C. Krane announced that representatives from Engineering, the School of Education and Health Sciences, the Law School, or the Libraries are still needed. The issue of a member of ECAS being on the UNRC is yet to be resolved.

UNRC Follow-up to Presidential Search Nominees: Thank you emails from C. Krane and co-signed by E. Hicks as Chair of the UNRC will be sent to the 11 faculty not chosen for service on the Presidential Search Committee. C. Krane announced that there will be a website to facilitate communication and feedback with the campus community. C. Krane thanked everyone for their efforts with this search committee.

New Business:

None.

The meeting was adjourned at 10:35 A.M.

Respectfully submitted by Emily Hicks

Work in Progress

Task	Source	Previously assigned	To	Work due	Due
Consultation	ECAS	ECAS	ECAS	Open communication	ongoing
Instructional staff titles	Provost's office		FAC		
Information Literacy			ECAS	Charge	
AS Constitution revision	ECAS		ECAS		
Dismissal for academic dishonesty	SBA	SAPC	Deans' Council		
Policy for academic certificate programs			APC		
Nondiscrimination & anti-harassment policy	Legal		FAC, SAPC	Comments/recommendations	
Review of Faculty Hearing Committees' by-laws	ECAS		FAC		
Academic scheduling task force	ECAS		ECAS	Report	12/15/14
Review ECAS/Senate representation on	ECAS		FAC		

Elections Committee					
Review ECAS/Senate representation on UNRC	ECAS		FAC		
Tasks ongoing					
CAP oversight	Senate		APC	Hear monthly reports	
UNRC			ECAS	Hear monthly reports	