

2-6-2015

2015-02-06 Minutes of the Executive Committee of the Academic Senate

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University of Dayton. Academic Senate. Executive Committee, "2015-02-06 Minutes of the Executive Committee of the Academic Senate" (2015). *ECAS Minutes*. Paper 338.
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Approved
Minutes of the Executive Committee of the Academic Senate
February 6, 2015
SM113B, 9:00-10:30 AM

Present: Paul Benson, Jim Dunne, Harry Gerla, Emily Hicks, Carissa Krane, Laura Leming, Ed Mykytka, Dominic Sanfilippo

Absent: Phil Anloague, Erin Brown, Linda Hartley, Kathy Webb

Guests: Corinne Daprano (Faculty Board)

Opening prayer/meditation: E. Hicks opened the meeting with a prayer.

Minutes: The minutes of the January 30, 2015, ECAS meeting were approved with no corrections.

Announcements:

- Next ECAS meeting is Friday, February 13, 2015, 9:00-10:30 am, St. Mary's 113B
 - 9:05-9:40 am: Discussion with Bro. Tom Giardino—Please read materials on AMU Symposium Thematic Elements sent via email on 2/5/15
 - 10:15-11:15 am: Interview with Law School dean candidate
 - Approval of agenda for February 20th Academic Senate
- Joint Academic Senate/Faculty meeting on Friday, February 6, 2015, 3:00 pm KU Boll Theatre
 - C. Krane conveyed ECAS recommendations for discussion to Dr. Benson and Dr. Curran
- Next ELC meeting is Monday, February 16, 2015, 9:30-11:30 am, President's Suite, KU 316
 - ELC Principles of Organization draft document
 - Andy Horner, new VP for Finance (will be standing member of ELC). P. Benson confirmed that ELC meetings have been added to his calendar
 - Update on search process to fill vacant/interim administrative positions
- February 20th Academic Senate meeting tentative agenda:
 - Climate survey response and actions report (P. Benson)
 - Invitation extended to HR and Financial Aid to discuss tuition remission/tuition exchange and dependent children of employees policies

Reports from Committees:

Academic Policies Committee: E. Mykytka reported that the faculty survey about calendar issues was still delayed, but that it should go out next week. D. Sanfilippo reported that the related student survey will also go out next week. Inquiries were sent to the Deans of the academic units asking for feedback about the impact of the intersession duration on academic units this week. P. Benson stated that it needs to be made clear that the process for approving the calendar has not changed. The President still makes the final decision. The purpose of the surveys is to provide important feedback to the APC and the Calendar Committee.

The APC meets at 2 pm on the second and fourth Fridays.

Faculty Affairs Committee: H. Gerla reported that the committee will meet today at 11 am to discuss the documentation of the Elections Committee.

The FAC meets at 11:00 am on the first and third Fridays.

Student Academic Policies Committee: L. Leming reported that the committee had not met since the last ECAS meeting. J. McCombe continues to present the draft policy on academic dishonesty to various units in February. The committee will review the feedback and revise the draft with the goal of bringing the document to the full Senate in March.

The committee meets on Mondays at 9 am as needed.

Old Business:

UNRC Membership Update: E. Mykytka reported that the representative from Engineering will be Omer Bilgin, completing the committee membership.

Information Literacy Task Force: Heidi Gauder (Libraries), Chair, is in the process of finding a time for the task force to meet. Membership: Dominic Sanfilippo (SGA), Andy Slade (APC & English), Sawyer Hunley (CAP), Jon Hess (Communication), and Don Pair (College). John Weber (Engineering), Terence Lau (Business) and a yet-to-be named person from SEHS have been designated as their unit's point of contact/consultation and will be involved as appropriate.

New Business:

Statement on Research/Policy on Research: C. Krane explained that Fr. Jim Fitz had asked for ECAS feedback on an early draft of *A Statement on Conducted Research at the University of Dayton in Light of Our Catholic and Marianist Values* which will be a companion piece to the existing *Restrictions on Acceptance of Sponsored Research Policy*. ECAS members will review both documents in preparation for a conversation about the *Statement* document. ECAS will discuss and provide feedback over the next week. C. Krane will provide the ECAS feedback to Fr. Fitz and the Provost's Council prior to the next Council meeting where the document will also be discussed. The document will be revised after these discussions and the revised draft will be circulated for additional feedback/consultation. E. Mykytka suggested that a preamble be added to explain the purpose of the *Statement* document. P. Benson agreed and stated that it needs to be clear that the *Statement* document is not a policy.

Request for Faculty Member for Inclusion of Non-Christian Holy Days on the University Calendar: There was general agreement that increased awareness of holy days of other faiths would contribute to a more inclusive campus climate. It was noted that the university calendar does not include all Catholic holy days. ECAS recommended the following thoughts on how to proceed:

- 1.) As a practical tool, Google calendar has preset calendar entries for the major religious Jewish, Muslim, and Christian Holy Days. These presets can be activated on anyone's Google calendar to visually present a reminder of specific dates. It was recommended that the campus community be informed of this tool. This type of information could potentially be distributed through the Diversity Committee that Pat Donnelly Chairs, or through Campus Ministry.
- 2.) The "University Calendar" has many layers, and the "University Calendar" means something different to different constituents across campus. For some, it means University closure dates as determined by HR. For some it means the schedule of academic events. For some it means the University's administrative calendar. Therefore, ECAS felt that a discussion about how best

to effectively make religious Holy Day information available---which may not be through the University calendar mechanism---needs to take place.

3.) It was felt that raising awareness of the religious Holy Days that are celebrated by those in the UD community is an important first step. It was suggested that this topic be brought to the attention of Pat Donnelly/Diversity Committee, and Crystal Sullivan/Campus Ministry, who has been leading several interdenominational forums, discussions and events. A broader discussion related to religious Holy Days will help to foster the aims of "diversity and inclusion" and may help to contribute to improved academic climate. The ECAS also suggested that perhaps the Committee on Diversity and/or Campus Ministry could prepare a statement that encourages faculty/staff/students to make their supervisor/instructors aware of specific religious Holy Days that they celebrate, so that individual accommodations can be made when scheduling conflicts occur.

The meeting was adjourned at 10:20 A.M.

Respectfully submitted by Emily Hicks

Work in Progress

Task	Source	Previously assigned	To	Work due	Due
Instructional staff titles	Provost's office		FAC		
Academic Calendar Survey	Calendar Committee/APC	APC	ECAS	Survey and results	Feb 2015
Information Literacy	ECAS		Task Force	Initial report due to Senate	April 17, 2015
AS Constitution revision	ECAS		ECAS		
Dismissal for academic dishonesty	SBA	SAPC	Chairs/Program Directors		
Policy for academic certificate programs			APC		
Review ECAS/Senate representation on Elections Committee	ECAS		FAC		
Tasks ongoing					
Consultation	ECAS	ECAS	ECAS	Open communication	Ongoing
CAP oversight	Senate		APC	Hear reports as needed	
UNRC			ECAS	Hear reports as needed	