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## 2015-08-17 Meeting Notes of the Educational Leadership Council

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**Educational Leadership Council**  
**August 17, 2015**  
**10:30am-12:30pm, KU 316**

**Attendance:** Phil Anloague, Janet Bednarek, Paul Benson, Paul Bobrowski, Daniel Curran, Erin Dingle, E. James Dunne, Myrna Gabbe, Dennis Greene, Joseph Haus, Emily Hicks, Andrew Horner, Kevin Kelly, Fr. Joseph Kozar, Carissa Krane, Caroline Merithew, Leslie Picca Jason Pierce, Eddy Rojas, Andy Slade, Dori Spaulding, Andrew Strauss, Joseph Valenzano III, Kathleen Webb, Margaret Lisjak

Guest: Paul Vanderburgh, Associate Provost, Graduate Academic Affairs

**Strategic Initiatives in Graduate Academic Affairs** – Associate Provost Paul Vanderburgh provided an overview of enrollment trends in graduate education and enrollment challenges faced by some programs at UD. Unique to graduate academic affairs is its role of overseeing the graduate work in partnership with the academic units rather than ownership of any specific programs. Paul reviewed national trends in graduate education, provided information on UD and selected peers, addressed the strategic plan goals for graduate education, and discussed support provided by Graduate Academic Affairs for graduate students and faculty research. Discussion touched upon lessons learned from the Deltak initiative, new programs under development, and efforts to market graduate programs more effectively.

**Staff Recognition Processes** – A document regarding suggestions for staff recognition processes was prepared and will be submitted to the Vice President for Finance and Administrative Affairs and the Interim Vice President for Human Resources for follow up and discussion. An invitation will be sent to Troy Washington, Interim Vice President for Human Resources, to meet with ELC at the appropriate time.

**ELC Procedures and Logistics** – A sentence will be added to the procedures document noting that the executive assistant to the provost will send out the meeting agenda. In addition, a web presence for ELC will be created with a dual link between the President and Provost Offices.

Agenda items and topics may be forwarded for consideration to the President, Provost and Academic Senate President.

**Modern Think Climate Survey** – The Department of Education's Office of Civil Rights is requiring that another survey be administered by the Title IX coordinator in the fall of 2015 regarding harassment training and policies. This necessitates delaying the University's general campus climate survey, originally scheduled at this time, to the spring of 2016.

**Personnel Issues** – Updates were provided regarding several ongoing searches and interim positions in the University's senior administration.

**Other business?**

Update regarding Evaluation of Academic Administrators: The policy has been approved, and a tool for reappointment evaluations has been developed. This tool will be used for the upcoming fall evaluation of an administrator. UNRC has been asked to solicit names for membership to the Implementation Committee that will develop guidelines and procedures to accompany the policy on evaluation of academic administrators.

Respectfully submitted,  
*Margaret M. Lisjak*  
Executive Assistant to the Provost