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# Changes made to the 2014 Constitution of the Faculty Board incorporated into the 2017 Faculty Handbook

University of Dayton. Faculty Board

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The text fragments shown in red below are changes to the 2014 Constitution of the Faculty Board approved by the Faculty Board in 2015/2016 in response to a vote of the faculty that approved the inclusion of a full-time faculty member of the instructional staff on the Faculty Board. While the faculty did vote to include such a member, the specific text used to implement this decision in the Constitution of the Faculty Board was never formally approved by a faculty vote. However, the amended text shown below was incorporated into the Constitution of the Faculty Board on p. 145-150 of the August 2017 [Faculty Policy & Governance Handbook](#).

We are distributing this document at this time in the spirit of full disclosure. Furthermore in an upcoming ballot initiative faculty will vote on the question of whether or not to allow the representative of full-time, non-tenure track faculty to serve as an Officer of the Faculty Board. If two-thirds of the participating faculty vote to allow the representative of full-time, non-tenure track faculty to serve as an Officer of the Faculty Board, this change will be incorporated into the amended Constitution of the Faculty Board that includes the changes in red shown below. The additional change that would be engendered by approval of the upcoming ballot initiative is explicated in an accompanying document.

### 1. *Faculty Board Constitution*

The Faculty Board consists of **thirteen** elected faculty members who serve as the representative body of an association of all faculty with academic rank at the University of Dayton **and full-time faculty members of the instructional staff** on all matters of interest to faculty.

## CONSTITUTION OF THE FACULTY BOARD

### ARTICLE I: FUNCTIONS OF THE FACULTY BOARD (**13 members**)

To serve as the representative body of an association of all faculty with academic rank at the University of Dayton **and full-time faculty members of the instructional staff** on all matters of interest to faculty.

To serve as the voice of the faculty by:

Receiving suggestions, ideas and complaints from members of the faculty.  
Generating positions on pertinent issues and making these positions known to appropriate bodies, officers, and the University at large.

To keep the faculty informed through:

Written and oral communications  
Public announcements  
Meetings

Regular and special board meetings — The Faculty Board shall hold at least three regular board meetings during each of the first two terms.  
General association meetings — The Faculty Board shall convene at least one general association meeting during each school year.

## ARTICLE II: FACULTY AUTHORITY

Each faculty member has the right to attend meetings of the Faculty Board and to place items on its agenda.

The Chairperson of the Faculty Board is required to call a general association meeting upon receipt of the written petitions of at least 10 percent of the members of the Faculty Association.

## ARTICLE III: MEMBERSHIP ON THE FACULTY BOARD

The Faculty Board shall consist of **thirteen** members, elected as follows:

One each from the School of Business Administration, the School of Education and Allied Professions, the School of Engineering, the School of Law, and the Library.

Two from the Arts and Humanities. (Communication, English, History, Languages, Philosophy, Religious Studies, Performing and Visual Arts).

One from the Sciences. (Biology, Chemistry, Computer Science, Geology, Mathematics, and Physics).

One from the Social Sciences. (Criminal Justice; Military Science; Political Science; Psychology; and Sociology, Anthropology and Social Work).

Three at-large members.

**One full-time, non-tenured member of the instructional staff.**

All faculty with academic rank are eligible to serve **three-year terms** on the Board except that no member of the Board shall be an administrative official nor one who serves on the staffs of Deans. **The faculty member of the instructional staff is eligible to serve a one-year term on the Board.**

Questions of eligibility will be decided by the Committee on the Faculty Board for the first election and by the Faculty Board, thereafter.

The term of office shall be three years **for faculty with academic rank, and one-year for the faculty member of the instructional staff.**

## ARTICLE IV: ELECTIONS

a. The membership on the Board shall be divided into **four groups as defined below. Except in Year C, voting will be conducted only within the specific** units of the faculty having open positions in a given year. The pattern for election shall be:

Year A Sciences Law Arts & Humanities	Year B Education & Allied Professions Social Sciences	Year C At-large At-large	<b>Yearly Full-time Member of Instructional Staff</b>
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Engineering Library	Arts & Humanities Business Administration	
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b. If no faculty member of a given unit is willing to fill a particular position, the position shall be filled on an at-large basis with the entire faculty voting.

c. In the first election after adoption of these amendments, all twelve positions will be filled. The following year, those in Year A will be filled; then those in Year B; then those in Year C. Then the cycle continues.

All faculty with academic rank, except administrators, except Deans and members of their staffs, and except Department Chairpersons who do not teach class are eligible to vote for nomination and election of Board members **of ranked faculty for three year terms. Full-time faculty members of the instructional staff will vote for the representative from their numbers.**

Nominations:

In Years A and B, all eligible faculty from the units for which positions are to be filled shall be considered nominees unless they indicate an unwillingness to serve prior to the election.

In any at-large election, a nomination vote shall be conducted to nominate twice the number of eligible faculty members as there are positions to be filled. Department Chairpersons and Library department heads cannot be nominated for at-large positions.

The names of any nominees not wishing to stand for election shall be deleted and replaced by the nominees with the next highest vote count.

Elections:

In Years A and B, each **ranked** faculty member from the units for which positions are to be filled shall vote for only one nominee from his or her area. The nominee receiving the highest number of votes shall be named to the position. In the event of a tie, a flip of a coin shall be used to determine the winner.

In year C and any other at-large election, all eligible **ranked** faculty members shall vote for the number of nominees for which there are positions to be filled. The nominees receiving the highest number of votes shall be named to the position. In the event of a tie, a flip of a coin shall be used to determine the winner.

**Yearly full-time faculty members of the instructional staff will vote for their representative for a one-year term.**

Vacancies:

Any vacancy from groups A or B occurring between elections shall be filled by the faculty member from the same unit who received the highest number of votes, of those not currently serving on the Board, in the most recent election.

Any vacancy in an at-large position occurring between elections shall be filled by the faculty member who received the highest number of votes, of those not currently serving on the Board, in the most recent election for at-large positions.

**Any vacancy in Yearly elections shall be filled from the appropriate list of candidates from the most recent election.**

## ARTICLE V: OFFICERS

The officers of the Faculty Board shall be a Chairperson, a Vice Chairperson, and a Secretary **elected from the ranked faculty members of the Faculty Board.**

The officers shall be elected for a term of one year at a meeting of the Board held as soon as possible after the election of new members.

Duties:

The duties of the Chairperson shall include:

Presiding at meetings of the Board.

Selecting committee chairpersons and appointing members to committees.

Preparing, in collaboration with the Vice Chairperson and Secretary, the agenda for each regularly scheduled meeting.

The duties of the Vice Chairperson shall include presiding at meetings in the absence of the Chairperson.

The duties of the Secretary shall include the following:

Notifying all members of forthcoming meetings.

Keeping an accurate record of the transaction of business during the meetings.

Assuming the responsibilities of correspondence and maintaining appropriate files.

## ARTICLE VI: AMENDMENTS

This constitution may be amended by a two-thirds vote of the total faculty voting on the question.