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# Guide to the Dayton Bach Society records

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# **Guide to the Dayton Bach Society records, 1974-2002**

## **UASC.002**

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September 26, 2012

Describing Archives: A Content Standard

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## Summary Information

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<b>Repository</b>	University Archives and Special Collections
<b>Creator</b>	Dayton Bach Society
<b>Title</b>	Dayton Bach Society records
<b>Date [inclusive]</b>	1974-2002
<b>Extent</b>	36.0 Linear feet (59 boxes)
<b>Language</b>	English
<b>Abstract</b>	This collection contains administrative, publicity, and performance materials of the Dayton Bach Society, a highly regarded semi-professional chorus in Dayton, Ohio, founded by UD music professor Dr. Richard P. Benedum in 1974. The Dayton Bach Society dissolved in 2002.

### Preferred Citation

[Item title]. Dayton Bach Society records, 1974-2002. University Archives and Special Collections, University of Dayton Libraries, Dayton, Ohio.

## History of the Dayton Bach Society

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The Dayton Bach Society was a choral group founded in 1974 by Dr. Richard P. Benedum, then chair of the Music Department at the University of Dayton. The Society was named for the 18th century German composer, Johann Sebastian Bach. The chorus performed all of Bach's major oratorios and passions, in addition to a large number of his cantatas. More broadly, the chorus performed choral music from the medieval period to the present day.

The Dayton Bach Society performed five concerts each season, primarily at the Seventh-day Adventist Church in Kettering, Ohio, which has a magnificent pipe organ and a large chancel area to accommodate the chorus. Many of the Society's singers were professional musicians.

At the time of its establishment in 1974, the Dayton Bach Society was the only semi-professional choral group in the Dayton area. The Society disbanded in 2002 following the retirement of the music director, Dr. Richard Benedum.

Dr. Benedum has conducted the major oratorios and cantatas of Bach, as well as other major works from the seventeenth to the twentieth centuries. He is also an accomplished organ recitalist and church musician. He studied with John Hamilton at the University of Oregon, where he received his D.M.A. in organ performance. He also studied organ and conducting with Helmuth Rilling of Stuttgart, Germany, and musicology with Christoph Wolff of Harvard University. His research interests include compositional process in Bach's works, the meaning and pattern of articulation marks in Bach's autograph manuscripts, and the operas and early biographical studies of Mozart. Dr. Benedum is the alumni chair in the humanities and professor of music at the University of Dayton. He was chair of the Department of Music from 1980-1988 and again from 1996-2001.

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## Scope and Contents

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These records document the operations and performances of the Dayton Bach Society and its activity in the performing arts community of Dayton, Ohio in the late 20th century. The materials include meeting minutes, correspondence, financial and grant records, programs, news clippings, posters, and audio and video recordings, among others. The materials span the life of the Dayton Bach Society, 1974-2002.

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## Arrangement

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The Dayton Bach Society records are divided into seven series.

- Series 1: Administrative records
- Series 2: Financial records
- Series 3: Grants
- Series 4: Events and publicity
- Series 5: Correspondence
- Series 6: Audiovisual and electronic materials
- Series 7: Photographic and oversize materials

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## **Administrative Information**

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### **Publication Information**

University Archives and Special Collections, 1995

### **Revision Description**

Finding aid updated by David Brownell, 2011

### **Access to Materials**

The materials in this collection are open and accessible to the public for use in the University Archives and Special Collections reading room.

### **Copyright Notice**

The materials in this collection may be protected by copyright law (Title 17, U.S. Code). The materials are available for personal, educational, and scholarly use. It is the responsibility of the researcher to locate and obtain permission from the copyright owner or his or her heirs for any other use, such as reproduction and publication.

### **Acquisition Information**

The Dayton Bach Society records were donated by the founder, Dr. Richard P. Benedum. The first materials were received on 28 October 1991 and more followed in 1992. Additional materials were later donated by Barbara Lupp of the Dayton Bach Society in 2001 and 2002 and by Dr. Benedum in 2005.

### **Processing Information**

The processing of the materials in the original donation was completed on 17 August 1995. Additions to the collection were processed by Rachel DeHart in August 2008 and August 2010.

## Search Terms

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### Corporate Name(s)

- Dayton Bach Society

### Personal Name(s)

- Bach, Johann Sebastian, 1685-1750
- Benedum, Richard

### Subject(s)

- Choir (Musical group)
- Choirs (Music)
- Choral music
- Choral societies
- Choral societies--Ohio--Dayton
- Music

## Collection Inventory

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### Series 1: Administrative records, 1975-2002

#### Scope and Contents

Records pertaining to the governance and operations of the Society, including the meeting minutes and reports of the Board of Trustees and four main committees-Budget and Finance, Development, Marketing, and Nominations-among others. These board and committee records are mainly from the late 1980s and the 1990s. The series also contains the chorus' repertoire and membership lists, rental agreements, and season schedules and surveys. Miscellaneous folders contain some publicity materials, concert information, and correspondence. The files are in alphabetical order, except for two folders containing governing documents and dissolution records, which were placed in the first two folders of Box 1 due to their importance to the organization.

Box	Folder	
1	1	History and governing documents, 1986-1995
1	2	Dissolution, 2002
1	3	ACDA open rehearsal, 1994-1995
1	4	American Society of Composers, Authors, and Publishers, 1995-1996
1	5	American Society of Composers, Authors, and Publishers, 1996-1997
1	6	American Society of Composers, Authors, and Publishers, 1997-1998
1	7	American Society of Composers, Authors, and Publishers -- Concert report, 1993-1994
1	8	American Society of Composers, Authors, and Publishers -- Concert report, 1994-1995
1	9	American Society of Composers, Authors, and Publishers -- License, 1992-1993
1	10	American Society of Composers, Authors, and Publishers / Broadcast Music Inc., 2000-2001
1	11	American Society of Composers, Authors, and Publishers / Broadcast Music Inc., 2001-2002
58	1-2	Annual Report, 1991-1992
1	12	Annual Report, 1993-1994
1	13	Artistic Director contract, 1986-1990
1	14	Auditions, 1995-1996
1	15	Auditions, 1996-1997
1	16	Auditions, 1997-1998
1	17	Auditions, 1998-1999
1	18	Award Committee, 1994-1995
1	19	Benedum Fund, 1995



1	20	Better Business Bureau, 2001-2002
1	21	Board of Trustees, 1986-1987
1	22	Board of Trustees, 1989-1990
58	3-4	Board of Trustees, 1990-1991
1	23	Board of Trustees, 1991-1992
1	24	Board of Trustees, 1992-1993
1	25	Board of Trustees, 1993-1994
1	26	Board of Trustees, 1994-1995
1	27	Board of Trustees, 1995-1996
2	1	Board of Trustees, 1996-1997
2	2	Board of Trustees, 1997-1998
2	3	Board of Trustees, 1998-1999
2	4	Board of Trustees, 1999-2000
2	5	Board of Trustees, 2000-20001
2	6	Board of Trustees, 2001-2002
2	7	Board of Trustees -- Lists and structure, 1992-1998
2	8	Board of Trustees -- Meeting agendas, reports, and minutes, 1995-1999
3	1	Board of Trustees -- Meeting agendas, reports, and minutes, 1999-2002
3	2	Board of Trustees -- Meeting minutes, 1986-1998
3	3	Board of Trustees -- Meeting minutes, 1987-1988
3	4	Board of Trustees -- Meeting minutes, 1988
3	5	Board of Trustees -- Meeting minutes, 1988-1989
3	6	Board of Trustees -- Meeting minutes, 1989-1990
3	7	Board of Trustees -- Meeting minutes, 1990-1991
3	8	Board of Trustees -- Meeting minutes, 1991-1992
4	1	Board of Trustees -- Meeting minutes, 1992-1993
4	2	Board of Trustees -- Meeting minutes, 1993-1994
4	3	Board of Trustees -- Meeting minutes, 1994-1995
4	4	Board of Trustees -- Meeting minutes, 1995-1996
4	5	Board of Trustees -- Meeting minutes, 1996-1997
4	6	Board of Trustees -- Meeting minutes, 1997-1998
4	7	Board of Trustees -- Meeting minutes, 1998-1999
4	8	Board of Trustees -- Memos and letters, 1990-1991
5	1	Board of Trustees -- Memos and letters, 1992-1993
5	2	Board of Trustees -- Reports to the Board, 1992-1998
5	3	Board of Trustees -- Retreat, 1990-1991
5	4	Board of Trustees -- Retreat, 1991-1992
5	5	Board of Trustees -- Retreat, 1995-03-25

5	6	Broadcast Music Inc., 1994-1995
5	7	Broadcast Music Inc., 1995-1996
5	8	Broadcast Music Inc., 1996-1997
5	9	Broadcast Music Inc., 1997-1998
5	10	Broadcast Music Inc., 1998-1999
5	11	Budget and Finance Committee, 1990-1991
5	12	Budget and Finance Committee, 1991-1992
5	13	Budget and Finance Committee, 1992-1993
5	14	Budget and Finance Committee, 1993-1994
5	15	Budget and Finance Committee, 1994-1995
5	16	Budget and Finance Committee, 1995-1996
5	17	Budget and Finance Committee, 1996-1997
5	18	Business partners, [1994-1995]
5	19	Case Statement, 1999-2000
5	20	Case Statement, 2000-2001
5	21	Case Statement, 2001-2002
6	1	Catholic Church Cincinnati Archdiocese mailing labels, [1994-1995]
6	2	Census Report, [1997-1998]
6	3	Channel 16, 2001-2002
6	4	Chorus, 1991-1992
6	5	Chorus, 1992-1993
6	6	Chorus, 1993-1994
6	7	Chorus, 1994-1995
6	8	Chorus, 1995-1996
6	9	Chorus, 1996-1997
6	10	Chorus, 1997-1998
6	11	Chorus, 1998-1999
6	12	Chorus, 1999-2000
6	13	Chorus, 2000-2001
6	14	Chorus, 2001-2002
6	15	Chorus -- Handbook, 1995-1996
6	16	Chorus -- Handbook, 1996-1997
6	17	Chorus -- Handbooks, 1997-1999, 2001-2002
6	18	Chorus -- Members, 1975-1995
6	19	Chorus -- Survey report, 1991-1992
6	20	Chorus America, 1991-1992
7	1	Chorus America, 1993-1994
7	2	Chorus America, 1994

7	3	Chorus America, 1995-1996
7	4	Chorus America, 1997-1998
7	5	Chorus America, 2000-2001
7	6	Chorus America -- Regional Workshop, 1995-1996
7	7	Chorus America -- Summer Management Institute, 1995-1996
7	8	City of Dayton / Dayton Voice -- Culture Builds Community Award, 1996-1997
7	9	Clark Schaeffer Hackett organization assessment, 1995-1996
7	10	Computer, [1995]
7	11	Contracts -- Dayton Art Institute, Masonic Temple, 1991-1992
7	12	Cultural Action Plan, 1992-1993
7	13	Culture Works Opus Award, 1996-1997
7	14	Database, 1996-06-17
8	1-3	Database, 1997-06-17 (3 folders)
8	4	Database Information, 1994
8	5	Dayton Art Institute rental contract, 1992-12-06
8	6	Dayton Convention Center -- Function contract, 1993-1994
8	7	Dayton Convention Center -- Rental agreement, 1994
8	8	Dayton Public Radio, 2000-2001
8	9	Dayton Public Radio, 2001-2002
8	10	Demographics, 2001-2002
8	11	Development, 1996-1997
8	12	Development Committee, 1991-1994
8	13	Development Committee, 1993-1998
8	14	Development Committee, 1994-1995
8	15	Development Committee, 1995-1996
8	16	Development Committee, 1996-1997
9	1	Development ideas, 1998-1999
9	2	Early Music America, [1997-1998]
9	3	Early Music America, 2000-2001
9	4	Education Committee, 2000-2001
9	5	Equipment, 2001-2002
9	6	Executive Committee, 1992
9	7	Executive Committee, 2000-2001
9	8	Fact sheet, 1999-2000
9	9	Former DBS Managers (bios), 1998-1999
9	10	General Manager applicants, 1996-1997
9	11	General Manager contract, 1988-1990
9	12	General Manager Search Committee, 1991

9	13	General Manger position description, 1996
9	14	Guild, 2000-2001
9	15	Guild and 25th Anniversary Ideas, 1998-1999
9	16	Information Sheets, 1988-1989
9	17	Insurance, 2001-2002
10	1	Long Range Plan, 1997-1998
10	2	Long Range Plan, 2001-2002
10	3	Long Range Planning Committee, 1987-1997
10	4	Major Fund Support Documents, 2000-2001
10	5	Marketing Committee, 1986-1990
10	6	Marketing Committee, 1987-1996
10	7	Marketing Committee, 1987-1997
10	8	Marketing Committee, 1993-1994
10	9	Marketing Committee, 1994-1995
10	10	Marketing Committee, 1995-1996
10	11	Marketing Committee, 1996-1997
10	12	Marketing Committee, 1997-1998
10	13	Marketing Committee, 1998-1999
10	14	Marketing Committee, 1999-2000
10	15	Marketing Committee, 2000-2001
10	16	Marketing Survey, 1999-2000
10	17	Masonic Temple rental agreement, 1992-1993
10	18	Mead paper contributors, [1994-1995]
11	1	Miscellaneous, 1986-1987
11	2	Miscellaneous, 1987-1988
11	3	Miscellaneous, 1987-1994
11	4	Miscellaneous, 1988-1989
11	5	Miscellaneous, 1989-1990
11	6	Nominations Committee, 1993-1994
11	7	Nominations Committee, 1994-1995
11	8	Nominations Committee, 1995, 1998
11	9	Nominations Committee, 1995-1996
11	10	Nominations Committee, 1996-1997
11	11	Nominations Committee, 1996-1999
11	12	Nominations Committee, 1997-1998
11	13	Nominations Committee, 2000-2001
11	14	Personnel, 1995-1996
11	15	Phone-a-thon, 1992-1993

12	1	Pitney Bowes, [1997-1998]
12	2	Postage meter, [1994-1995]
12	3	Private Fund Committee, 2000-2001
12	4	Repertoire and performance log, [1996?]
12	5	Replacement search, 2000-2001
58	6	Season Information, 1994-1995
12	6	Season information, 1995-1996
12	7	Season information, 1996-1997
12	8	Season information, 1997-1998
12	9	Season information, 1998-1999
13	1	Season information, 1999-2000
13	2	Season information, 2001-2002
13	3	Season schedules, 1984-1985, 1990, 1993-1999
13	4	Singer agreements, 1989-1990
13	5	Staff, 2001-2002
13	6	Statistics and surveys, 2001-2002
13	7	Survey, 1987
13	8	Surveys and survey results, 1987-1999
13	9	University of Dayton Artist Series, 1995-1996
13	10	University of Dayton lease, 1999-2000
13	11	University of Dayton office, [1997-1998]
13	12	Victory (Victoria) Theatre rental agreements, 1982, 1984, 1990
13	13	Volunteers, 1994-1995
13	14	Volunteers, 1995-1996
13	15	Yearly Plan, 1994-1995
13	16	Youth Choir, 1989-1990
13	17	20th Anniversary Committee, 1994-1995

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## Series 2: Financial records, 1975-2002

### Scope and Contents

The financial records of the Society, including budgets and financial statements, donor and sponsor files, tax records, fundraising information, merchandise sales records, and the general ledgers. The bulk of the records is from the 1990s-2002.

Box	Folder	
14	1	Annual Fund, 1996-1997

14	2	Annual Fund (second mailing), 1996-1997
14	3	Annual Fund, 1997-1998
14	4	Annual Fund, 1998
14	5	Annual Fund meeting, 1999-2000
14	6	Audit, 1986-1987
14	7	Batch balances, 2000-2001
14	8	Batch balances, 2001-2002
14	9	Budget, 1986-1988
14	10	Budget, 1996-1997
14	11	Budget, 1997-1998
14	12	Budget, 1998-1999
14	13	Budget, 1999-2000
14	14	Budget, 2000-2001
14	15	Donor Perfect software, 1999-2000
15	1	Donors, 1992-1993
15	2	Donors, 1993-1994
15	3	Donors, 1994-1995
15	4	Donors, 1996-1997
16	1	Donors, 1997-1998
16	2	Donors, 1998-1999
16	3	Donors (EJLP), 1996-1997
16	4	Financial, 1986-1987
17	1	Financial ledgers, 1986-1988
17	2	Financial records, 1975-1990
17	3	Financial records, 1992-1994
17	4	Financial records, 1995-1998
17	5	Financial reports, 1987-1988
17	6	Financial reports, 1988-1989
17	7	Financial reports, 1989-1990
17	8	Financial reports, 1990-1991
17	9	Financial reports, 1991-1992
18	1	Financial reports, 1992-1993
18	2	Financial reports, 1993-1994
18	3	Financial reports, 1994-1995
18	4	Financial reports, 1996-1997
18	5	Financial reports, 1997-1998
18	6	Financial review, 1999
18	7	Financial review, 2001

19	1	Financial statements, 1987-1991
19	2	Financial statements, 1991-1994
19	3	Financial statements, 1994-1995
19	4	Financial statements, 1995-1996
19	5	Financial statements, 1995-2002
20	1	Financial statements, 1997-1998
20	2	Fundraising -- Entertainment Books, 1994
20	3	Fundraising -- Entertainment Books, 1999-2000
20	4	Fundraising -- Entertainment Books, 2000-2001
20	5	Fundraising letters / Donor levels, 1994-1995
58	9	Cash Ledger, 1978-1981
20	6	General ledger, 1995-1996
20	7	General ledger, 1998-1999
20	8	General ledger and checkbook Ledger, 1996-1997
21	1	General ledger and checkbook Ledger, 1997-1998
21	2	General ledger and checkbook ledger, 2000-2001
21	3	General ledger and checkbook ledger, 2001-2002
22	1	General ledger and checkbook ledger, 1999-2000
22	2	Group sales, 1999-2000
22	3	Matching gifts, 1999-2000
22	4	Martin & Co., Inc. CPA's Financial Review, 1997-1998
22	5	Merchandise sales, 1991-1992
22	6	Merchandise sales, 1992-1993
22	7	Merchandise sales, 1993-1994
22	8	Merchandise sales, 1994-1995
22	9	Merrill Lynch, 2000-2002
22	10	Merrill Lynch proposal, 2000-2001
22	11	Organ Fund donation / pledge forms, 1999-2000
22	12	Payroll taxes, 1990-1996
23	1	Payroll taxes, 1994-2002
23	2	Pledges, 2001-2002
23	3	Reimbursement, 1995-1996
23	4	Season subscriptions, 1988-1989
23	5	Smith Barney account profile, [1997-1998]
23	6	Sponsors, 1990-1991
23	7	Sponsors, 1992-1993
23	8	Sponsors, 1999-2000
23	9	Sponsors, 2000-2001

24	1-2	Sponsors, 2001-2002 (2 folders)
24	3	Sponsors -- Corporate, 1991-1992
24	4	Sponsors -- Potential, 1999-2000
24	5	Tax exempt status, 2001-2002
24	6	990 Forms, 1994-2001

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## Series 3: Grants, 1976-2002

### Scope and Contents

Files on grants and granting agencies, including applications, correspondence, and reports. The files are arranged alphabetically by the name of the granting organization. The grants cover operating expenses and special projects, including individual events and performances.

Box	Folder	
25	1	ArtsDayton, 1989-1990
25	2-3	Arts Dayton, 1990-1991 (2 folders)
25	4	ArtsDayton, 1991-1992
25	5	ArtsDayton -- Allocation, 1992-1993
25	6	ArtsDayton -- Board meeting, 1992-1993
25	7	ArtsDayton -- Projects grant, 1992-1993
25	8	ArtsDayton / Dayton Performing Arts Fund, 1989-1990
25	9	Culture Works, 1995-1998
25	10	Culture Works, 1995-1996
25	11	Culture Works, 1999-2000
25	12-13	Culture Works, 2000-2001 (2 folders)
25	14-15	Culture Works, 2001-2002 (2 folders)
26	1	Culture Works -- Community Action Proposal, 1999-2000
26	2	Culture Works -- Operating support, 1995-1996
26	3	Culture Works -- Operating support, 1996-1997
26	4	Culture Works -- Operating support, 1998-1999
26	5	Culture Works -- Passport, 1996-1997
26	6	Culture Works -- Passport, 1997-1998
26	7	Culture Works -- Special, 1995-1996
26	8	Culture Works / Montgomery County Arts and Culture District -- Operating support, 1998-1999
26	9	Culture Works / Montgomery County Regional Arts and Culture District -- Operating support, 1997-1998



27	1	Culture Works / Montgomery County Regional Arts and Culture District -- Special project grant, 1996-1997
27	2	Culture Works / Montgomery County Regional Arts and Culture District -- Special project grant, 1997-1998
27	3	Dayton Foundation, 1976-1991
27	4	Dayton Foundation, 1995-1996
27	5	Dayton Foundation, 1996-1997
27	6	Dayton Foundation -- Grant application, 1998-1999
27	7	Dayton Performing Arts Fund, 1986-1987
27	8	Dayton Performing Arts Fund, 1987-1988
27	9	Dayton Performing Arts Fund, 1988-1989
28	1	Dayton Performing Arts Fund -- Applications, 1982-1990
28	2	Dayton Performing Arts Fund -- Board, 1986-1987
28	3	Dayton Performing Arts Fund -- Board, 1987-1988
28	4	Dayton Performing Arts Fund -- Board, 1988-1989
28	5	Dayton Performing Arts Fund - Correspondence, reports, and regulations, 1984-1989
28	6	Dayton Performing Arts Fund -- Grant, 1987-1988
28	7	Dayton Performing Arts Fund -- Projects Pool grant request, 1987-1988
28	8	Dayton Power and Light, 1992-1993
28	9	Dayton Power and Light -- Project Sing proposal, 1992-1993, 1997
28	10	Fordham Foundation, 1995-1996
28	11	Fordham Foundation, 1996-1997
28	12	Grants, 1986-1987
28	13	Grants, 1987-1988
28	14	Grant proposals, 1988-1989
28	15	Grants Writing: Dayton Public Library, 1987, 1993
28	16	Great Lakes Arts Alliance / Arts Midwest (Meet the Composer), 1983-1990
29	1	Iddings Foundation, 1991-1992
29	2	Iddings Foundation, 1992-1993
29	3	Iddings Foundation, 1993-1994
29	4	Iddings Foundation, 1996-1997
29	5	Kettering Family Fund, 2000-2001
29	6	Miami Valley Arts Council, 1979-1991
29	7	Miami Valley Arts Council, 1990-1991
29	8	Miami Valley Arts Council, 1991-1992
29	9	Miami Valley Arts Council, 1992-1993
29	10	Miami Valley Arts Council -- Grant requests, 1987-1988
29	11	Miami Valley Arts Council -- Messiah Sing-In grant, 1986-1987

29	12	Miami Valley Cultural Alliance -- Cultural Associates, [1994-1995]
59	6	Miami Valley Cultural Alliance, 1993-1994
29	13	Miami Valley Cultural Alliance -- Operating Grant, 1994-1995
59	7	Miami Valley Cultural Alliance, 1994-1995
29	14	Miami Valley Cultural Alliance -- Special Project, 1993-1994
29	15	Miami Valley Cultural Alliance -- Special Project, 1994-1995
59	8	Miami Valley Cultural Alliance, 1994-1995
29	16	Miami Valley Cultural Alliance / ArtsDayton Allocation, 1993-1994
29	17	Montgomery County Arts and Culture District, 2001-2002
29	18	Montgomery County Arts and Culture District -- Exhibit proposal, 1999-2000
29	19	Montgomery County Arts and Culture District -- Final report, 1999-2000
30	1	Montgomery County Arts and Culture District -- Special Projects, 2000-2001
30	2-3	Montgomery County Regional Arts and Culture District, 1993 (2 folders)
30	4	Montgomery County Regional Arts and Culture District, 1994-1995
58	5	Montgomery County Regional Arts and Culture District, 1994-1995
30	5	National Endowment for the Arts -- Application, 1993-1994
30	6	National Endowment for the Arts, 1994
30	7	National Endowment for the Arts -- Application, 1994-1995
30	8	National Endowment for the Arts -- Music Program Application Guidelines, 1995
30	9	Ohio Arts Council, 1985-1986
30	10	Ohio Arts Council, 1988-1989
30	11	Ohio Arts Council, 1989-1990
30	12	Ohio Arts Council, 1990-1991
30	13	Ohio Arts Council, 1991-1992
30	14	Ohio Arts Council, 1992-1993
31	1	Ohio Arts Council, 1993-1994
31	2	Ohio Arts Council, 1994-1995
59	1	Ohio Arts Council, 1994-1995
31	3	Ohio Arts Council, 1999-2000
31	4	Ohio Arts Council, 2001-2002
31	5	Ohio Arts Council -- Applications, 1978-1990
31	6	Ohio Arts Council -- Applications, 1995-1997
32	1	Ohio Arts Council -- Arts in Education Initiatives, 1993-1994
59	3	Ohio Arts Council AIE Initiatives, 1993-1994
59	4	Ohio Arts Council AIE Initiatives, 1994-1995
32	2	Ohio Arts Council -- Arts In Education Project Sing, 1994-1995
32	3	Ohio Arts Council -- Arts In Education, 1995-1996
32	4	Ohio Arts Council -- Brochure Grant, 1986

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33	2	Ohio Arts Council -- Operating support, 1998-1999
33	3	Ohio Arts Council -- Performing Arts on Tour, 2000-2001
33	4	Ohio Arts Council -- Special Projects Grant, 2000-2001
33	5	Ohio Arts Council / Ohio Humanities Council, 1989-1990
33	6	Ohio Humanities Council, 1986-1997
33	7	Ohio Humanities Council, 1986-1987
33	8	Ohio Humanities Council, 1992-1993
33	9	Ohio Humanities Council, 1994-1995
33	10	Ohio Humanities Council, 1995-1996
34	1	Ohio Humanities Council, 1996-1997
34	2	Ohio Humanities Council, 1997-1998
34	3	Ohio Humanities Council, 1998-1999
34	4	Ohio Humanities Council, 1999-2000
34	5	Ohio Humanities Council, 2001-2002
34	6	Ohio Humanities Council -- Application, 2000-2001
34	7	Ohio Humanities Council -- Evaluations, [1994-1995]
35	1	Ohio Humanities Council -- Evaluations, 1996-1997
35	2	Ohio Humanities Council -- Evaluation forms, [1997-1998]
35	3	Ohio Humanities Council -- Report to the People of Ohio, 1994
35	4	Ohio Humanities Council -- Special project, 1993-1994
35	5	Ohio Humanities Council -- Surveys, 1995-1996
35	6	Ohio Joint Program: Arts and Humanities, [1990-1992]
35	7	Protector Fund application, [1997-1998]
35	8	Reynolds and Reynolds Foundation, 2001
35	9	Rosenthal Trust Fund, 1996-1997
35	10	Rosenthal Trust Fund, 1999-2000
35	11	Rotary Club Foundation proposal, 1998-1999
35	12-13	Share the Arts, [1997-1998] (2 folders)

35	14	Tait Foundation, 1992-1993
35	15	Tait Foundation, 1995-1996
35	16	Tait Foundation, 1998-1999
35	17	Tait Foundation, 2000-2001

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## Series 4: Events and publicity, 1974-2002

### Scope and Contents

Records pertaining to Society events, including planning materials, advertising, concert sponsorship, ticketing information, and programs. Publicity materials include brochures, newspaper clippings, fliers, press releases, and calendars and publications in which Society events are advertised. Concert files are arranged chronologically, but major events--Best of the Baroque, the Messiah Sing-In, Project Sing, and Sing the Season, among others--are filed alphabetically throughout the series.

Box	Folder	
36	1	Advertising, 2000-2001
36	2	Advertising information, 2001-2002
36	3	Arts Dayton at the Union, 1992
36	4	ArtsScape article / WGUC, 1987
36	5	Bach Cantatas and Concertos, 1999-05-15
36	6	Bach: St. John's Passion, [1997-1998]
36	7	Bachathon, 1994-1995
36	8	Bachathon, 1995-02-26
36	9	Benefit, 1998-01
36	10	Best of the Baroque, 1997-02-15
36	11	Best of the Baroque, 1998-02-01
36	12	Best of the Baroque, 1999-02-07
36	13	Best of the Baroque, 2000-02-20
36	14	Best of the Baroque, 2001-02-04
36	15	Best of the Baroque, 2002-02-17
36	16	Brahms: A German Requiem, [1997-1998]
37	1	Brochure, 1991-1992
37	2	Brochure, 1992-1993
37	3	Brochure, 1993-1994
37	4	Brochure, 1994-1995
37	5	Brochure, 1995-1996
37	6	Brochure, 1996-1997

37	7	Brochure, 1999-2000
37	8	Brochure, 2000-2001
37	9	Celebration Dayton, 1996
37	10	Channel 16 -- Culture Shock, 1986-1990
37	11	Complimentary ticket coupons, 1992-1993
37	12	Complimentary tickets / marketing, 1988-1989
58	12	Passion Concert, 1992-04-12
37	13	Concert, 1992-11-01
37	14	Concert, 1992-12-06
37	15	Concert, 1993-02-20
37	16	Concert, 1993-02-27, 1996-02-26
37	17	Concert, 1993-03-07
37	18	Concert, 1993-03-27
37	19	Concert, 1993-05-14, 1993-05-15
37	20-21	Concert, 1993-05-16 (2 folders)
37	22	Concert, 1993-10-17
37	23	Concert, 1993-12-03, 1993-12-05
37	24	Concert, 1994-10-08, 1994-10-09
37	25	Concert, 1994-10-30
37	26	Concert, 1994-12-04
37	27	Concert, 1995-04-09
37	28	Concert, 1995-05-07
37	29	Concert, 1995-10-29
37	30	Concert, 1995-12-03
37	31	Concert, 1996-02-24, 1996-02-25
37	32	Concert, 1996-03-17
37	33	Concert, 1996-05-05
37	34	Concert, 2000-03-18
37	35	Concert publicity, 1997-11-02
37	36	Concert publicity, 1998-02-01
37	37-38	Concert publicity, 1998-03-28, 1998-03-29 (2 folders)
37	39	Concert publicity, 1998-05-03
38	1	Concert reviews, 2000-2001
38	2	Concert workshop, 1992-1993
38	3	Choralfest, 1997-03-09
38	4	Chorus Reception RSVP, 1994-1995
38	5	Christmas Oratorio, 1996-10-27
38	6	Christmas Oratorio, 2001-11-04

38	7	Coffee Casual, 2000-01-07
38	8	Dayton Back Society anniversaries, 1994-1998, 2000
38	9	Dayton Philharmonic Orchestra programs, [1997-1998]
38	10	Discover Dayton, [1997-1998]
38	11	Discover Dayton, 2001-2002
38	12	Education, 1991-1992
38	13	Education, 1994-1995
38	14	Education -- Individual -- Richard Benedum, 1996-1997
39	1	Education -- Public relations and labels, 1995-1996
39	2	Elder Beerman caroling, 1995-1996
39	3	Elder Beerman caroling, 1999-2000
39	4	Flights of Imagination, 1999-02-06
39	5	Gala, 1995-05-06
39	6	Gala, 2000-2001
39	7	Gala -- Invitation lists, 1994-1995
39	8	Gala -- Patron table invitation letter, 2000-2001
39	9	Gala -- Program artwork, 2000-2001
39	10	Gala -- Reservations, 2000-2001
39	11	Gala -- RSVP, 1994-1995
39	12	Gift certificate, 1997-1998
39	13	Handel's Israel in Egypt, 1998-10-18
40	1	Happy Birthday, Dear Johann, 1999-03-21
40	2	Haydn and Mozart, 2001-05-05
40	3	Haydn: Mass in D minor, [1997-1998]
40	4	Leipzig trip, 1999-2000
40	5	Logos, [1994-1995]
40	6	Logos, 1999-2000
40	7	Logos / Program artwork, 2001-2002
40	8	Lorenz Messiah scores, 1993-1994
40	9	Magnificat, 2000-10-15
40	10	Mass in B minor, 2000-05-07
40	11	Mature Living Magazine advertisement, 2000-2001
40	12	Media faxes -- Holiday concert, [1997-12-14]
40	13	Messiah, Parts 2 and 3, 2001-05-06
40	14	Messiah advertising copies, 1993-1994
40	15	Messiah concert and preconcert lecture, 1992-11-29
40	16	Messiah publicity, [1994-1995]
40	17	Messiah Sing-In, 1987

41	1	Messiah Sing-In, 1993
41	2	Messiah Sing-In, 1994
41	3	Messiah Sing-In, 1994-12-11
41	4	Messiah Sing-In, 1995-1996
41	5	Messiah Sing-In, 1995-1996
41	6	Messiah Sing-In, 1996-12-15
41	7	Messiah Sing-In, 1997-11-30
41	8	Messiah Sing-In, 1998-11-29
41	9-10	Messiah Sing-In, 1999-11-28 (2 folders)
41	11-12	Messiah Sing-In, 2000-11-26
41	13	Messiah Sing-In, 2000-11-25
41	14	Messiah Sing-In -- Correspondence, 1980-1989
41	15	Messiah Sing-In -- Publicity, 1997-11-31
41	16	Messiah Sing-In -- Publicity and programs, 1980-1987
41	17	Messiah workshop, 1995-1996
41	18	Messiah workshop, 1996-1997
41	19	Mozart Festspiel, 1990-1991
41	20	Mozart Festspiel, 1991
41	21	Mozart's Mass in C Completion, 1990-1991
41	22	Muse Machine, 1999-2000
41	23	Muse Machine, 2000-2001
41	24	Music for Chorus and Brass, 2001-04-01
41	25	Newsletters, 1996-2001
41	26	Newspaper articles, 1990-1991
41	27	Newspaper clippings, 1974-1997
41	28	Performance postcards, 1996
41	29	Press releases, 1976-1996
41	30	Press releases, 1990-1991
41	31	Press releases, 1991-1992
41	32	Press releases, 1992-1993
41	33-34	Press releases, 1993-1994 (2 folders)
41	35-36	Press releases, 1994-1995
42	1-2	Press releases, 1995-1996 (2 folders)
42	3	Press releases and newsletters, 2000-2001
42	4	Program advertising, 1990-1991
42	5	Program advertising, 1992-1993
42	6	Program advertising, 1993-1994
42	7	Program advertising, [1994-1995]

42	8	Program advertising, 1995-1996
42	9	Program advertising, 1996-1997
42	10	Program advertising, 1997-1998
42	11	Program advertising, 1998-1999
42	12	Program advertising, 2000-2001
42	13	Program advertising, 2001-2002
43	1	Program advertising, 1999-2000
43	2	Program advertising contracts, 1991-1992
43	3	Program advertising contracts, 1992-1993
43	4	Program advertising contracts, 1993-1994
43	5	Program advertising contracts, 1994-1995
43	6	Program advertising contracts, 1995-1996
43	7	Program booklets, 2000-2001
43	8	Program information, 1999-2000
43	9	Program materials, 1996
43	10	Program sponsor package, [1994-1995]
43	11	Program sponsorship, 1990-1991
43	12	Program sponsorship, 1993-1994
43	13	Program sponsorship, 1994-1995
43	14	Program sponsorship, 1995-1996
43	15	Program sponsorship, 1996-1997
43	16	Program sponsorship, 1997-1998
43	17	Program sponsorship, 1998-1999
44	1	Programs, 1974-1975
44	2	Programs, 1975-1976
44	3	Programs, 1976-1977
44	4	Programs, 1977-1978
44	5	Programs, 1978-1979
44	6	Programs, 1979-1980
44	7	Programs, 1980-1981
44	8	Programs, 1981-1982
44	9	Programs, 1982-1983
44	10	Programs, 1983-1984
44	11	Programs, 1984-1985
44	12	Programs, 1985-1986
44	13	Programs, 1986-1987
44	14	Programs, 1987-1988
44	15	Programs, 1988-1989



44	16	Programs, 1989-1990
44	17	Programs, 1990-1991
58	11	Keynotes Program Guide, 1991-11
44	18	Programs, 1991-1992
45	1	Programs, 1992-1993
45	2	Programs, 1993-1994
45	3	Programs, 1994-1995
45	4	Programs, 1995-1996
45	5	Programs, 1996-1997
45	6	Programs, 1997-1998
45	7	Programs, 1998-1999
45	8	Programs, 1999-2000
45	9	Programs, 2000-2001
58	10	Keynotes Program Guide, March 2000
45	10	Programs, 2001-2002
46	1	Project Sing, 1992-1993
46	2	Project Sing, 1993-1994
46	3	Project Sing, [1994-1995]
46	4	Project Sing, 1995-1996
46	5	Project Sing, 1996-1997
46	6	Project Sing, 1997-1998
46	7	Project Sing, 1998-1999
46	8	Project Sing, 2000-2001
46	9	Project Sing -- Internship, [1994-1995]
46	10	Project Sing -- Messiah, 1993-1994
46	11	Project Sing -- Messiah, [1994-1995]
46	12	Project Sing -- OMEA, 1994-1995
46	13	Publicity -- Fliers, 1977-1998
46	14	Publicity, 1978-1998
46	15	Publicity, 1991-1992
46	16	Publicity, 1992-1993
58	7	Publicity, 1992-1993
46	17	Publicity, 1993-1994
46	18-19	Publicity, 1994-1995 (2 folders)
47	1	Publicity, 1994-1995
47	2-4	Publicity, 1995-1996 (3 folders)
47	5	Publicity, 1996-1997
47	6	Publicity, 1998-1999

47	7	Publicity, 1999-2000
47	8	Publicity, 2000-2001
47	9	Run Out Performances, 1996-1997
47	10	Schubert: Mass in A-flat, 1997-05-04
47	11	Season brochures, 1988-1996
47	12	Season brochure, 1997-1998
47	13	Season tickets, 1990-1991
47	14	Season tickets, 1991-1992
47	15	Season tickets, 1992-1993
47	16	Season tickets, 1993-1994
48	1	Season tickets, 1994-1995
48	2	Season tickets, 1995-1996
48	3	Season tickets, 1996-1997
48	4	Season tickets, 1997-1998
48	5	Season tickets, 1998-1999
48	6	Season tickets, 1999-2000
48	7	Season tickets, 2000-2001
48	8	Sing the Season, 1996-12-15
48	9	Sing the Season, 1997-12-14
48	10	Sing the Season, 1998-12-13
48	11	Sing the Season, 1999-12-11
48	12	Sing the Season, 2000-12-10
48	13	Sing the Season (Troy), 2000-12-10
48	14	Sing the Season, 2001-12-09
48	15	Sing the Season publicity, 1997-12-14
48	16	Sing the Season! script, undated
48	17	Single tickets, 1993-1994
48	18	Single tickets, 1994-1995
48	19	Single tickets, 1995-1996
48	20	Single tickets, 1996-1997
48	21	Single tickets, 1997-1998
48	22	St. John Passion in Cincinnati, [1997-1998]
49	1	Ticket order, 1993-1994
58	8	Ticket Order, 1994-1995
49	2	Ticket order form, 1986-2002
49	3	Ticket orders A-L, 2000-2001
49	4	Ticket orders M-X, 2000-2001
49	5	Ticket printing, 1991-1992

49	6	Ticket printing, 1992-1993
49	7	Ticket printing, 1995-1996
49	8	Ticket printing, 1996-1997
49	9	Ticket printing, 2001-2002
49	10	Ticket record, 1991-1992
49	11	Ticket record, 1992-1993
49	12	Ticket record, 1993-1994
49	13	Ticket record, 1994-1995
49	14	Ticket record, 1995-1996
49	15	Ticket record, 1996-1997
49	16	Ticket record, 1997-1998
49	17	Ticket sales, 1987-1988
49	18	Ticket sales, 2000-2001
49	19	Ticket sales, 2001-2002
49	20	Ticket sales by Wright State University, 1990-1992
49	21	Tickets, 1978-1980
49	22	University of Dayton 150th Anniversary Concert, 2000-2001
49	23	Vocal Arts Resource Network, 1999
49	24	WDPR-FM, 1995-1996
49	25	WDPR-FM and Cornet Communication broadcast / rebroadcast, [1994-1995]
49	26	WDPR-FM Broadcast, 1992-1993
49	27	WDPR-FM Keynotes advertising, 1991-1992
49	28	WDPR-FM Keynotes advertising, 1997-1998
49	29	WDPR-FM Keynotes advertising, 2000-2001
49	30	Webpage, 1996-1997
49	31	Webpage, 2000-2001
49	32	Webpage, 2001-2002
49	33	WGUC, 1995-1996
49	34	WGUC, 1997-1998
49	35	World AIDS Day, 1994
49	36	World AIDS Day, 1995
49	37	18th Annueal Messiah Sing-In brochures, [1997-1998]
49	38	20th Anniversary Chorus Reunion, 1994-1995
49	39	25th Anniversary, 1999-10-31

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## Series 5: Correspondence, 1974-2002

## Scope and Contents

Correspondence to and from the Society. Correspondence is arranged alphabetically by organization or individual, when available. Some miscellaneous correspondence is arranged chronologically, including general correspondence folders and folders containing letters with no letterhead.

Box	Folder	
49	40	American Bach Society, 2000-2001
49	41	Boone, Timothy to Ada Lee Correll, re: photographs, [1994-1995]
49	42	Christmas cards, 1999-2000
49	43	City of Dayton, 1980-1988
49	44	Clark, Schafer, Hackett, and Co., 1996-1997
49	45	Concert sponsorship renewal letters, 1997-1998
49	46	Correspondence, 1993-1994
49	47	Correspondence, [1994-1995]
49	48	Correspondence, 1995-1996
50	1	Correspondence, A-D, 1975-1997
50	2	Correspondence, E-L, 1975-1997
50	3	Correspondence, M-Z, 1975-1997
50	4	Dayton Bach Society letterhead, 1976-1987
50	5	Dayton Bach Society letterhead, 1988-1991
50	6	Dayton Bach Society letterhead, 1992-1997
50	7	Dayton Bach Society stationary, [1994-1995]
50	8	Dayton Power and Electric, 2000-2001
50	9	Denver Bach Society (Joyce Richardson), 2000
51	1	Downtown Dayton Partnership, [1992]
51	2	First Lutheran (Xenia), [1994]-09-25
51	3	Good Shepherd Evangelical Lutheran Church (Run-out Springfield), 1992-1993
51	4	Handwritten notes and short memos, 1975-1993
51	5	Legislator correspondence, 1992-1993
51	6	Mead Paper, 1995-1996
51	7	Meet the Composer - New Residency, 1996-1997
51	8	Muse Machine, 2000-2001
51	9	Muse Machine, 2001-2002
51	10	No letterhead, 1974-1977
51	11	No letterhead, 1978-1980
51	12	No letterhead, 1981-1985
51	13	No letterhead, 1986-1998
51	14	Seventh-day Adventist Church, 1977-1989
51	15	University of Dayton, 1974-1996

51	16	Victory (Victoria) Theatre, 1980-1991
51	17	WDPR, 2000-2001
51	18	WGUC, 2000-2001
51	19	Wright Patterson Air Force Base, 1992-1993

## **Series 6: Audiovisual and electronic materials, 1986-2001**

### **Scope and Contents**

Series contains audiotape and videotape recordings of concert performances and computer disks in various formats (5 inch floppy diskettes, compact discs, and Macintosh-formatted discs). The disks hold some of the programs and documents of the Society. Access to computer files may require special arrangements.

Box	
52	Audio recordings, 1991-1998, undated (74 audiocassette tapes)
53	Audio recordings, 1994-1997 (16 digital audio tapes)
54	Dayton Bach Society internet pictures, undated Macintosh-formatted discs
54	Electronic records, 2000-2001 (7 CDs)
54	Electronic records, 1986-1993, undated (15 5 1/4-inch disks)
54	Video recordings, 1991-12-01 (2 three-quarter inch U-matic and Betamax video tapes)
55	Video recordings, 1990-1997 (11 VHS tapes)

## **Series 7: Photographic and oversize materials, 1981-2001**

### **Scope and Contents**

Series contains photographs, negatives, slides, posters, and plaques. The photographs, negatives, and slides are not arranged within the box. Special events and season posters are stored in an 11"x17" box. Plaques and one framed cross-stitch are dedicated to Richard Benedum for his years of service to the Society. Also included is a plaque listing the Director's Circle award winners from 1994-2001.

Box	
56	Photos, negatives, and slides, 1981-1995
57	Plaques, posters, and framed materials, 1984-2001