Minutes of the CAP Competencies Committee (CAPCC)

Date: March 11, 2013 (as amended)
Location: LTC Forum

Present:
Don Pair                Joan Plungis
Fred Jenkins            Jennifer Creech
Juan Santamarina        Riad Alakkad
Kathryn Kinnucan-Welsch  Jim Dunne
Leno Pedrotti           Scott Schneider
Elizabeth Gustafson     Dominic Sanfilippo
Keri Brown-Kirschman    Jarred White
Sawyer Hunley

Absent:
Becki Lawhorn
John White

Guests:
Dan Fouke
John Inglis

Review/Approval of Prior Minutes:
Review of CAPCC Minutes for March 4, 2013
Move to approve: Elizabeth Gustafson, Second Motion: Dominic Sanfilippo
Vote: All in favor; minutes approved

REVIEW OF PHL 321, SEE 401, SEE 402
Chair announced intention to further discuss concerns relating to these three courses so that the proposers may complete the revisions for future approval by CAPCC.

Discussion:
- Course needs to clearly address the role of the Catholic Intellectual Tradition (CIT) in the courses in a manner clear to non-discipline faculty and students
- Specific language needed stating where it is pointed out in the class to the students that the content relates to CIT
- Specific reference needs to be made in relation to the manner in which course will build upon other CAP courses across disciplinary lines and academic units (section 4.6)
- Committee requests rewrite/revision of sections 2.1, 2.2, 4.2, 4.6 for all three courses and resubmission with hope that revised documents can be reviewed electronically and have vote taken as first part of a future review meeting
- Formatting corrections are needed in SEE 401 and 402 where components were not checked due to conversion from a Mac to PC format
- Committee communicated that these courses are very good, but that these revisions are necessary due to the courses being some of the first approved for CAP by the committee and will serve as role models for future courses coming through the committee; committee greatly appreciates the efforts of the proposers
• We hope that what we have suggested is not simply a cut and paste exercise, but that, for example, the course designs will build on the CIT and truly are focused on accomplishing the CAP SLOs listed.

Note: A fire alarm and building evacuation resulted in an interruption to the meeting and after which not all committee members returned. No vote was taken, however, the remaining committee members concurred that the above revisions should be made and submitted electronically.

Other discussion:
• Committee should perhaps consider an amendment to procedures allowing for minor revisions to move forward for approval without an additional two-week review by all faculty.

Next Meeting: Monday, March 18, 2013, 3:00PM