Minutes of the CAP Competencies Committee (CAPCC)

Date: October 22, 2012
Location: LTC Forum

Present:
Don Pair
Juan Santamarina
Jim Dunne
Kathryn Kinnucan-Welsch
Fred Jenkins
Elizabeth Gustafson
Jennifer Creech
Joan Plungis
Leno Pedrottii
John White
Riad Alakkad
Scott Schneider
Sawyer Hunley
Jarred White, SGA
Dominic Sanfilippo, SGA

Absent:
Becki Lawhorn
Leslie Picca

Announcements:
None.

Meeting Minutes:

Approval of Prior Minutes:
Will review at next meeting.

CourseLeaf
Jennifer - no update until late today

Course Evaluation Rubrics
Sawyer discussed the draft course rubric/evaluation document that she created then a comparison was made between Sawyer’s document and the document which Juan created.

- Leno – recommends using exact wording from the CAP document; include the full text of the document in the form as a reference point
- Don – might be of benefit to share the rubric with faculty so they know how the courses will be evaluated
- Last point in each of the humanities commons wording on Juan’s should be included/leave
- John – course approval is for course but not the individual sections – has there been communication amongst the faculty? Needs to be communicated that each section will need to have approval; sharing the evaluation criteria will be helpful
  - Could take a sub-group of this committee to meet w/ the committees in the professional schools to present and help them understand the process; John willing to assist
- Katie – could committee split the components and work on them for the next meeting?
- Juan included the SLOs in his document where there was potential for more than one component.
Fred – looking at the document – “courses will be considered collectively” to address Catholic Intellectual Tradition...could be difficult

Don – Humanities chairs have made sure that all SLOs are covered in all

For next meeting:
Committee members will divide and merge the two documents for the areas, as follows:

Katie – Diversity & Social Justice, Practical Ethical Action
Leno – Science & Math
Joan – Advanced Religion
John – Inquiry, Integrative
Don – all Humanities Commons
Fred – will not be here
Scott – Faith Traditions, Arts
Jim – Major Capstone, Advanced Philosophy
Riad - Communication
Elizabeth – Social Sciences, Advanced History
Jarred – Communication w/ Riad
Dominic – Practical Ethical Action w/ Katie

Other:
Still need to arrive at a meeting time for spring. Please submit your information to Nita or share your calendar.

Next Meeting: Monday, October 29, 2:00PM-3:00PM, LTC Forum

Meeting was adjourned.
Respectfully submitted by Nita Teeters, CAP Assessment Coordinator