Fall 10-8-2012

2012-10-08 Common Academic Program Committee Minutes

University of Dayton. Common Academic Program Committee

Follow this and additional works at: https://ecommons.udayton.edu/capc_mins

Recommended Citation
https://ecommons.udayton.edu/capc_mins/25

This Article is brought to you for free and open access by the Academic Senate Committees at eCommons. It has been accepted for inclusion in Common Academic Program Committee Minutes by an authorized administrator of eCommons. For more information, please contact frice1@udayton.edu, mschlangen1@udayton.edu.
Minutes of the CAP Competencies Committee (CAPCC)

Date: October 8, 2012
Location: LTC Forum

Present:
Don Pair
Juan Santamarina
Jim Dunne
Kathryn Kinnucan-Welsch
Becki Lawhorn
Fred Jenkins
Elizabeth Gustafson
Jennifer Creech
Joan Plungis
Leno Pedrotti
John White
Riad Alakkad
Scott Schneider

Absent:
Sawyer Hunley
Leslie Picca

Announcements:
None.

Meeting Minutes:

Approval of Prior Minutes:
Approval of Minutes from 9/24/12 and 10/1/12 will occur next week.

Procedure Document
Review and approval of changes to the sections we discussed in section 4.8

Discussion:
• “will” will not be underlined and italicized, only formatted as such for our discussion.
• There will be an expiration date included with notification that the course will expire in six months
  o What if it expires during a term and students have enrolled in it for the ensuing term?
    ▪ This type of question will need to be addressed as we move forward in the process and learn the implications; document needs to be approved so that process can move forward

Motion was made to approve document by Joan Plungis with second motions by Riad Alakkad and Don Pair; all voted in favor of lates revision.; Juan will submit to the APC

Competency
How do we address “Competency”? Is there any longer a need for Competencies? If not, does there need to be a Senate action?

Discussion:
• Don – there used to be a “basic skills” component, then the “competencies program” was developed; there still is an information literacy competency which is not course-based; ENG101 currently is a competency course but is not technically general education; these areas were separate for purposes of assessment; CAP covers some areas of competency, i.e., Math; now CAP components represent all categories except information literacy.
• There was a grade requirement in competencies, not in CAP
• We need to determine “what is the status of competencies and the grade requirement”
• Gen Ed and Competencies were merged into one committee
• This year’s catalog – still have competencies, but ENG 100 and ENG 200 now included which is an update
• We should update Competency page in the Catalog – but we don’t have grade requirement or information technology components in CAP
• Elizabeth – with assessment of SLOs, does that replace the competency requirements?
• Don – everyone should look at the competency page in the catalog and make suggestions (copies distributed)
• Individual units could decide to track the Information Literacy General Competencies
• Leno – the competencies seem outdated, except for Information Literacy;
  o Continue to identify equivalent courses (as done in current catalog)
  o Changes recommended to senate – could be 2 years before action
• Katie – students should meet CAP and Competencies if there is not complete overlap, i.e., in Math; keep track of whether CAP courses satisfy competencies – oversee this so it makes sense.
  o Don - either take one of the gen ed recognized courses on the list (introductory), or one we already know is part of course of study; this aspect was revised and carefully designed to ensure no need for additional credit hours
• We cannot change the Competency program, so our committee will recommend courses to meet the requirements
• Don – if we are going to look for short term changes for fall of 2013, courses will need to be approved for CAP and for Competencies, which is currently approved by Gen Ed

**Rubric for CAP-CC Course Evaluation**

Create evaluation rubric/methodology for approving courses in CAPCC
• Humanities commons has filed for four courses – will likely be the first set of courses to come to this committee by mid-November
• Elizabeth – CAP-L document used for Grants might be able to be adapted for our use
• Tasks:
  o Create Criteria:
    ▪ Katie – perhaps create as we go, using just some key points/elements of CAP components; clarify/refine once going through the process
    ▪ Connect CAP document to questions
  o Nita will share latest version of Grant Proposal, CAPL Grant RFP Crossing Boundaries Rubric, gain permission from a couple of those who submitted the proposals
    ▪ Next meeting – working in pairs/threes to create rubrics
      • Juan will ask Sawyer to provide to Juan then he will distribute
      • SLO Rubrics also (from UAC)

**Course Proposal Document**

• Time ran out before taking second look at the Don Pair/Tim Wilbers additions to the Course Proposal Form

**Other:**
• Leno – CAPCC should be updated on the “daylighting” process for presentation to the APC
• Jennifer – reported that updates to the CourseLeaf process are in final stages, including the approval form as well as the non-CAP piece.

**Next Meeting:** Monday, October 15, 2:00PM-3:00PM, LTC Forum

**Meeting was adjourned.**
Respectfully submitted by Nita Teeters, CAP Assessment Coordinator