Fall 9-16-2013

2013-09-16 Common Academic Program Committee Minutes

University of Dayton. Common Academic Program Committee

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Minutes of the CAP Committee (CAPC)
Date: September 16, 2013
Location: LTC Forum

Present:
Dominic Sanfilippo
Don Pair
Jennifer Creech
Jim Dunne
Joan Plungis
John White
Juan Santamarina
Keri Brown-Kirschman
Leno Pedrotti

Sawyer Hunley
Scott Schneider

Ex-Officio:
Kathryn Kinnucan-Welsch
Elizabeth Gustafson
Riad Alakkad
Fred Jenkins

Absent:
None

Guests:
Samuel Dorf
Sharon Grotto

Review of MUS 205: Music, Technology and Culture
CAP Component(s): Arts, Crossing Boundaries Integrative
Student Learning Outcome(s): Scholarship-Expanded, Community-Introductory, Critical Evaluation of our Times-Expanded

1. Discussion:
   a. Proposers were advised that we are all in the initial phase of CAP and learning as we go
   b. Committee members discussed the absence of explicit reference to the integrative nature of the course within the course description, goals and objectives
      i. Proposer shared details of course content which support the component although not explicitly addressed in proposal
   c. Committee members discussed the absence of explicit reference to the community learning outcome
      i. Proposer shared details of course content which support the outcome although not explicitly addressed in proposal
   d. Committee members discussed the overall quality of the proposal and the course and the clarity with which it addresses the Arts component and the Scholarship and Critical Evaluation of our Times learning outcomes

2. Vote:
   a. Motion was made for No Action due to needed explicit reference to the Community learning outcome
   b. Second Motion was made
   c. All present voting members were in favor of taking No Action.
   d. Proposer was advised to edit the course to incorporate recommendations.

Review and Approval of Minutes
1. Review of minutes from 9/9/13 meeting postponed until next meeting
2. Minutes will be posted on the Isidore site
3. The AAC has requested access point for CAPC minutes which are to be public;
   a. Options will be investigated, i.e., eCommons

**Course Design/Redesign Update**

**Additional approval option**
1. Committee began to consider possibility of adding an approval option for courses approved
   pending agreed upon changes

**AAC Update**
1. The Subcommittee of the AAC will take subsequent review question to the full AAC;
   a. This will provide important input for our additional approval option consideration
      i. Considering a way to amend/edit document during discussion so that edited
         version can be created in real time.
   b. If proposer agrees to change – may not need to take back to AAC; if radical change,
      then would need to go back to full AAC

**Next meeting Monday, September 23 at 2:00 PM**
2. Report from Don Pair re: AAC
3. Student Representative
4. Procedures Document next Monday, 9/23
5. Review of minutes from 9/9 and 9/16