University of Dayton to Host Industrial Procurement Conference and Training Course in Paperwork Simplification

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DAYTON, Oct. --University of Dayton will sponsor a three-day conference on industrial procurement in November and a week-long training course in paperwork simplification in December, officials have announced.

Dr. Howard T. Lewis, professor emeritus of the Harvard University Graduate School of Business Administration and well-known authority in the field of procurement, will direct the November conference, to be held in Dayton's Biltmore Hotel.

The paperwork simplification course, to be held on the campus, will be directed by Ben S. Graham, director of methods research at the Standard Register Co. in Dayton.

Both programs have been arranged by the division of specialized educational services of the university's Community Service Center.