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Minutes of the Common Academic Program Committee (CAPC)

Date: March 3, 2014

Location: LTC Forum

Present:

Don Pair
Elizabeth Gustafson (*ex-officio*)
Fred Jenkins (*ex-officio*)
Jim Dunne
Joan Plungis
Juan Santamarina

Keri Brown Kirschman
Leno Pedrotti
Riad Alakkad (*ex-officio*)
Sawyer Hunley
Stephen Brown

Absent:

Dominic Sanfilippo
Jennifer Creech
John White
Kathryn Kinnucan-Welsch (*ex-officio*)
Scott Schneider

Guests:

Laura Leming, Jennifer Davis-Berman

A. Review SWK 330 (Crossing Boundaries Integrative, Diversity & Social Justice)

1. Discussion:
 - a. Course has been resubmitted for approval after formerly having been withdrawn for revision
 - b. Proposer noted that this course is included in the medical humanities minor
 - c. Committee discussed and noted clarity of proposal
2. Vote:
 - a. Motion and second motion were made for approval as submitted.
 - b. 8-0-0 (for, against, abstained)

B. Review SWK 331 (Crossing Boundaries Practical Ethical Action)

1. Discussion:
 - a. Committee discussed whether the proposal adequately explains how the course addresses the Practical Ethical Action component as listed in the senate document – that the course should cross boundaries between the theoretical and the practical, engage students, and use concepts central to theory of ethics, providing sufficient normative content.
 - i. The proposer stated that, although it may not be reflected well, the course addresses by several means, such as euthanasia and end of life care, particularly for those in poverty, it is infused.
 - ii. Proposer also noted that while the concepts are central, there may not be enough included in the proposal related to theory
 - iii. Proposer noted that the course is very experiential
 - iv. Proposer noted that the syllabus is outdated and will be updated
 1. Committee noted that the syllabus does not need to be changed for approval or consideration but may be accessible in the future for review of course proposals
 - b. Committee discussed recommendations for more explicitly addressing theory
 - i. In the third sentence in instructional methods, proposer could add or expand and add to topics/objectives, calling it a theoretical and philosophical perspective; add “philosophical perspectives are presented and used to _____”

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- ii. Proposer could also address applying these concepts, i.e., from what student have learned in the Humanities Commons
 1. Recommendation was made that proposer might meet with the Humanities Commons chair to discuss this
2. Vote:
 - a. Motion and second motion were made for approval with minor revisions
 - iii. Proposer will add language such as “theoretical and philosophical perspectives are presented and used in practical applications”
 - b. 8-0-0 (for, against, abstained)
 - c. Further discussion:
 - a. The syllabus should not be changed at this time.

C. Review of Minutes from 2/24/2014

1. Discussion:
 - a. Minutes were reviewed with no recommended changes.
2. Vote:
 - a. Motion and second were made to approve.
 - b. 8-0-0 (for, against, abstained)

D. Other Discussion:

1. Committee discussed whether syllabi already in the system will continue to be attached to courses for future instructors to use as a reference
 - a. Will need to check with the registrar’s office as to Course Inventory Management System (CIM) functionality in this regard
2. CAPC Rotating Membership was discussed
 - a. Committee chair will address with ECAS and will send an email to the committee related to this
3. Committee will meet on 4/28

E. Next meeting: Monday, March 10, 2014

1. Review of HST 302, HST 355, MUS 303, REL 369