Faculty Affairs Committee Minutes of the Academic Senate 2010-09-17

University of Dayton. Faculty Affairs Committee

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Recommended Citation
University of Dayton. Faculty Affairs Committee, "Faculty Affairs Committee Minutes of the Academic Senate 2010-09-17" (2010). All Committee Minutes. Paper 46.
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FAC members absent: Dave Biers, Sheila Hughes, Kevin Kelly, Lisa Kloppenberg, Heidi
FAC members present: Brad Duncan, Laura Hume, Stephen Richards, Andrea Setelstad,
Shawn Swavey, Kim Trick, Rebecca Wells (chair), Pat Donnelly (ex-officio)
McGrew

Approval of minutes
This was the first meeting of the academic year and there are no unapproved
minutes.

Process and responsibility for recording decisions and actions of the FAC
The committee agreed to share the responsibility for recording minutes of the
FAC meetings. Using the minutes of this meeting as a template, and rotating in
alphabetical order, each member of the committee will take his or her turn. In the
absence of the expected recorder, the next person in order of the alphabet will
record the minutes.

Titles of part-time faculty
In an effort to consolidate and bring consistency to the use of titles for part-time
faculty, Heidi McGrew and Jim Farrelly submitted a proposal for review by the
FAC. The status of the section of the proposal descriptive of the lecturer position
is uncertain. It may have been approved by the FAC during the spring 2010 term,
however, further investigation is needed to verify this.

Pat Donnelly provided feedback from the perspective of the Associate Provost.
Issues raised include:
- Wide disparity in the use of titles across the divisions and departments
- Inconsistent application of titles across divisions and departments
- Too little distinction between proposed titles “adjunct professor” and
  “adjunct faculty”
- Inconsistent application of faculty benefits policies

Actions/decisions
Discussion of the topic will continue in October 2010.

Intellectual property
Shawn Swavey discussed the background and status of the policy proposal
regarding intellectual property rights associated with faculty development of on-
line courses. The ad hoc committee charged with this responsibility is awaiting
further direction.
**Actions/decisions**
Give the uncertainty surrounding the policy proposal and the on-going work by others to revise the current policy, discussion of this topic will continue in October 2010. Tom Skill and David Wright will be invited to participate in our discussions.

**Student evaluation of instruction**
Rebecca Wells explained the background and status of this topic. During the 2009 – 2010 academic year, the Student Academic Policies Committee considered revisions to the current instrument for student evaluation of instruction. In addition, ECAS initiated a study to compare in-class and on-line administration of the instrument. The results of this study and an update of the SAPC’s work will be discussed in a subsequent meeting.

FAC will focus on understanding and articulating the primary purpose for conducting student evaluations of instruction. With this, FAC will recommend subsequent action and, if appropriate, a methodology consistent with the purpose.

**Actions/decisions**
FAC members will review several articles and other publications which discuss student evaluation of instruction. This will be the topic of discussion during the meeting of September 24, 2010.

**Next meeting**
September 24, 2010
1:00 – 2:30 PM
Miriam 710

Respectfully submitted by Rebecca Wells