Faculty Affairs Committee of the Academic Senate
Meeting Minutes
September 27, 2011, 3:00 pm
Kennedy Union 207

Present: Corinne Daprano, Pat Donnelly (ex-officio), Linda Hartley (chair), Emily Hicks, Sheila Hughes, David Johnson, Kevin Kelly, Caroline Merithew, Kaitlin Regan, Kim Trick, Paul Vanderburgh, Rebecca Wells

Absent: Partha Banerjee, Arthur Jipson, Andrea Seielstad

1) Welcome new student member, Kaitlin Regan (PrePT)

2) Approval of September 13, 2011 minutes

3) Update on Faculty Workload ad hoc committee – Dr. Hartley
FAC representatives are Caroline Merithew, Paul Vanderburgh, and Rebecca Wells. Representative from Faculty Board is Stephen Richards. Dr. Pat Donnelly will also serve on the committee as a representative from the Provost’s office. This ad hoc committee’s charge will come directly from ECAS, with expected work beginning in October.

4) Intellectual Property Policy progress report – Dr. Wells
A document will be sent to FAC members via email prior to the next FAC meeting.

5) Student Observation of Faculty Teaching – Dr. Hughes
Ad hoc committee: draft of Senate proposal
The SOFT proposal was presented. Regarding the topic of an on-line survey: Isidore allows for penalties, and incentives for on-line surveys. A lower response rate is not always observed. Some examples were presented where good response and more useful comments were observed. The use of student evaluations of teaching as the primary consideration for evaluation is discouraged.

The philosophies and purposes of student evaluation of teaching were discussed. The first purpose was generally found appropriate. There are concerns about the use of SET for summative purposes.

The effect of social diversity, based on either instructor or course content should also be considered.

Parts A and B of the summary of recommendations were discussed with some modifications suggested. The committee agrees with Philosophy and Purposes II.A and II.B and Recommendations VI. A, VI. B., and VI. C.

Dr. Hughes will revise the document and send to FAC members for further comments. If no other revisions are suggested, Dr. Hartley will submit the proposal to ECAS.

6) Faculty and Instructional Staff/Title Revision Proposal – Dr. Donnelly
Brief discussion occurred on the topic of UDRI joint appointments and titles. More discussion will follow at the next meeting. Dr. Donnelly requested that FAC members submit their comments to him prior to the next meeting so that they may be addressed.
7) FAC meeting schedule for Spring term
   Dr. Hartley will email FAC to request spring term schedules.

Minutes submitted by Dave Johnson.