Faculty Affairs Committee Minutes of the Academic Senate 2011-10-25

University of Dayton. Faculty Affairs Committee

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Faculty Affairs Committee of the Academic Senate
Meeting Minutes
October 25, 2011, 3:00 – 4:30 PM
Kennedy Union 207

Present: Partha Banerjee, Corinne Daprano, Pat Donnelly (ex-officio), Linda Hartley (chair), Emily Hicks, Sheila Hughes, Kevin Kelly, Caroline Merithew, Kaitlin Regan, Kim Trick, Paul Vanderburgh, Rebecca Wells

Absent: Arthur Jipson, Andrea Seielstad

1. The minutes of the October 11 meeting of the Faculty Affairs Committee were approved.

2. The meeting schedule for spring term 2012 was reviewed and confirmed. The committee will vary meeting days and times to accommodate members’ schedules. Meeting rooms will be scheduled and announced.

3. Intellectual Property – Questions were raised about the following:
   a. The broad scope of materials that could be included in a working definition of “online course materials.”
   b. The application of the policy to those who develop the materials, though do not deliver the materials.
   c. The application of the policy when multiple faculty members will be using the online course materials.
   d. The application of the policy when online materials are developed by a group of faculty.

Suggested changes
   e. Non-programmatic materials developed by individuals for his or her own use in teaching traditional or online courses are excluded.
   f. The formal or organized online development processes that go beyond the efforts of a single faculty member falls within significant use.

Once approved, the Senate document articulating revisions to address online course materials should be made available via a direct link to the IP Policy. Kevin Kelly and Rebecca Wells will revise the document to address the above topics.

4. Titles for Instructional staff and emeritus – A revised version of the document incorporating revisions to section 6 was distributed and discussed. Pat Donnelly will make two additional edits and prepare the final Senate document for the Executive Committee.
5. SET – In the process of incorporating the most recent set of recommendations, additional questions arose. Specific wording was discussed and recommendations made. It is important to state in the document that “the current instrument is not informed by best practices for summative evaluation of teaching and a single common instrument is not sufficient to service formative purposes.” (Sheila Hughes) It is expected that decisions regarding the methodology for SET will be made in consultation with appropriate experts.

Sheila will circulate to the committee a statement regarding the continuation of the pilot program for online delivery of current instrument.

Meeting adjourned at 4:35 PM

Respectfully submitted by Rebecca Wells