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## DOC 1998-04 Criteria for Serving on and Chairing of Master's Thesis and Doctoral Advisory Committees

University of Dayton. Academic Policies Committee

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## **PROPOSAL TO THE ACADEMIC SENATE**

**TITLE:** Criteria for Serving on and Chairing of Masters Thesis and Doctoral Advisory Committees

**SUBMITTED BY:** Academic Policies Committee

**DATE:** April 17, 1998

**APPROVED BY:** Executive Committee of the Academic Senate

**ACTION IS:** Legislative Concurrence

**REFERENCE IS:** Faculty Handbook, Pg. 48

### **DESCRIPTION OF PROPOSAL:**

The proposal has been approved by the Graduate Council and Provost's Council. It sets criteria for service; it is required by NCA.

Criteria for Serving on and Chairing of Masters Thesis  
and Doctoral Advisory Committees

Composition of Masters Thesis Committee

Graduate faculty status is prerequisite to chairing a masters thesis committee. A masters thesis committee must consist of a minimum of three members, at least two of whom must be members of the graduate faculty.

Composition of Doctoral Advisory Committee

Graduate faculty status is prerequisite to chairing a doctoral advisory committee. Additional criteria for chairing dissertation committees may be prescribed by the School or College. A doctoral advisory committee must consist of a minimum of four members, at least three of whom must be members of the graduate faculty. One of the members must be an external member whose primary appointment is outside the candidate's program or department or outside the University. The external member must be familiar with the standards of doctoral research and should be in a collateral field supportive of the student's dissertation topic. It is strongly recommended that this member have graduate faculty status, if from another graduate program.

The composition of the doctoral advisory committee is recommended by the chair of the relevant department/program, and requires the approval of the Dean (or designate) of the School or College and the Dean (or designate) of the Graduate School.