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2015

## 2015-04-20 Common Academic Program Committee Minutes

University of Dayton. Common Academic Program Committee

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## CAP COMMITTEE

Monday, April 20, 2015 | 1:00 p.m.-3:00 p.m.; Kennedy Union 331

**Present:** Jennifer Creech, Lee Dixon, Jim Dunne, Austin Hillman, Sawyer Hunley, Fred Jenkins (*ex officio*), Elizabeth Kelsch, Katie Kinnucan-Welsch (*ex officio*), Terence Lau (*ex officio*), Joe Mashburn, Don Pair, Juan Santamarina, Elias Toubia, John White

**Excused:** Riad Alakkad (*ex officio*)

**Guests:** Corinne Daparano, Meghan Henning, Jon Hess, Theo Majka, Leslie Picca, Daniel Thompson, Ruth Thompson-Miller, Robert Wilkens

### I. Course Reviews

#### 1) REL 214: Magic, Medicine, or Miracles: Disability in the Ancient World, the Bible, and Today

##### A. Course Proposal Information:

1. Proposer: Meghan Henning was present for the committee's discussion, as well as department chair Daniel Thompson.
2. Components: Crossing Boundaries-Faith Traditions, Diversity and Social Justice
3. Student Learning Outcomes: Faith Traditions (expanded), Diversity (expanded), Critical Evaluation of Our Times (expanded)

##### B. Discussion:

1. The committee commented that the proposal was well developed and met all of the criteria.

##### C. Committee's Actions:

1. Motion: A motion was made and seconded to approve the course proposal as written. There was no further discussion.
2. Vote: 7-0-0 (in favor-against-abstention).

#### 2) CME 466L: Chemical Engineering Unit Operations Laboratory

##### A. Course Proposal Information:

1. Proposer: Robert Wilkens was present for the committee's discussion.
2. Component: Major Capstone
3. Student Learning Outcomes (as listed in the proposal): Scholarship (advanced), Community (expanded), Practical Wisdom (advanced), Critical Evaluation of Our Times (expanded), Vocation (advanced)

##### B. Discussion:

1. This course provides opportunity for students to solve chemical engineering-type problems. They are assigned pieces of equipment and it is up to them to define objectives. The committee asked if the course and final project would include a reflective aspect for students to relate their learning to contributions in their field and personal vocational goals in life. The conclusions and recommendations section of their final report would address these issues in part. The committee would like to see an expanded explanation of Vocation under the Student Learning Outcomes (SLOs) section to address the reflective aspect more clearly.
2. The committee also requested additional information in the proposal to address the question of "how this course will provide a foundation for, build upon, complement, and/or enrich other courses and experiences in CAP." Enhancing this section would help serve as a model for other Engineering capstone courses and would also help address the vocational piece.
3. The proposal lists the five Student Learning Outcomes (SLOs) noted above and the ones that will be assessed are Scholarship, Practical Wisdom and Vocation. The committee has realized over time that it makes more sense to assess fewer SLOs rather than having more that are tangential. For Community, Dr. Wilkens described a website geared toward

developing teams. Students' performance as teams would be evaluated several times per semester using the website. However, the instructors are not quite ready to assess the Community SLO in a targeted way. The committee agreed that the website is a good mechanism for providing feedback to students on teamwork but pointed out that the language of the Community SLO goes beyond being a team member. Since Scholarship, Practical Wisdom and Vocation are the core SLOs for the course, it was agreed that Community and Critical Evaluation of Our Times will be removed.

4. Since capstone courses are to provide students with opportunity to present their work, the committee asked how this would take place. In the past it has occurred through poster sessions and oral presentations.
  5. The proposal was withdrawn in order to make revisions to address the committee's feedback noted above. It will be left to the School of Engineering to decide whether to submit the revised proposal for unit-level review before bringing it back to the CAPC.
- C. Committee's Actions:
1. The committee did not take any action at this time because the proposal was withdrawn at the proposer's request. The proposal will be rolled back in CIM for revision.

### **3) SOC/HSS 360: Sport and Bodies (cross-listed)**

- A. Course Proposal Information:
1. Proposers: Leslie Picca and Corinne Daprano were present for the committee's discussion.
  2. Components: Crossing Boundaries-Integrative, Diversity and Social Justice
  3. Student Learning Outcomes: Diversity (expanded), Critical Evaluation of Our Times (expanded)
- B. Discussion:
1. It was noted that the course was funded with a Diversity and Social Justice course development grant.
  2. The proposers have piloted the course previously and are doing so again this semester. They have received positive feedback from students. Registration for the course is split between students signing up for SOC 360 or HSS 360. Their intention is to always co-teach the course, though the minimum would be having guest lectures from the department that is not offering the course if it's not co-taught.
  3. The course does not have any pre-requisites. Typically, a foundation for sociology is provided in the first week of the course.
- C. Committee's Actions:
1. Motion: A motion was made and seconded to approve the course proposal as written. There was no further discussion.
  2. Vote: 7-0-0 (for-against-abstention).

### **4) SOC 339: Social Inequality**

- A. Course Proposal Information:
1. Proposer: Ruth Thompson-Miller was present for the committee's discussion, as well as department chair Leslie Picca.
  2. Components: Crossing Boundaries-Integrative, Diversity and Social Justice
  3. Student Learning Outcomes: Diversity (expanded), Community (expanded)
- B. Discussion:
1. This course was also funded with a Diversity and Social Justice course development grant. The proposer received positive feedback from students when the course was piloted. It focuses on poverty and structural issues related to social inequality. The proposer is considering an experiential aspect to take students to talk with people who live in food deserts locally.
  2. The committee provided positive feedback about how the Diversity SLO is addressed in the proposal.

- C. Committee's Actions:
  - 1. Motion: A motion was made and seconded to approve the course proposal as written. There was no further discussion.
  - 2. Vote: 7-0-0 (in favor-against-abstention).

**5) SOC 371: Sociology of Human Rights**

- A. Course Proposal Information:
  - 1. Proposer: Ruth Thompson-Miller was present for the committee's discussion, as well as department chair Leslie Picca.
  - 2. Components: Crossing Boundaries-Integrative, Diversity and Social Justice
  - 3. Student Learning Outcomes: Diversity (expanded), Community (expanded)
- B. Discussion:
  - 1. The committee commented that the proposal was well developed and is a good example of an Integrative course.
- C. Committee's Actions:
  - 1. Motion: A motion was made and seconded to approve the course proposal as written. There was no further discussion.
  - 3. Vote: 7-0-0 (in favor-against-abstention). Note: Another committee member joined the meeting since the vote on the previous proposal.

**6) SOC 352: Community**

- A. Course Proposal Information:
  - 1. Proposer: Theo Majka was present for the committee's discussion, as well as department chair Leslie Picca.
  - 2. Components: Crossing Boundaries-Practical Ethical Action, Diversity and Social Justice
  - 3. Student Learning Outcomes: Diversity (expanded), Community (expanded), Practical Wisdom (expanded)
- B. Discussion:
  - 1. SOC 352 is an existing course that was revised for CAP. The proposer provided an overview of the community engagement aspect of the course. It illustrates different forms of community and how community is important to people's lives. Projects are open to anyone who wants to do them. Students are asked to write a reflection paper about the project and also relate it to course material.
- C. Committee's Actions:
  - 1. Motion: A motion was made and seconded to approve the course proposal as written. There was no further discussion.
  - 2. Vote: 8-0-0 (for-against-abstention). (Note: Another committee member arrived before the vote on this proposal.)

**7) ANT 350: Anthropology of Tourism**

- A. Course Proposal Information:
  - 1. Proposer: Stephanie Litka could not be present for the committee's discussion. Department chair Leslie Picca was present.
  - 2. Components: Crossing Boundaries-Integrative, Diversity and Social Justice
  - 3. Student Learning Outcomes: Scholarship (expanded), Diversity (expanded), Critical Evaluation of Our Times (expanded)
- B. Discussion:
  - 1. The committee previously reviewed the proposal on 2/23/2015. It was withdrawn at that time to add the Diversity SLO (required for Diversity and Social Justice Courses). In addition, the proposer addressed more explicitly how the course will satisfy the DSJ component. The

developmental level for the Scholarship and Critical Evaluation of Our Times SLOs were changed from advanced to expanded based on previous discussion with the committee.

2. The revised proposal was reviewed by both the AAC Executive Committee and the full AAC. The CAPC commented that the revisions addressed all of the issues that had been discussed previously.

C. Committee's Actions:

1. Motion: A motion was made and seconded to approve the revised course proposal as written. There was no further discussion.
2. Vote: 9-0-0 (for-against-abstention). (Note: Another committee member arrived before the vote on this proposal.)

**8) CMM 399: Communication Practicum (Capstone)**

A. Course Proposal Information:

1. Proposer: Roy Flynn could not be present for the committee's discussion. Department chair Jon Hess was present.
2. Component: Major Capstone
3. Student Learning Outcomes: Scholarship (advanced), Vocation (advanced)

B. Discussion:

1. It was noted that the department will have different capstones for the different concentrations. CMM 399 is a one credit hour course for the Media Production concentration. Students will have three credit hours of practicum experience spread over three semesters, and CMM 399 will serve as the capstone. The majority of students will choose producing a video production rather than an audio production in the course.
2. The committee discussed the following revisions for the proposal:
  - a. The Vocation SLO will be expanded to be more explicit how engagement throughout the course contributes to students' achievement of the SLO. It was noted that three professors will be actively involved with students' field production work.
  - b. The section how the course builds upon other CAP courses should reference other CAP courses and also relate to the Vocation SLO.

C. Committee's Actions:

1. Motion: A motion was made and seconded to approve the course proposal pending the minor revisions noted above. There was no further discussion.
2. Vote: 11-0-0 (for-against-abstention). (Note: Two more committee members arrived before the vote on this proposal.) The proposal will be rolled back in CIM. Once it has been revised, Assistant Provost Sawyer Hunley will review and approve it on the committee's behalf. Follow up: The revised proposal was approved 9/3/2015.

**9) CMM 425: Professional Seminar in Communication Management in Organizations**

A. Course Proposal Information:

1. Proposer: Sam Wallace could not be present for the committee's discussion. Department chair Jon Hess was present.
2. Component: Major Capstone
3. Student Learning Outcomes: Scholarship (advanced), Practical Wisdom (advanced), Vocation (advanced)

B. Discussion:

1. Students in the course will write a reflective paper and will also do a project, for which there will be a variety of options.
2. The committee would like to see further development of the Vocation SLO since it is required for Capstone courses. It could be further developed by indicating how Vocation is integrated into the course and how students will demonstrate that they have gathered data and reflected

on their strengths and their calling in life. Criteria for evaluating the Vocation SLO are also needed.

3. The committee requested clarification between the project and research paper as options for student performance. The requirement was structured with some flexibility for implementation because the department has approximately 120 Communication Management majors (30-45 per year).
4. The committee would like to see further development in the section how the course will provide a foundation for, build upon, complement and/or enrich other courses and experiences in CAP.
5. The proposal was withdrawn in order to make revisions to address the committee's feedback noted above.

C. Committee's Actions:

1. The committee did not take any action at this time because the proposal was withdrawn at the department's request. The proposal will be rolled back in CIM for revision.

### 10) VAF 104: Foundation Drawing

A. Course Proposal Information:

1. Proposer: Erin Holscher Almazan could not be present for the committee's discussion. Department chair Judith Huacuja could not be present either.
2. Component: Arts
3. Student Learning Outcomes: Scholarship (introduced), Community (introduced)

B. Discussion:

1. The committee noted that the version they are reviewing is different from the one the College's Academic Affairs Committee reviewed. It is an existing CAP course that was originally approved on 4/15/2013. The course description has been revised, but it was uncertain whether or not there are other revisions that are substantive and require the full CAPC to review the proposal again.

C. Committee's Actions:

1. Motion: A motion was made and seconded to table the course proposal pending resolution of the different versions of the proposal and inquiry about revisions that have been made. There was no further discussion.
2. Vote: 11-0-0 (for-against-abstention). The proposal will be rolled back in CIM while the issues are being investigated. The proposal will be placed on the next meeting's agenda (April 27).

## II. Announcements

- A. The committee's last meeting of the academic year will be April 27. The agenda will include the following:
1. Catholic Intellectual Tradition discussion with respect to CAP courses and goals of the Common Academic Program
  2. VAF 104 follow up
  3. Administrative/procedural issues
- B. It was noted that there over 170 CAP-approved courses to date and over 100 of them were approved during the 2014-15 academic year.

The meeting adjourned at 3:00 p.m.  
Respectfully submitted by Judy Owen