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CAP COMMITTEE

Tuesday, October 13, 2015 | 2:00 p.m.-3:00 p.m.; Jesse Philips Humanities Center, Room 351

Present: Riad Alakkad (*ex officio*), Jennifer Creech, Lee Dixon, Jim Dunne, Heidi Gauder, Linda Hartley (*ex officio*), Fred Jenkins (*ex officio*), Danielle Poe, Brandon Rush, Juan Santamarina, Elias Toubia

Excused: Shauna Adams, Sawyer Hunley, Terence Lau (*ex officio*), Shuang-Ye Wu

Guests: Janet Bednarek, Donna Beran, Matthew Evans, Michelle Hayford, Joe Valenzano, Sam Wallace, Lynne Yengulalp

I. Course Reviews

1) CMM 425: Professional Seminar in Communication Management in Organizations

A. Course Proposal Information:

1. Proposer: Sam Wallace was present for the committee's discussion. Department chair Joe Valenzano was also present.
2. Component: Major Capstone
3. Student Learning Outcomes: Scholarship (advanced), Practical Wisdom (advanced), Vocation (advanced)

B. Discussion:

1. The committee previously reviewed the proposal on 4/20/2015. It was withdrawn at the time for further development of the Vocation Student Learning Outcome (SLO), such as indicating how the SLO is integrated into the course and how students will demonstrate that they have gathered data and reflected on their strengths and calling in life. In addition, criteria for evaluating the Vocation SLO were needed and the committee requested clarification between the project and research paper as options for student performance.
2. The committee noted that the revisions previously requested were addressed in the revised proposal. A minor revision was requested to expand how the course will build on other CAP courses. At this point, only CMM 100 is referenced and the section primarily focuses on integrating other courses in the major.

C. Committee's Actions:

1. Motion: A motion was made and seconded to approve the course proposal pending the minor revision noted above. There was no further discussion.
2. Vote: 6-0-0 (in favor-against-abstention). The proposal will be rolled back in CIM. Once it has been revised, Assistant Provost Sawyer Hunley will review and approve it on behalf of the committee. Follow up: The revised proposal was approved 11/23/2015.

2) HST 359: History of American City Planning

A. Course Proposal Information:

1. Proposer: Janet Bednarek was present for the committee's discussion.
2. Components: Advanced Historical Studies, Diversity and Social Justice
3. Student Learning Outcomes: Scholarship (expanded), Diversity (expanded)

B. Discussion:

1. The committee had positive feedback about the proposal overall.
2. The course was funded with a Diversity and Social Justice course development grant. It was an existing course that was revised for CAP and to focus on diversity and social justice issues. The number of primary source documents was increased for the course and a data base research project is included. The proposer is piloting it in the revised format this semester.

C. Committee's Actions:

1. Motion: A motion was made and seconded to approve the course proposal as written, though a typo will be corrected in the Statement of Need/Rationale.
2. Vote: 6-0-0 (in favor-against-abstention).

3) THR/EGR 308: Engineering for the Performing Arts (cross-listed)

- A. Course Proposal Information:
 - 1. Proposer and Program Director: Michelle Hayford was present for the committee's discussion. Co-proposer Matthew Evans was also present.
 - 2. Components: Arts, Crossing Boundaries-Integrative
 - 3. Student Learning Outcomes: Practical Wisdom (introduced), Vocation (introduced)
- B. Discussion:
 - 1. The proposal was previously reviewed on 9/1/2015. It was withdrawn at the time to add Arts as a second component.
 - 2. It was noted that the developmental level for the Student Learning Outcomes was selected as "introduced" rather than "expanded" because the course will be open to all majors. The goal is to meet the "introduced" level at a minimum, though hopefully the course will go beyond that.
 - 3. The final project involves creating set pieces and trunk shows. Students will be reflecting on the project as well as actively problem solving.
 - 4. The committee requested a minor revision to clarify how the course will address the Vocation SLO by expanding the reflective aspect and making it more explicit.
- C. Committee's Actions:
 - 1. Motion: A motion was made and seconded to approve the course proposal pending the minor revision noted above. There was no further discussion.
 - 2. Vote: 6-0-0 (for-against-abstention). The proposal will be rolled back in CIM. Once it has been revised, the Assistant Provost will review and approve it on behalf of the committee. Follow up: The revised proposal was approved 10/14/2015.

4) THR 105: Theatre Appreciation

- A. Course Proposal Information:
 - 1. Proposer and Program Director: Michelle Hayford was present for the committee's discussion. Co-proposer Donna Beran was also present.
 - 2. Components: Arts, Crossing Boundaries-Inquiry
 - 3. Student Learning Outcomes: Diversity (introduced), Practical Wisdom (introduced)
- B. Discussion:
 - 1. The proposal was previously reviewed on 9/1/2015. It was withdrawn at the time to add Arts as a second component.
 - 2. The committee requested the following minor revisions:
 - a. Clarify departmental support under the consultation section (i.e., indicate approval for the course).
 - b. Add title and rank information to the list of faculty available to teach the course.
 - c. Correct a typo in course objective #4.
- C. Committee's Actions:
 - 1. Motion: A motion was made and seconded to approve the course proposal pending the minor revisions noted above. There was no further discussion.
 - 2. Vote: 7-0-0 (in favor-against-abstention). (Note: Another committee member arrived since the vote on the previous proposal.) The proposal will be rolled back in CIM. Once it has been revised, the Assistant Provost will review and approve it on behalf of the committee. Follow up: The revised proposal was approved 10/14/2015.

5) THR 310: Acting for Everyone

- A. Course Proposal Information:
 - 1. Proposer and Program Director: Michelle Hayford was present for the committee's discussion. Co-proposer Donna Beran was also present.
 - 2. Components: Arts, Crossing Boundaries-Inquiry
 - 3. Student Learning Outcomes: Community (introduced), Vocation (introduced)

- B. Discussion:
 1. The proposal was previously reviewed on 9/1/2015. It was withdrawn at the time to add Arts as a second component.
 2. The proposers clarified how the course will address the Community Student Learning Outcome beyond students working together in teams.
 3. The committee requested a minor revisions to clarify departmental support under the consultation section (i.e., indicate approval for the course) and add title and rank to the list of faculty available to teach the course.
- C. Committee's Actions:
 1. Motion: A motion was made and seconded to approve the course proposal pending the minor revisions noted above. There was no further discussion.
 2. Vote: 7-0-1 (in favor-against-abstention). (Note: Another committee member arrived since the vote on the previous proposal.) The proposal will be rolled back in CIM. Once it has been revised, the Assistant Provost will review and approve it on behalf of the committee. Follow up: The revised proposal was approved 10/14/2015.

6) THR 304: Movement for Everyone

- A. Course Proposal Information:
 1. Proposer and Program Director: Michelle Hayford was present for the committee's discussion.
 2. Components: Arts, Crossing Boundaries-Inquiry
 3. Student Learning Outcomes Vocation (expanded)
- B. Discussion:
 1. The proposal was previously reviewed on 9/1/2015. It was withdrawn at the time to add Arts as a second component.
 2. The committee requested a minor revision to clarify departmental support under the consultation section (i.e., indicate approval for the course). The proposer noted that there is a new lecturer in the program since the proposal was developed; the individual will be added to the list of available faculty.
- C. Committee's Actions:
 1. Motion: A motion was made and seconded to approve the course proposal pending the minor revision noted above. There was no further discussion.
 2. Vote: 8-0-0 (for-against-abstention). The proposal will be rolled back in CIM. Once it has been revised, the Assistant Provost will review and approve it on behalf of the committee. Follow up: The revised proposal was approved 10/14/2015.

7) THR 352: Applied Theatre

- A. Course Proposal Information:
 1. Proposer and Program Director: Michelle Hayford was present for the committee's discussion.
 2. Components: Arts, Crossing Boundaries-Practical Ethical Action
 3. Student Learning Outcome: Practical Wisdom (expanded)
- B. Discussion:
 1. The committee previously reviewed the proposal on 9/8/2015. It was withdrawn at the time to add Arts as a second CAP component.
 2. The committee had positive feedback about the proposal overall and noted that it was particularly strong in addressing the Practical Ethical Action component.
- C. Committee's Actions:
 1. Motion: A motion was made and seconded to approve the course proposal as written. There was no further discussion.
 2. Vote: 8-0-0 (in favor-against-abstention).

The meeting adjourned at 2:55 p.m.
Respectfully submitted by Judy Owen