

11-22-2010

## Academic Policies Committee Minutes of the Academic Senate 2010-11-22

University of Dayton. Academic Policies Committee

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UNIVERSITY OF DAYTON  
APPROVED MINUTES OF THE ACADEMIC POLICIES COMMITTEE  
OF THE ACADEMIC SENATE  
November 22, 2010  
Kennedy Union Room 310, 2-4 PM

Attendance: Benson, Bickford, Dunne, Gauder, Hess, Hollis, Pedrotti, Roecker Phelps, Shank, Vanderburgh

Excused: Jain, White

Guest: Masthay

1. Announcements: The next APC meeting is Monday, December 6, 2010, from 2-4 PM in KU 331. Also, Chairperson Hess offered copies of the form to identify schedules for APC meetings in the Spring. He asked that all complete the form (who haven't already) by end of business tomorrow.
2. Minutes: The minutes of October 25 were approved, subject to one correction: 2 D will be changed from "The form should not be left in the student's file when he/she wins an appeal," but rather, "The form should not be left in the student's file *if* he/she wins an appeal," (emphasis added for these minutes)
3. New Business: Proposal for a new Medicinal and Pharmaceutical Chemistry B.S. Degree Program (DOC I-07-05)
  - a. The APC was asked by Senate President Judith Huacuja to review this proposal and offer support or lack of support for the proposal.
  - b. ECAS discussed the proposal and process regarding the proposal, but did not determine whether or not the full Senate would need to vote on the proposal, or receive a report on it. They asked us to make a recommendation.
  - c. Questions raised by our discussion:
    - i. Has a feasibility study been conducted?
    - ii. What protocol exists for reviewing new programs?
    - iii. What is the risk of the program if it is not viable?
    - iv. Where would the students come from who would populate the program?  
Would we be raiding other programs?
    - v. Will students from the program find employment or further study opportunities?
  - d. The proposal has already been supported by the AAC and the other programs that would be impacted (Biology, Pre-med).
  - e. ECAS said that the Board of Trustees would be ask about market feasibility, asked the Chemistry Department to look into this before the proposal goes to the Board.
  - f. A motion was made to support the proposal. 9 voted in favor, and 0 in opposition, 0 abstentions. Also, the APC determined that because this proposal has no impact across units (other than within CAS) it does not need to be voted on

by the full Senate. However, the APC did recommend that a brief report about this document be presented to the Senate so that others are aware of the change.

- g. The APC recommends that a consistent procedure is developed to support new programs. A possible template exists from the Ohio Board of Regents template for graduate programs (PDP). The University also has a template for international programs that could serve as input (the CIP is a contact for the template). The APC also talked about the value of placing the form/template in a place that is easily found and accessible for all. We also encouraged the sharing of successful examples from the past. Jon Hess said he could draft a letter to the Provost on behalf of the APC that formally requested such documents. But, ECAS may be making a similar request, so Hess will talk to Judith Huacuja before proceeding.
4. Old business: Academic Misconduct Form. Jim Dunne asked whether this issue was really more appropriate for the APC or the SAPC. Leno Pedrotti raised that question at ECAS earlier today and that committee determined they needed to discuss that further before coming to an answer. The APC thus tables this conversation until after ECAS decides where to direct the topics that had been redirected at the end of last year by the Student Academic Policies Committee.

Meeting adjourned at 2:55 PM

Minutes submitted by Deb Bickford