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DOC 1994-03 Retake Policy

University of Dayton. Academic Policies Committee

University of Dayton. Student Academic Policies Committee

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PROPOSAL TO THE ACADEMIC SENATE

TITLE Retake Policy

SUBMITTED BY Academic Policies Committee and Student Academic Policies Committee

DATE April 28, 1994, October 21, 1994, December 16, 1994, February 3, 1995

Indicate the action required: Legislative, Concurrence, or Consultation, and refer to the appropriate reference in the Senate Constitution (Article IIB, 1, 2, 3).

ACTION IS: Legislative

REFERENCE IS: Art. 11B. 1.d.

DESCRIPTION OF PROPOSAL:

See attached document.

SENATE DOCUMENT #94-3

RETAKE POLICY

Approved February 17, 1995

Provost's Council approved January 22, 1996

Executive Committee of the Academic Senate approved February 1, 1996

1. An undergraduate student who receives a grade of D or F in a course taken under Option 1 at the University of Dayton may retake that course under Option 1 at the University of Dayton and remove the original D or F from the cumulative GPA.
2. When a course has been retaken and the subsequent grade is higher than or equal to the previous grade, the previous grade will not count towards the student's cumulative GPA henceforth. There will be no retroactive adjustment to GPAs. The transcript will reflect this event with a strikethrough over the entire line containing the original grade. A retaken course is indicated by an R placed immediately after the grade.
3. When a course in which a D was received has been retaken, and an F is earned, the initial D will be used in the student's cumulative GPA calculation, and the entire line containing the F will receive a strikethrough.
4. A student may have no more than 15 semester hours of R or strikethrough grades.
5. If a student retakes a course in which the topics vary, it must be demonstrated that the retaken course contains the same material as the original course in which the student received a D or F.
6. Courses taken by students prior to the initiation of this policy, and before completion of an undergraduate degree, may be retaken within the guidelines of this policy.
7. Exceptions to this policy may be made by the Dean (or the Dean's designee) of the school or college in which the student is enrolled.

Addendum to Retake Policy

When a student retakes a course which he or she has taken more than once previously, the retaken course will serve to replace both previous grades (if it is the same as or higher than each). The number of "retaken hours" will be counted as the total hours for the two courses in which the grades are replaced. E.g., if a student retakes PSY 101 in which he or she had previously earned F two times, the new passing grade will replace both Fs, but will count as 6 credit hours retaken instead of 3. This student will then be able to take up to 9 additional course grades.