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2017

## 2017-10-24 Common Academic Program Committee Minutes

University of Dayton. Common Academic Program Committee

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## CAP COMMITTEE

Tuesday, October 24, 2017 | 11:00 a.m.-12:15 p.m.; Kennedy Union room 222

**Present:** Brad Balser, Lee Dixon, Chuck Edmonson, Linda Hartley (*ex officio*), Fred Jenkins (*ex officio*), Michelle Pautz, Danielle Poe, Scott Segalewitz (*ex officio*), Randy Sparks (*ex officio*), Bill Trollinger

**Excused:** Serdar Durmusoglu, Heidi Gauder, Peter Hansen, John White, Shuang-Ye Wu

**Guests:** Brad Kallenberg, Andrew Murray

### I. Course Review

#### 1) EGR 351: By Design

##### A. Course Proposal Information:

1. Proposers: Brad Kallenberg and Andrew Murray were present.
2. Components: Crossing Boundaries-Practical Ethical Action, Advanced Religious Studies, Diversity and Social Justice
3. Institutional Learning Goals: Faith Traditions (advanced), Diversity (advanced), Practical Wisdom (advanced), Critical Evaluation of Our Times (expanded)

##### B. Discussion:

1. The committee expressed appreciation for the collaboration between the School of Engineering and College of Arts and Sciences to develop this course and had positive feedback overall, including that the proposal clearly outlines how the three CAP components will complement each other.
2. The committee had questions about plans to assess student learning in the course in light of the number of course learning objectives in the proposal and the 4 Year Review process that has been developed for CAP courses. Will it be feasible to assess that many CLOs? Some suggestions were offered to focus on a subset of CLOs if the course is offered regularly and/or to select a random sample of students rather than all. The committee noted that, since the 4 Year Review process was implemented last year, course reviews now have a greater focus plans to reflect on student learning.
3. The proposers indicated that the same projects will address all of the CLOs. They agreed that they will determine whether to make any changes with the CLOs after teaching the course. It will be offered in Spring 2018. Any change to CLOs would be considered a minor revision and would not need to be reviewed by the full CAPC again. It would be up to the unit to decide how to handle that type of revision.

##### C. Committee's Actions:

1. Motion: A motion was made and seconded to approve the course proposal as written. There was no further discussion.
2. Vote: 6-0-0 (in favor-against-abstention).
3. Further discussion
  - a. Since the course will be offered next semester, it was noted that it will be added to DegreeWorks right away and students will see it among the spring course selections.
  - b. It was recommended to add EGR 351 to the CAP Spotlight section of the CAP website: <https://www.udayton.edu/provost/cap/spotlight.php>.
  - c. The approval of EGR 351 will be announced through the CAP Twitter feed (@UDayton\_CAP).

**II. Resource for CAP Course Proposers: what to expect during CAPC proposal review process**

- A. Document: What to expect at a CAPC meeting when proposing a course for CAP designation (Draft 2 – 10/18/2017)
- B. Discussion: The committee reviewed the updated draft that was revised based on discussion at the last meeting. The committee did not have any further edits or comments. The resource will be shared with proposers when future CAPC course reviews are scheduled. It will also be posted on the CAP website under the Developing CAP Courses section:  
<https://www.udayton.edu/provost/cap/course-development.php>.

The meeting adjourned at 11:25 a.m.  
Respectfully submitted by Judy Owen