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CAP Committee

Thursday, March 7, 2019

12:30-1:45 p.m. | Kennedy Union 207

Present: Jim Dunne, Heidi Gauder, Linda Hartley (*ex officio*), Brad Hoefflin, Fred Jenkins (*ex officio*), Allen McGrew, Michelle Pautz, Scott Segalewitz (*ex officio*), Randy Sparks (*ex officio*), Bill Trollinger, Diandra Walker, David Watkins, John White

Excused: Brad Balsler, Chuck Edmonson, Danielle Poe

I. 4-Year Review Process

A. Document: Subcommittee presentation schedule (revised 02/11/2019)

B. Discussion

1. Committee members were reminded of this year's timeline for the 4-Year Review process – that departments are to be notified by March 25 if any additional information is needed for a course being reviewed or if the committee would like to consult with the department and faculty members before the end of the semester. As such, subcommittees (particularly subcommittees 4 and 5 that are scheduled to present after March 25) should notify the CAP Office as soon as possible if they have any courses that might fall under this category. The CAP Office has already followed up about several courses to schedule meetings with the chair and faculty members involved to provide opportunity to revise and resubmit the 4-Year Review reports before the end of the semester.
2. Subcommittee 2 presented recommendations for the 19 courses they reviewed. The CAP Office will compile the subcommittee's feedback, as well as additional feedback from the entire committee, which will be shared with the respective department when the committee's decisions (reapproval for four years, conditional reapproval for two years, or non-renewal) are communicated to the department by May 15. The notification letters will include standardized language as much as possible to capture the different types of issues the committee has raised.
3. The following information includes only the committee's decision and corresponding vote for each course. All reapprovals will be contingent upon the requisite updates being made in CIM by September 3, 2019 in response to the committee's feedback.
 - a. ECO 490: Senior Seminar in Applied Economics: 4-year reapproval (Vote: 9-0-0, in favor-against-abstention)
 - b. FIN 401: Finance Capstone: Advanced Financial Analysis: 4-year reapproval (Vote: 9-0-0, in favor-against-abstention)
 - c. FIN 460: Finance Capstone: Portfolio Management & Security Analysis: 4-year reapproval (Vote: 9-0-0, in favor-against-abstention)
 - d. MIS 475: MIS Project II-Design & Implementation in Teams: 4-year reapproval (Vote: 9-0-0, in favor-against-abstention)
 - e. OPS 495: Capstone Operations & Supply Management Project II: 4-year reapproval (Vote: 9-0-0, in favor-against-abstention)
 - f. PHL 310: Social Philosophy: 4-year reapproval (Vote: 9-0-0, in favor-against-abstention)
 - g. PHL 313: Business Ethics: Tabled. The CAP Office has a meeting scheduled with the department chair and faculty member who submitted the report to discuss having them revise and resubmit it.

- h. PHL 314: Philosophy of Law: 4-year reapproval (Vote: 9-0-0, in favor-against-abstention)
 - i. PHL 315: Medical Ethics: 4-year reapproval (Vote: 9-0-0, in favor-against-abstention)
 - j. PHL 320: Philosophy of Art: 4-year reapproval (Vote: 8-0-0, in favor-against-abstention – a committee member left the meeting prior to this vote)
 - k. PHL 324: Philosophy & Film: 4-year reapproval (Vote: 8-0-0, in favor-against-abstention)
 - l. PHL 351: Jewish, Christian, and Islamic Philosophy: 4-year reapproval (Vote: 8-0-0, in favor-against-abstention)
 - m. PHL 352: Modern Philosophy: Tabled. The CAP Office has a meeting scheduled with the department chair and faculty member who submitted the report to discuss having them revise and resubmit it.
 - n. PHL 360: Existentialism: 4-year reapproval (Vote: 8-0-0, in favor-against-abstention)
 - o. PHL 361: Philosophies of Change in U.S. History: 4-year reapproval (Vote: 8-0-0, in favor-against-abstention)
 - p. PHL 364: Race, Gender and Philosophy: 4-year reapproval (Vote: 8-0-0, in favor-against-abstention)
 - q. PHL 370: Political Philosophy: 4-year reapproval (Vote: 8-0-0, in favor-against-abstention)
 - r. PHL 374: Philosophy and the City: 4-year reapproval (Vote: 7-0-0, in favor-against-abstention – another committee member left the meeting prior to this vote)
 - s. PHL 379: Latin American Philosophy: Tabled. The CAP Office reached out to the department chair and faculty member who submitted the report about having them revise and resubmit it. However, the faculty member is on sabbatical this semester and has not responded yet.
4. As the review process continues, committee members were asked to think about suggestions for improving the report form and process. A workshop will be held on Wednesday, April 3 (9:00-11:00 a.m. in Torch Lounge) for departments with courses in the 2019-20 review cycle. The goal is to be able to confirm the timeline, guidelines, and form for next year prior to the workshop.

II. Next Meeting: The committee will meet again on Thursday, March 21 to review the recommendations from Subcommittee 3.

The meeting adjourned at 1:45 p.m.

Respectfully submitted by Judy Owen, CAP Office