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## Academic Policies Committee Minutes of the Academic Senate 2012-09-17

University of Dayton. Academic Policies Committee

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# **Minutes of the Academic Policies Committee of the Academic Senate**

**September 17 2012**

**KU 311**

**Present:** Jim Dunne, Vinod Jain, Sarah Kerns, Laura Leming, Leno Pedrotti, Anthony Whaley, John White

**Absent:** Paul Benson, Deb Bickford, Paul Bobrowski, Kurt Mosser, Karen Swisher, Paul Vanderburgh

**Minutes:** Minutes of the April 11, 2012 meeting of the Academic Policies Committee were approved.

**Announcements:** None.

**Old Business:** Leno Pedrotti reviewed the charge of the Academic Policies Committee (APC) by briefly indicating the sections of the Constitution of the Academic Senate, Senate Document 07-05, and Senate Document 81-1 that describe the function, operating procedures, and responsibilities of the APC. Leno Pedrotti then indicated that, currently, the primary business before the APC is the oversight of the Committee on the Common Academic Program and Competencies (CAPCC). He noted that, in April 2012, the APC approved a paper (as opposed to online) CAP-course proposal form to be used by those seeking CAPCC approval of a CAP-course. This paper form can be used until the online proposal process is ready for use. The online proposal process is scheduled to be operational sometime this Fall term. In April 2012, the APC also gave provisional approval to a CAPCC procedures manual that is still in the process of being developed. This provisional approval is sufficient to allow the CAPCC to process course proposals this Fall term. The CAPCC was directed to submit for APC approval a more complete procedures manual by December 2012. Jim Dunne and John White, members of the CAPCC, indicated that a new version of the CAPCC procedures manual will likely be sent to the APC in early October. It was agreed that the next two meetings of the APC would take place on October 1 and October 15 from 11am-12pm. Jim Dunne suggested that a review of the structure and status of the Common Academic Program could be given at the October 1 meeting. It was agreed that such a review would take place at the October 1 meeting and that a discussion of the revised CAPCC procedures manual could take place at the October 15 meeting.

**New Business:** None.

The meeting adjourned at 11:35am.

Submitted by Leno Pedrotti