

University of Dayton

eCommons

---

Common Academic Program Committee  
Minutes

Academic Senate Committees

---

2019

## 2019-04-04 Common Academic Program Committee Minutes

University of Dayton. Common Academic Program Committee

Follow this and additional works at: [https://ecommons.udayton.edu/capc\\_mins](https://ecommons.udayton.edu/capc_mins)

---

### Recommended Citation

University of Dayton. Common Academic Program Committee, "2019-04-04 Common Academic Program Committee Minutes" (2019). *Common Academic Program Committee Minutes*. 160.  
[https://ecommons.udayton.edu/capc\\_mins/160](https://ecommons.udayton.edu/capc_mins/160)

This Article is brought to you for free and open access by the Academic Senate Committees at eCommons. It has been accepted for inclusion in Common Academic Program Committee Minutes by an authorized administrator of eCommons. For more information, please contact [frice1@udayton.edu](mailto:frice1@udayton.edu), [mschlangen1@udayton.edu](mailto:mschlangen1@udayton.edu).



## CAP Committee

Thursday, April 4, 2019

12:30-1:45 p.m. | Kennedy Union 331

**Present:** Brad Balser, Jim Dunne, Chuck Edmonson, Heidi Gauder, Linda Hartley (*ex officio*), Brad Hoefflin, Allen McGrew, Michelle Pautz, Danielle Poe, Scott Segalewitz (*ex officio*), Bill Trollinger, Diandra Walker, John White

**Excused:** Fred Jenkins (*ex officio*), Randy Sparks (*ex officio*), David Watkins

### I. Announcements

- A. Fall 2019 Meeting Time: The CAP Office is collecting committee members' availability in order to determine the meeting time.
- B. Plans for remaining meetings this semester:
  1. April 11/12: The agenda items are included at the end of the minutes.
  2. April 19: no meeting (Easter recess)
  3. April 26: possible course review from the School of Engineering; 4-Year Review follow-up as needed
  4. May 3: final meeting for course reviews. The meeting time has been extended to 1:00 p.m.
  5. May 10: reserved for the final meeting of the semester. The committee will meet only if necessary because the date falls during finals week.

### II. 4-Year Review Process

- A. Discussion
  1. Subcommittee 5 presented recommendations for the 19 courses they reviewed. The CAP Office will compile the subcommittee's feedback, as well as additional feedback from the entire committee, which will be shared with the respective department when the committee's decisions (reapproval for four years, conditional reapproval for two years, or non-renewal) are communicated to the department by May 15. The notification letters will include standardized language as much as possible to capture the different types of issues the committee has raised.
  2. The following information includes only the committee's decision and corresponding vote for each course. All reapprovals will be contingent upon the requisite updates being made in CIM by September 3, 2019 in response to the committee's feedback.
    - a. BIO 101: Life, Environment, and Society: 2-year reapproval (Vote: 9-0-0, in favor-against-abstention)
    - b. BIO 101L: Live, Environment, and Society Laboratory: 2-year reapproval (Vote: 11-0-0, in favor-against-abstention – two additional committee members arrived following the vote on the previous course)
    - c. BIO 395: Global Environmental Biology: 2-year reapproval (Vote: 11-0-0, in favor-against-abstention)
    - d. CMM 100: Principles of Oral Communication: 11-year reapproval (Vote: 8-0-0, in favor-against-abstention)
    - e. CMM 447: Children and Mass Media: 4-year reapproval (Vote: 11-0-0, in favor-against-abstention)
    - f. CMM 461: Public Relations Campaigns: 2-year reapproval (Vote: 11-0-0, in favor-against-abstention)
    - g. CMM 471: Communication and Digital Literacy: 4-year reapproval (Vote: 11-0-0, in favor-against-abstention)

- h. EDT 222: Middle Childhood to Young Adult Development in a Diverse Society: 4-year reapproval (Vote: 11-0-0, in favor-against-abstention)
  - i. EDT 303: School, Self and Society: Tabled. The 4-Year Review report for the course will be revised and resubmitted.
  - j. EDT 416: Early Childhood Capstone Seminar: 4-year reapproval (Vote: 11-0-0, in favor-against-abstention)
  - k. EDT 423: Middle Childhood Capstone Seminar: 4-year reapproval (Vote: 11-0-0, in favor-against-abstention)
  - l. EDT 484: Intervention Specialist Capstone Seminar: 4-year reapproval (Vote: 11-0-0, in favor-against-abstention)
  - m. MTH 148: Introductory Calculus I: 4-year reapproval (Vote: 11-0-0, in favor-against-abstention)
  - n. MKT 455: Marketing Analytics and Strategy: 4-year reapproval (Vote: 11-0-0, in favor-against-abstention)
  - o. PHY 201: College Physics I: 2-year reapproval (Vote: 11-0-0, in favor-against-abstention)
  - p. PHY 201L: College Physics Laboratory I: 2-year reapproval (Vote: 11-0-0, in favor-against-abstention)
  - q. PHY 206: General Physics I - Mechanics: 4-year reapproval (Vote: 11-0-0, in favor-against-abstention)
  - r. PHY 210L: General Physics Laboratory I: 2-year reapproval (Vote: 11-0-0, in favor-against-abstention)
  - s. PHY 480: Physics Capstone: 2-year reapproval (Vote: 11-0-0, in favor-against-abstention)
3. Two courses (HSS 302 and HST 398) assigned to Subcommittee 4 recently submitted revised 4-Year Review reports and the subcommittee prepared revised recommendations. Due to time constraints, the subcommittee will present the revised recommendations at the next meeting.

**III. Next Meeting:** The committee will meet again on Thursday, April 11. The agenda will include the following:

- A. Course reviews: three proposals submitted for new CAP designation
- B. CAPC Procedures: review updates. The Academic Policies Committee of the Academic Senate requested that CAPC review the procedures document annually and make any necessary updates. Michelle Pautz will be attending an APC meeting on April 12 to present this year's updates.
- C. 4-Year Review follow-up

The meeting adjourned at 1:45 p.m.

Respectfully submitted by Judy Owen, CAP Office