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CAP Committee

Friday, April 26, 2019

11:15 a.m.-12:05 p.m. | Kennedy Union 310

Present: Brad Balsler, Jim Dunne, Chuck Edmonson, Fred Jenkins (*ex officio*), Michelle Pautz, Scott Segalewitz (*ex officio*), Randy Sparks (*ex officio*), Bill Trollinger, David Watkins, John White

Excused: Heidi Gauder, Linda Hartley (*ex officio*), Brad Hoefflin, Allen McGrew, Danielle Poe, Diandra Walker

Guest: Sandy Furterer

- I. **Course Review:** The chair noted that the committee may ask for documentation in the CIM proposal if clarification is needed concerning how the course will be delivered. The request for documentation will be for the sake of posterity.
 - 1) **ISE 483: Leadership and Engagement for Engineering Diversity**
 - A. Course Proposal Information:
 1. Proposer: Sandy Furterer was present.
 2. Components: Crossing Boundaries-Integrative, Diversity and Social Justice
 3. Institutional Learning Goal: Diversity (introductory-CLOs 1, 2, 5), Diversity (expanded-CLOs 3, 4)
 - B. Discussion:
 1. The following minor revisions were discussed:
 - a. CLO 3 will be revised with the suggested language provided.
 - b. Humanities Commons courses will be added as pre-requisites.
 - c. The proposer will provide a statement to add to the description of how the course will satisfy the Crossing Boundaries-Integrative component – incorporating sociology, psychology and leadership.
 2. The proposer explained how the course will address the Institutional Learning Goal of Diversity at both the introductory and expanded developmental levels.
 - C. Committee's Actions:
 1. Motion: A motion was made and seconded to approve the course proposal pending the minor revisions noted above. There was no further discussion.
 2. Vote: 7-0-0 (in favor-against-abstention). The CAP Office will make the revision in CIM on behalf of the proposer.
- II. **4-Year Review Process**
 - A. Discussion: The committee made decisions on the following courses that were previously asked to revise and submit their 4-Year Review reports. The following information includes only the committee's decision and corresponding vote for each course. All reapprovals will be contingent upon the requisite updates being made in CIM by September 3, 2019 in response to the committee's feedback.
 1. EDT 303: School, Self and Society: 4-year reapproval (Vote: 7-0-0, in favor-against-abstention)
 2. PHL 313: Business Ethics: 2-year reapproval (Vote: 7-0-0, in favor-against-abstention)
- III. **Announcements**
 - A. May 3 meeting: The agenda will include course reviews for new CAP designation and completing 4-Year Review decisions. The Department of Music is in the process of revising the reports for nine courses that they have in this year's cycle.
 - B. Fall 2019 meeting schedule: The committee will need to alternate days/times because a common meeting time wasn't available.
 - C. Quorum: Committee members were reminded of the importance of the CAP Office having an accurate attendance count prior to each meeting.

IV. Transient Student Issue

- A. Discussion: CAPC members supported tasking the CAP Office with investigating the transient credit consistency question this summer and reporting back to the committee in the fall.

The meeting adjourned at 12:05 p.m.

Respectfully submitted by Michelle Pautz, Assistant Provost for CAP