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Faculty Affairs Committee Minutes of the Academic Senate 2012-10-12

University of Dayton. Faculty Affairs Committee

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Approved

Faculty Affairs Committee of the Academic Senate

Minutes

10-02-12 [10-12-12], 10:30 AM to 12:00 pm, St Mary's 113B

Present: John Clarke, Pat Donnelly (first half-hour), Ralph Frasca, Emily Hicks, Sheila Hassell Hughes, Art Jipson, Kevin Kelly, Paul McGreal, Kathy Webb (to 9:50)

Absent: Partha Banerjee, Corinne Daprano, Harry Gerla, Carissa Krane, Caroline Merithew, Don Shimmin, Kim Trick, students

1. John Clarke agreed to record the minutes of the meeting
2. Discussion of document 12.09, *Recommendations for Revision to the University of Dayton Faculty Workload Guidelines*, was opened.

Hicks explained that no revisions had been made to the document since the April Senate meeting. However, there were several edits that had been previously expressed that would be made in the next draft.

Pat Donnelly expressed that the discussion in the September Senate meeting was helpful. In response to observations from some that if 'this is not a significant change from the past, so why are we doing it', Pat affirmed that the Senate is to review the Workload Guidelines every 5 years, and elaborated that much has changed since the last update.

Hicks pointed out that there was considerable disagreement regarding credit hours and asked the committee if we felt this discussion was complete.

Donnelly and Webb felt that there was flexibility in the guidelines with regard to credit hours and that this had enjoyed sufficient discussion.

Donnelly observed that the FAC did not get specific recommendation from the Senate with regard to modifications to the document and wondered at what point we can stop refining.

Jipson suggested that the FAC send a cover letter to the Senate with document 12.09, effectively stating: We (the FAC) have endeavored to provide as clear a document as possible and are interested in moving this forward. It was generally agreed that this was a sound idea.

In further discussion of the merits of the document, Hughes indicated that there is flexibility in the Workload Guidelines and cited the *principles* underlying the Guidelines on page 2. Hughes observed that the document sets guidelines so that there is transparency and a reasonable process is established.

Frasca wondered how the idea of "competitive market forces" would be accounted for? (i.e., should this be in the document?).

Webb expressed that this is part of the dialogue between the Dean and the Provost.

Frasca asked if it might be best if this were included *in* the guidelines.

Hicks cited item 4, page 2: "University expectations align with the practices of a discipline, accreditation standards, and/or competitive forces" as an inclusion and consideration of complete market forces.

Hughes asked if this was enough and should this be considered/included elsewhere in the document. Donnelly stated that if it was listed in the beginning of the document (item 4, page 2) it applies to the totality [of the document].

Jipson suggested that our conversation regarding competitive market forces be considered and expressed within the cover letter.

It was agreed then that document 12-09 will be put forward for the November Senate meeting—with revisions and with a cover letter from the FAC.

A question was raised that since this is “consultative” within the Senate, ‘what happens next?’. It was agreed that the guidelines would go to the Provost for approval and implementation.

3. Hughes moved to approve minutes from September 27; Clarke seconded; all approved
4. The committee clarified its charge for the Fall semester of 2012: Attention to documents 12.09 and 12.10. The FAC would continue to develop 12.10 and it will be discussed in the October 25 meeting.

Gerla’s email with his comments regarding 12.10 will be posted.

Meeting adjourned at 11:09.

Submitted by John V Clarke.