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CAP Committee

Monday, October 7, 2019

12:20-1:10 p.m. | Kennedy Union 310

Present: Jim Brill, Jon Fulkerson, Chuck Edmonson, Heidi Gauder, Fred Jenkins (*ex officio*), Allen McGrew, Sabrina Neeley (*ex officio*), Maria Newland, Michelle Pautz, Scott Segalewitz (*ex officio*), Randy Sparks (*ex officio*), Bill Trollinger

Excused: Danielle Poe, David Watkins, John White

Guests: Tracey Jaffe, Heather Schieman

I. Course Reviews: The chair noted that the committee may ask for documentation in the CIM proposal if clarification is needed concerning how the course will be delivered. The request for documentation will be for the sake of posterity.

1) HST 366: History of Religion in Latin America

A. Course Proposal Information:

1. Proposer: Tracey Jaffe was present.
2. Components: Crossing Boundaries-Faith Traditions, Advanced Historical Studies, Diversity and Social Justice
3. Institutional Learning Goals: Faith Traditions (expanded), Diversity (expanded), Critical Evaluation of Our Times (expanded)

B. Discussion:

1. The committee thought that the proposal was well developed, with strong course learning objectives (CLOs) and good fit with the three selected components.
- 2.

C. Committee's Actions:

1. Motion: A motion was made and seconded to approve the course proposal as written. There was no further discussion.
2. Vote: 8-0-0 (in favor-against-abstention).

II. Inconsistencies in CAP Credit for Transient Students Studying Abroad

A. Overview: This issue was first introduced to the committee last spring. The CAP Office was tasked with compiling data and collaborated with a small group over the summer to do so. The presentation, appended to the minutes, is a result of those conversations.

1. The Center for International Programs/Education Abroad Office partners with approximately 25 institutions where UD students study abroad in semester-long exchange programs. Over 200 students per semester indicate plans to participate in these kinds of programs. The data in the presentations slides do not include UD faculty-led programs or summer programs outside of UD. Two partner schools, Maynooth and Comillas, were selected to provide more specific details regarding inconsistencies with how credit is applied for student participating in the programs. Those are two of the most popular programs. The data are based on students' requests for pre-approval. Students are advised to identify 8-10 courses to get pre-approved. Since they register on site the first week at the exchange school, having more pre-approved courses will give students some backup options. An average of 1,200-1,500 courses are currently being individually equated in the first six weeks of school. For Maynooth, a total of 2,602 courses have gone through the pre-approval process since 2013, with 664 unique course approvals. For Comillas, 619 courses have gone through the pre-approval process in the same time period, with 170 unique course approvals.

B. Discussion and Next Steps

1. The committee discussed what might be done to make the process more efficient, as well as more consistent. It would be helpful to be able to publish “foundation” lists of pre-approved courses to help students plan further in advance. The Schools of Business Administration and Engineering have recently started creating such lists for their students. The committee agreed to start with Maynooth to develop a foundation list. Maynooth has course syllabi readily available and almost all UD majors can take courses there, often for CAP credit. The CAP and Education Abroad offices will work on a draft to bring back to the committee. At that point, the committee could select a few courses to review in more detail to make recommendations for allowing CAP credit. Once the review process is worked out, the committee might use a subcommittee structure to review additional courses, similar to the structure used for 4-Year Review.
2. It was noted that representatives from Maynooth typically visit UD at least once a year. The possibility of arranging a direct conversation with the committee during a visit was discussed.

III. Plans for the Next Meeting

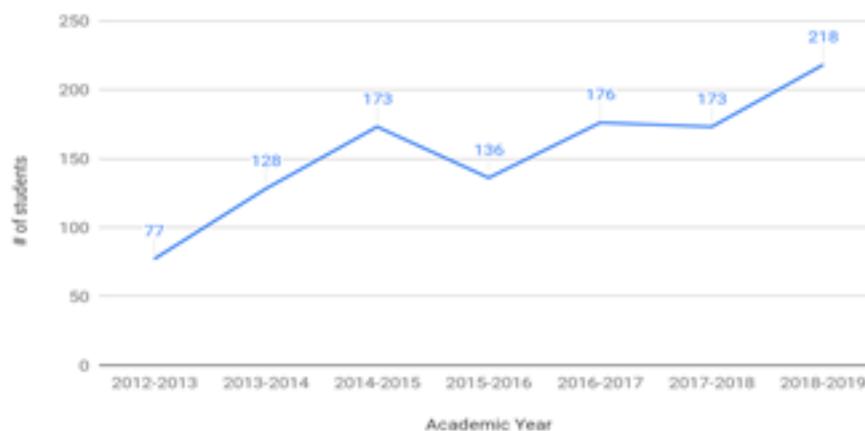
- A. October 24: Discuss the report from the Diversity and Social Justice Curriculum Fellows and follow-up on consultation guidelines.

The meeting adjourned at 1:10 p.m.

Respectfully submitted by Judy Owen, CAP Office

Education Abroad, Transient Credit, & CAP

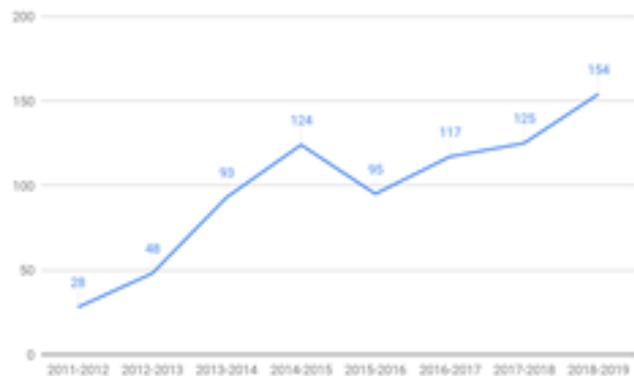
Student Participant Trends in Semester Programming



Spring Semester Participation

Spring semester participation is the most popular, and subsequently requires the most approvals. All course approvals are due to the Education Abroad Office by October 1st. Therefore, an average of 1,200-1,500 courses are currently being individually equated in the first six weeks of school.

- Currently have 187 students with applications for the Spring (October 1st)



Maynooth Growth:

SAIL and does not have a cap to Spring enrollment



Comillas Growth: Fall SAIL, Spring enrollment now capped



Student quotes from evaluations

"The whole process was extremely difficult, long tedious, and unnecessarily confusing for me as a new transfer into the business school. I had an extremely hard time figuring out my classes and ended up not going abroad because of the difficulty and time it took to complete the necessary requirements"

"More advising on the transfer credit process and future class plans in general."

"If there was a way to make [student's academic unit] easier to deal with when it comes to choosing classes and getting signatures. That was the only area where I had difficulty and besides that my questions were answered quickly through this office."

"Having a list of courses that other students had taken at my school and had already been approved as equivalents for UD courses. Most of the preparation for studying abroad went into figuring out which classes would transfer over."



Volume of Courses

Maynooth

2,602 courses approved since 2013

664 unique course approvals

Comillas

619 courses approved since 2013

170 unique course approvals



Examples of Inconsistencies in Transient Credit

Maynooth

PH 202 - Moral Philosophy in a Globalized World
Scope: 41 students

Variations in course approvals: ASI 374; ASI 375; PHL 2XX; PHL 312 (XB-PEA, Adv. Phil. Stud.); PHL 341 (Adv. Phil. Stud., DSJ); PHL 352 (XB-FT, Adv. Phil. Stud.); PHL 382 (Adv. Phil. Stud., DSJ); PHL 3XC; PHL 3XX; PHL 3XY

PO 312 - Gender & Politics

Scope: 14 students

Variations in course approvals: HST 3XX; POL 300; POL 340 (XB-Integrative, DSJ); POL 3XX; SOC 332 (XB-Integrative, DSJ); SWK 335

EN 251 - World Literature

Scope: 32 students

Variations in course approvals: ENG 151; ENG 200 (Writing Seminar 2); ENG 205; ENG 322; ENG 345; ENG 3XX



More Examples of Inconsistencies

Comillas

Asia History, Culture, & Politics

Scope: 7 students

Variations in course approvals: ANT 3XX; HST 260 (XB-FT, Adv. Hist. Stud.); HST 332 (XB-INQ, Adv. Hist. Stud.); PHL 355 (XB-FT, Adv. Phil. Stud.); POL 3XX

Geopolitics of Natural Resources

Scope: 12 students

Variations in course approvals: ANT 3XX; PHL 321 (XB-PEA, Adv. Phil. Stud.); POL 214; POL 3XX; POL 3XY

Politics and Society in Middle East

Scope: 8 students

Variations in course approvals: ANT 3XX; ASI 2XX; HST 280 (Adv. Hist. Stud., DSJ); HST 333; POL 300; POL 3XX; POL 4XX; REL 3XX