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Faculty Affairs Committee Minutes of the Academic Senate 2013-01-14

University of Dayton. Faculty Affairs Committee

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Faculty Affairs Committee of the Academic Senate Meeting Minutes

January 14, 2013, 3:00 – 4:15 p.m., St. Mary's 113B

Present: P. Donnelly (ex officio), R. Frasca, L. Hartley (chair), K. Kelly, C. Krane, P. McGreal, C. Merithew, D. Shimmin, K. Webb

Absent: P. Banerjee, J. Clarke, C. Daprano, H. Gerla, E. Hicks, S. Hassell Hughes, A. Jipson,

Approval of November 29, 2012 minutes. K. Webb moved approval of minutes as submitted; motion seconded by C. Merithew. Minutes were unanimously approved.

1. Discussion of Doc 12-10 *Revision to Description of Faculty Outside Employment and Additional Services*. L. Hartley stated a goal of committee approval of the *Outside Employment* document by the next FACAS meeting. Discussion ensued, including the following points:
 - a. P. Donnelly clarified that the purpose of the document is to create clarity for administrators of the academic units.
 - b. Identification of need for editing headings, subheading, and other format issues throughout the document.
 - c. Clarification of *conflict of interest v. conflict of commitment* issues throughout the document.
 - d. Clarification of the definition of *additional services*.
 - e. Clarification of the approval process for outside employment. It was determined that faculty will initiate written requests for outside employment through department chairs; requests will in sequence be reviewed by deans and the office of the provost.
 - f. The need for specifying an *eight-hour limit* per week for outside employment.
 - g. Differentiating nine- from twelve-month faculty appointments. It was determined that the eight-hour limit to approved outside employment will not apply to nine-month contract employees during the summer months.
 - h. Consistency in the use of “must” and “should” throughout the document.
2. P. Donnelly agreed to edit the document according to the consensus achieved during the foregoing discussion and to consult with L. Hartley regarding the final revised document.

The meeting adjourned at 4:16 p.m. The next meeting of the FACAS is scheduled for 3:00 p.m. on January 28, 2013.

Respectfully submitted by K. Kelly