2009-10-12 Minutes of the Executive Committee of the Academic Senate

University of Dayton. Academic Senate. Executive Committee

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Approved
Minutes of the Executive Committee of the Academic Senate
October 12, 2009
St. Mary’s Hall Room 113B; 11:00 a.m.

Present: P. Benson, D. Biers, D. Darrow, B. Duncan, R. Kearns, A. Mari, L. Laubach, J. Saliba, A. Seielstad, R. Wells

Guest: J. Farrelly (Faculty Board)

Opening Prayer: A moment of reflection was followed by a prayer from D. Darrow.

Minutes: The minutes of October 5, 2009 were approved with a few minor corrections.

Announcements: An initial list of nine faculty members have volunteered to serve on various CAP committees. There are currently no representatives from the School of Law and the School of Engineering.

Old Business:
1. APC-P. Benson reported that the APC did not meet during this reporting period.
2. FAC-D. Biers reported that the FAC did not meet during this reporting period.
3. SAPC-R. Kearns reported that the SAPC did not meet during this reporting period. ERIC will meet on Wednesday, October 14, 2009 to further discuss the “student evaluation of faculty teaching” document.
4. CAP-Approved minutes of the various sub-committees are posted on the Academic Senate Quickplace site.
5. Student Evaluation of Faculty Teaching. The form “Suggested Instructions to be Given to Students Prior to Course Evaluations” has been revised (see attachment) and approved by ECAS. The form should be read to students by the person administering the student evaluation of faculty teaching instrument. The Provost has agreed to send this form to Deans and Department Chairs for December 2009 implementation.

New Business:
1. L. Laubach will contact K. Trick of the Chemistry Department to ask if she will share the report that she generated in the Fall of 2008 comparing the data that was gathered electronically versus the paper and pencil (standard) version of the evaluation form. Laubach will also bring to a future ECAS meeting the format and descriptions of the electronic version of the “Student Evaluation of Faculty Teaching Form” that is currently being used by the Department of Health & Sport Science.
2. The tentative agenda for the October 23, 2009 Academic Senate meeting will include: standing committee reports; discussion of the preliminary 2010-11 academic calendar; health care concerns; budget issues; an update on CAP; and an update on the University Nominating Committee.
The meeting was adjourned at 11:52 a.m.

The next ECAS meeting is scheduled for 19 October 2009 at 11:00 a.m. in St. Mary’s Room 113B.

Respectfully submitted by: Lloyd Laubach