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Submission Guidelines

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Submission Guidelines

The Basic Course Commission of the National Communication Association invites submissions to be considered for publication in the *Basic Communication Course Annual*. The *Annual* publishes the best scholarship available on topics related to the basic course and is distributed nationally to scholars and educators interested in the basic communication course. Each article is also indexed in its entirety in the ERIC database.

Manuscripts published in the *Annual* are not restricted to any particular methodology or approach. They must, however, address issues that are significant to the basic course (defined broadly). Articles in the *Annual* may focus on the basic course in traditional or non-traditional settings. The *Annual* uses a blind reviewing process. Two or three members of the Editorial Board read and review each manuscript. The Editor will return a manuscript without review if it is clearly outside the scope of the basic course.

Manuscripts submitted to the *Annual* must conform to the *Publication Manual of the American Psychological Association, 5th edition* (2001). Submitted manuscripts should be typed, double-spaced, and in 12 point standard font. They should not exceed 30 pages, exclusive of tables and references, nor be under consideration by any other publishing outlet at the time of submission. By submitting to the *Annual*, authors maintain that they will not submit their manuscript to another

outlet without first withdrawing it from consideration for the *Annual*. Each submission must be accompanied by an abstract of less than 200 words and a 50-75-word author identification paragraph on each author. A separate title page should include (1) the title and identification of the author(s), (2) the address, telephone number, and email address of the contact person, and (3) data pertinent to the manuscript's history. All references to the author(s) and institutional affiliation should be removed from the text of the manuscript. Send four (4) copies of your submission materials to:

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If you have any questions about the *Annual* or your submission, contact the Editor by telephone at (740) 593-9160 or by email at titswort@ohio.edu.

All complete submissions must be received by MARCH 1, 2003 to receive full consideration for the upcoming *Basic Communication Course Annual*.