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Two Short Courses of Special Interest to Businessmen Beginning at the University of Dayton

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Two specialized short courses at the University of Dayton beginning next month will be of special interest to businessmen.

Beginning Sept. 16, in cooperation with the government's small business administration, will be six weekly sessions on "Production Management for Small Business." Administrative problems, procurement and supply, personnel practices and manufacturing problems will be covered during the Wednesday night meetings in Wohlleben Hall. Course instructor will be Charles Dugan, former member of the UD faculty and now course director with the department of logistics management, School of Logistics, Air Force Institute of Technology.

Eight Monday evening sessions will be included in a short course on Planned Control of Business Operations to be conducted by Charles E. Ryan, accountant at Frigidaire. Designed to assist line management in formulating valid yardsticks for control, it will deal with profit planning, budget, control of labor and material costs, control and elimination of cost variances, analysis, control and reduction of overhead costs and expenses, and sales and production forecasting. It begins Sept. 21 in Wohlleben Hall.