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2011-03-11 Minutes of the Executive Committee of the Academic Senate

University of Dayton. Academic Senate. Executive Committee

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Approved
Minutes of the Executive Committee of the Academic Senate
March 11, 2011; 9 a.m.
St. Mary’s Hall Room 113B

Present: Paul Benson, Corinne Daprano, George Doyle, Heidi Gauder, Judith Huacuja, Antonio Mari, Leno Pedrotti, Carolyn Roecker Phelps, Andrea Seielstad, Rebecca Wells

Absent: Joseph Saliba, Katie Trempe

Guests: James Farrelly, Art Jipson

Opening Meditation: Paul Benson opened the meeting with meditation

Minutes: The minutes of the February 18 and February 25, 2011 meetings were approved.

Announcements
The next meeting of the Academic Senate is scheduled for March 18, 2011, in the KU Ballroom at 3:00pm.

Old Business:
UNRC Policy Manual. A. Jipson reviewed revisions made to the policy manual since the February 25 ECAS meeting. A revision was made to A.2. (All four faculty members of the UNRC shall serve a three year term) prescribing that membership on the committee is restricted to one representative for the College and each of the professional schools.

C. Phelps suggested adding a sentence that would clarify A.1. (Membership is open to any interested stakeholder) so that the size of the committee remains small. A. Jipson agreed that the size of the committee should be small and that the four faculty representatives listed in A.2. would be expected to recruit nominees from other units as well as their own.

A. Mari suggested that the sentence in A.2. “the student representative shall serve a one year term as a representative of the Student Government Association” should be changed to “the student representative from the Student Government Association will serve a one year term as a representative of the students.” ECAS also suggested that the last sentence of G.3. (“The college and schools will not be forming university-wide committees.”) be removed.

A. Jipson agreed with these changes and the request to re-title the document “UNRC Bylaws.”

A. Mari made a motion to endorse the UNRC Bylaws; L. Pedrotti second. The motion was approved unanimously. J. Huacuja stated that the document would be presented to the Senate at the March 18 meeting.

CAP Committee Nominees
J. Huacuja reported that Scott Schneider had been added to the list of nominees for the CAP & Competencies committee as the Engineering representative. This addition was approved by ECAS via email voting. CAP Leadership Team nominees have been confirmed by the APC.
Elections: Senate Voting Rights. J. Huacuja reported that faculty forums regarding the voting rights proposal were communicated to faculty in several emails, in a FacStaff announcement, and as an article placed under the “faculty” tab at the Porches web site.

Members of ECAS discussed the use of the Isidore system to conduct voting for the proposal. J. Farrelly indicated that Elise Bernal checked the Isidore list of tenure line faculty to ensure all faculty would receive a ballot. ECAS then reviewed the notice of voting and link to the ballot that was emailed to faculty by Andrea Koziol, Elections Committee chair. J. Farrelly suggested that all members of the Elections Committee should review a ballot before it is sent out to faculty. J. Huacuja reported that David Wright and Tom Skill have been notified that using the Isidore course evaluation site for this type of voting is problematic. Members of ECAS voiced concern that some faculty may ignore the ballot email notification because “Isidore” is in the subject line. J. Huacuja will call A. Koziol and E. Bernal and ask that the ballot email reminder be reworded and that the deadline for voting is stated in the subject line of the email. This email reminder will be sent out from Lotus Notes and will go out today from the Office of the Provost.

Review Senate Agenda. J. Huacuja reviewed the proposed agenda for the upcoming March 18 Academic Senate meeting and suggested a few changes. She requested an in-depth committee report from FAC since they have been working on several issues from this year’s Senate Issues list. These issues include: 1) the Student Evaluation of Instruction form; 2) titling for part time faculty; 3) emeritus status for retired faculty; and, 4) intellectual property issues. ECAS agreed that the UNRC Policy Manual should be added to the March 18 Senate meeting. J. Huacuja then suggested that the Degree Program Development Plan Proposal (Senate DOC I-11-02) be moved to the April 15 Senate meeting. The Graduate Faculty Status proposal, which still needs to be reviewed by ECAS, will also be placed on the April 15 agenda.

Consultative Process. J. Huacuja stated that this agenda item will be moved to the March 18 ECAS agenda so Provost Saliba can be present for the discussion. She also asked if this issue should be placed on the March 18 Academic Senate agenda. ECAS members agreed that this issue should be placed on the Senate’s agenda. P. Benson summarized this issue as related to two concerns: 1) the creation of new Vice President positions and, 2) how these type of searches are conducted.

A. Seislstad suggested that the appointment of the Vice President of Student Development is also related to issues regarding the student disciplinary processes. She wondered if the Appeals Board and Student Development were required to file annual reports that could be reviewed by ECAS.

Meeting adjourned at 10:15am

Respectfully submitted by Corinne Daprano