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DOC 2012-13 Change in Office and Position Titles for Graduate, Professional & Continuing Education (GPCE)

Associate Provost & Dean, Graduate, Professional & Continuing Education (GPCE)

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PROPOSAL TO THE ACADEMIC SENATE

TITLE: Change in Office and Position Titles for Graduate, Professional & Continuing Education (GPCE)

SUBMITTED BY: Associate Provost & Dean, Graduate, Professional & Continuing Education (GPCE)

DATE: Approved: December 14, 2012

ACTION: Consultation

1. Background. The Associate Provost & Dean, Graduate, Professional, & Continuing Education (GPCE) title was created in 2010 concurrent with the search for the Dean of The Graduate School successor. The intent was to have a seat on the Provost Staff, maintain graduate dean responsibilities, and add responsibility for Special Programs & Continuing Education (SPCE). Based on experiences of the past two years in this office, the following observations are offered.

As Dean, the Associate Provost & Dean, GPCE has no students, faculty, or curricula. Yet, he/she has accountability for graduate enrollment with little to no control. Furthermore, graduate students and staff are often confused about having two deans. On the dean's council, where the issues are more about faculty, programs, and resources, the Associate Provost & Dean, GPCE is more listener than contributor. The GPCE title has proved confusing for external audiences, sometimes generating the perception that graduate education is minimized.

2. Proposal. Change the office title to *Graduate Academic Affairs* and the position title to *Associate Provost, Graduate Academic Affairs*. The person holding this position would retain all present responsibilities except graduate admissions/enrollment and serving as an academic senator. He/she would still be an ex-officio member of APC and attend senate meetings. The Office of Graduate Academic Affairs would maintain all its present staff members and their associated duties/responsibilities. Because the Associate Provost would not be a dean, two senior leadership titles would change to their administrative equivalents as follows:

- Associate Dean, GPCE → *Executive Director, Graduate Academic Affairs*
- Assistant Dean, Special Programs and Continuing Education → *Director, Special Programs & Continuing Education*

These proposed title changes have been approved by the Vice President of Human Resources. Accountability for graduate enrollment would reside with the academic deans assisted by the Offices of Enrollment Management and Graduate Academic Affairs.

3. Effective Date: January 1, 2013.

4. Consultation. The following were consulted in development of this proposal:

- Graduate Leadership Council Executive Committee (unanimous approval)
- Graduate Leadership Council (unanimous approval)
- Provost Council (unanimous approval)

5. Other Institutions. The following universities are examples of those whose chief graduate academic affairs administrator is designated as Associate (or Vice) Provost and not dean:

- Boston University
- Georgia Institute of Technology
- George Mason University
- Northeastern University
- University of Southern California
- Texas A&M University
- Tulane University
- West Virginia University