

Spring 1-21-2022

2022-01-21 Minutes of the Academic Senate

University of Dayton. Academic Senate

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Minutes
 Meeting of the University of Dayton Academic Senate
 21 January 2022
 Via Zoom, 3:30-5:30 p.m.
 Sam Dorf, President

Present: Sam Dorf (President), Carissa Krane (Vice President), Lee Dixon (Secretary), Alison Carr-Chellman, Allison Kinney, Andrew Strauss, Andy Slade, Art Busch, Chris Roederer, Connie Bowman, Craig Looper, Dan Reyes, Greg Elvers, Harold Merriman, Jada Brown, Jim Farrelly (Faculty Board Guest), Jason Pierce, Jay Janney, Jennifer Dalton, Joanna Abdallah, John White, Jon Fulkerson, Kathy Webb, Kathryn Orban, Molly Keane-Sexton, Katherine Kohlen, Neomi DeAnda, Paul Benson, Philip Appiah-Kubi, Ryan McEwan, Sarah Cahalan, Sarah Webber, Sayeh Meisami, Sharon Gratto, Jenna Borrelli, Trevor Collier, Margie Pinnell,

Absent: Andrew Sarangan, Andrea Wells, Grant Neeley, Mary Ziskin, Maureen Anderson, Camryn Justice, Grace Pierucci, Madison Woodrum,

Guests: Amy Anderson, Amy Lopez-Matthews, Andrea Kozoil, Andres Larrain-Hubach, Drew Moyer, Anne Crecelius, Autumn Payton, Carolyn Phelps, Cilla Shindell, Corinne Daprano, Danielle Poe, Danielle Sofer, David Ashley, David Wright, Deb Bickford, Denise James, Diane Helmick, Eric Spina, Harvey Enns, Heather Juhascik, Jackie Arnold, Jacob Cress, Jane Koester, Janet Bednarek, Jennifer Christman, Jessica Brown, Joe Valenzano, Judy Owen, Julia Randel, Julianne Morgan, Julio Quintero, Laura Leming, Laurel Bird, Lis Regula, Lissa Cupp, Mary Dillon, Mary Sableski, Michelle Cox, Michelle Yingling, Molly Wilson, Nancy Haskell, Nancy Miller, Robert Bowman, Ryan Allen, Sabrina Neeley, Sarah Miller, Sean Haig, Susan Brown, Tereza Szeghi, Tharanga Kariyawasam, Tom Skill, Tiffany Taylor Smith,

| Agenda Item | Minutes | Material (appended) |
|---------------------------|--|---------------------|
| Opening Prayer Lee Dixon | | |
| Minutes—November 19, 2021 | Approved by unanimous consent. | |
| Announcements | <p>Sam welcomed new senators Chris Roederer and Sarah Cahalan. Connie Bowman is rejoining after sabbatical, and Kathryn Orban, a student from school of business, is also joining Senate.</p> <p>CSIT update – responses/suggestions from UD community were shared with CSIT and their corresponding working</p> | |

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| | <p>groups; CSIT working groups are meeting regularly now</p> <p>Paul offered Path Forward work update: student infections – symptoms are much less severe, in general, than they have in past surges, the degree of contagiousness is of concern, Paul stressed how we should abstain from working and take care of ourselves, even via Zoom, if feeling ill; shared that moving online education would likely not reduce infection rates</p> | |
| <p>Discussion of Technology Requests for Course and Program Inventory Management Systems - Tom Skill, Associate Provost & CIO</p> | <p>Tom discussed how his people would like to add a question in CIM for when courses are being proposed regarding are there needs for assistance from e-learning and/or software, IT systems, or consultation. The desire is to be able to support courses that are being developed and delivered. The opportunity for questions and/or concerns was extended. None were brought forward. Tom shared that even before the form is changed, if people have needs, let his people know.</p> | |
| <p>Proposed Policies and Procedures to Facilitate Smooth and Transparent Function of Senate -Sam Dorf, Senate President</p> | <p>Sam discussed the rationale for the proposed changes to each of the Senate Policies and Procedures listed below and to the right, and outlined the changes being proposed. He opened the floor for questions and/or comments. We then voted on each Policy.</p> <p>The results were as follows:</p> <p>DOC 2022-01: 31-1-0 (Yea, Nay, Abstain) DOC 2022-02: 30-0-2 DOC 2022-03: 32-0-1 DOC 2022-04: 32-0-0 DOC 2007-05: 31-0-1</p> | <p>For a copy of these documents, please reach out to the current Academic President. They can also be accessed on the UD eCommons webpage.</p> <p>DOC 2022-01: Repeal of DOC 2020-09 Full-time Non-Tenure Track Faculty Representatives on Senate Standing Committees.</p> <p>DOC 2022-02: Policy on the Regular Review of Composition of the Academic Senate</p> <p>DOC 2022-03: Policy on Filling Vacancies on the Academic Senate</p> |

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| | | <p>DOC 2022-04: Updated Constitution of the Academic Senate with de minimis changes</p> <p>DOC 2007-05: Policies and Procedures of the Academic Senate</p> |
| <p>Update from standing committees</p> <p>- ECAS, APC, FAC, SAPC</p> | <p>The chair of each standing committee gave an update on the work of their committee. Please see the appended reports they each submitted.</p> <p>Some Q&A followed, especially regarding SAPC's work on SET use.</p> | <p>See appended reports</p> |
| <p>Committee Reports</p> <p>APC--Neomi DeAnda FAC--Carissa Krane SAPC-- Sharon Gratto ECAS—Sam Dorf</p> | | <p>See appended reports</p> |

ECAS Report (Submitted by Sam Dorf)

ECAS meets weekly and continues to prioritize discussion and consultation on ensuring open, transparent, and responsible governance.

We have had guests discuss the following topics with ECAS (1) Associate Provost and CIO's recommendations for changes to the CIM and PIM systems (2) Administration and Use of SET (3) Enrollment Management updated ECAS on strategy and trends. Action items from ECAS include: (1) approving new charges for FAC to work on policies related to full-time non-tenure-track faculty promotions. (2) approving CSIT working group pools and (3) approving ABA Certificate Program. In addition, ECAS continues to work on the following initiatives: (1) policies on governance including policies on filling vacancies to the Academic Senate, regular assessment of Academic Senate composition, and drafting changes to DOC 2007-05: Policies and Procedures of the Academic Senate to align with the new constitutional amendments, and to add a section on the schedule to reassess Senate policies, (2) expanding midterm grading for all undergraduate students (3) the administration and use of SET. ECAS receives weekly updates from the Path Forward committee and CSIT. The ECAS meeting time is Friday mornings 10am - 11:30am in SM113B. The Senate President holds open office hours in the MEC lounge in Alumni Hall on Mondays from 2pm to 3pm and in Fitz Hall 461 on Thursdays from 11am to noon.

FAC Report (submitted by Carissa Krane)

Charges

- Full-Time Non-Tenure-Track Faculty not Covered by Lecturer or Clinical/Faculty of Practice Policies.
 - ECAS requests that the FAC consult and work with Deans and Full-Time Non-Tenure-Track Faculty not covered under the Lecturer or Clinical/Faculty of Practice Promotion Policies to determine if more non-tenure track faculty titles should be added to these policies.
- Revisions to University Promotion Policies for Lecturers and Clinical Faculty/Faculty of Practice.
 - ECAS requests that the FAC make revisions to DOC 2017-01 and DOC 2018-03 to ensure that they are in alignment with DOC 2021-05. Please ensure that expectations are consistent with the expectations and opportunities (i.e. inclusive excellence, mission-central activities, professional development for committees, etc.) in DOC 2021-05.

FAC Process Charge 1

- Identify faculty who do not currently have a path for promotion under existing policy due to their title.
- Create a list of Faculty Titles that are in use, but are not in the Faculty Handbook
- Can those faculty who currently do not have a pathway to promotion be included in one of the existing policies (with or without modification) or is/are new policy(ies) required?

FAC Process Charge 2

- Revise the existing Promotion Policies to align with elements of the UPTP:
 - Tiered expectations for levels of promotion (UPTP section 1B2a,b)
 - Recognition of the varied and multiple ways in which faculty contribute (UPTP section 1C3)
 - Inclusive excellence as an expectation (UPTP section 1C4)
 - Professional development for faculty who serve on dept/unit promotion committees (UPTP section 1C7)
 - Process for diverse representation on university promotion committee (1E2d)
 - Professional development for faculty serving on University promotion committee (UPTP section 1E2e)
 - Include an implementation plan (UPTP section III.)

University NTT Faculty Promotion Committee Composition

- Re-evaluation of University Clinical Committee and University Lecturer Committee composition, now that the policies have been in place and faculty have been promoted.
- Should the University Clinical Committee and the University Lecturer Committee be combined into a single committee?

Initial Consultation

- Unit Deans
- University Lecturer Promotion Committee Representatives
- University Clinical Committee Representatives
- FT-NTT Faculty impacted by changes
- Academic Senate

SPRING 2022 FAC Members

Dr. Connie Bowman
Prof. Sarah Cahalan
Dr. Sam Dorf
Dr. jon Fulkerson
Dr. Carissa Krane, Chair
Dr. Sayeh Meisami
Dr. Grant Neeley
Dean (Interim), Margie Pinnell
Prof. Chris Roederer
Dr. Andrew Sarangan
Dean, Kathy Webb
Dr. Andrea Wells – FT NTT Guest
Ms. Camryn Justice, SGA
Dr. Carolyn Phelps (ex officio)

APC Report (Submitted by Neomi De Anda)

All reports from CAP component assessment leaders were submitted in early December. APC members reviewed these reports by subcommittee and returned suggestions. Those leading the assessment of each CAP component for this academic year will be meeting with APC over the next few meetings. Regular consultation between the APC Chair, the Assistant Provost for CAP, and the CAP Coordinator will occur throughout this semester for preparations for APC to flesh out the FRAMEWORK FOR THE 5-YEAR EVALUATION OF THE COMMON ACADEMIC PROGRAM (CAP). These consultative meetings will focus on aligning the aforementioned document with the happenings of CAP as well as discussing the transition from year to year of APC.

Happenings for spring meetings so far.

January 24, 2022

1:25 - 2:15 PM

APC CAP 5 year review - Senior Capstone

January 31, 2022

1:25 - 2:15 PM

APC CAP 5 year review - Diversity and Social Justice
Wellbeing Education Certificate

February 7, 2022

1:25 - 2:15 PM

APC CAP 5 year review - Humanities Commons

February 14, 2022

1:25 - 2:15 PM

APC CAP 5 year review - Oral Communication

Meetings are on Zoom. Please contact Jane Koester to be added to the meeting invitation if you wish to attend.

SAPC Report (Submitted by Sharon Gratto)

Today members of the SAPC concluded their work on two draft policies regarding Student Evaluation of Teaching, one for the Administration of SET and the other for the Use of SET. The draft proposals will be turned over to Senate Chair, Sam Dorf, to move forward to ECAS and, eventually, the other two Senate committees, the FPC and the APC. The SAPC will use any feedback to revise the documents prior to presenting them to the Senate for a vote. At today's Senate meeting, the SAPC Chair presented a progress report on the two SET draft documents and led a lively discussion among Senators and guests.