

9-1-2017

## Academic Policies Committee Minutes of the Academic Senate 2017-09-01

University of Dayton. Academic Senate. Academic Policies Committee

Follow this and additional works at: [https://ecommons.udayton.edu/senate\\_cmte\\_mins](https://ecommons.udayton.edu/senate_cmte_mins)

---

### Recommended Citation

University of Dayton. Academic Senate. Academic Policies Committee, "Academic Policies Committee Minutes of the Academic Senate 2017-09-01" (2017). *All Committee Minutes*. 252.  
[https://ecommons.udayton.edu/senate\\_cmte\\_mins/252](https://ecommons.udayton.edu/senate_cmte_mins/252)

This Article is brought to you for free and open access by the Academic Senate Committees at eCommons. It has been accepted for inclusion in All Committee Minutes by an authorized administrator of eCommons. For more information, please contact [frice1@udayton.edu](mailto:frice1@udayton.edu), [mschlangen1@udayton.edu](mailto:mschlangen1@udayton.edu).

# ACADEMIC POLICIES COMMITTEE

ACADEMIC SENATE  
UNIVERSITY OF DAYTON  
2017-2018

## MEETING MINUTES

**Approved: 9/8/2017**

FRIDAY, SEPTEMBER 1, 2017  
11:00AM-12:00 AM SM113A

Chair: **Anne Crecelius**

Members: **Lee Dixon, Jim Dunne, Jason Pierce**, Joe Valenzano, **Bill Trollinger, Shuang-ye Wu, Philip Appiah-Kubi**, John Mittelstaedt, **Deb Bickford**

Guests: **Michelle Pautz** - Assistant Provost, CAP

**Bold were present.**

- 1) Committee made introductions and welcomed guest, Assistant Provost for CAP, Michelle Pautz.
- 2) Update from Common Academic Program Committee
  - a) M. Pautz provided the committee with an update of the 4 YR review process for CAP courses that the CAP-C committee developed over the summer. The first set of CAP courses was reviewed in AY16-17 and based on feedback from CAP-C and involved faculty, modifications to the process were recommended.
  - b) A. Crecelius reports that consultation with ECAS and CAP-C confirm that the changes proposed are procedural in nature and remain in line with the approved CAP-C document reviewed by APC during AY16-17.
  - c) Discussion of proposed review materials was had and resulted in the following recommendations to CAP-C:
    - i) Additional focus should be given to reviewing how courses meet the particular CAP component, in addition to institutional learning goals (ILGs). Minor word changes could be made to facilitate this.
    - ii) The format of the review document should be reworked to emphasize what of the requested feedback is narrative in nature versus could be a checkbox.
    - iii) Continued attention be given to ensure that the materials attempt to strike a balance between providing valuable information for review while not overwhelming faculty completing the process nor the CAP-C committee.
- 3) Review of Upcoming Work and Procedures (A. Crecelius)
  - a) L. Dixon will serve as the primary contact with ECAS
  - b) A. Crecelius solicited a representative of APC for Information Literacy Taskforce.
  - c) Carry-over items and current charges from ECAS were reviewed.

Next Meeting: Friday, September 8th, 11am-12pm; SM 113

Amendment added 9/5/17: Bill Trollinger has agreed to serve as representative to Information Literacy Taskforce

Submitted by: A. Crecelius