

10-13-2017

## Academic Policies Committee Minutes of the Academic Senate 2017-10-13

University of Dayton. Academic Policies Committee

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### Recommended Citation

University of Dayton. Academic Policies Committee, "Academic Policies Committee Minutes of the Academic Senate 2017-10-13" (2017). *All Committee Minutes*. 256.  
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# ACADEMIC POLICIES COMMITTEE

ACADEMIC SENATE  
UNIVERSITY OF DAYTON  
2017-2018

## MEETING MINUTES

**Approved: 10/20/17**

FRIDAY, OCTOBER 13, 2017

11:00AM-12:00 AM SM113A

Chair: **Anne Crecelius**

Members: **Lee Dixon, Jim Dunne**, Jason Pierce, **Bill Trollinger**, Shuang-ye Wu, Philip Appiah-Kubi, John Mittelstaedt, **Deb Bickford** (ex-officio)

1. Minutes from 9/22/17 were approved without changes.
2. Current status of undergraduate certificates in review was provided by A. Crecelius.
  - a. The International and Intercultural Leadership Certificate was revised per suggestions provided to the proposers. In seeking a letter of support from the College of Arts and Sciences (CAS), it is now in review with the Academic Affairs Committee of CAS.
    - i. AAC is meeting October 27th to vote on the proposal which will then come back to APC via ECAS.
    - ii. In this process, it was also identified that certificates will have to be entered into CourseLeaf and the workflow in that system will need to match the approval process of certificates.
  - b. The Human Sexuality Studies Certificate is also in review at AAC.
  - c. After providing feedback on the Sales Leadership Certificate Proposal, Jay Janney, the proposer informed APC that the certificate was being withdrawn and likely will be revised into a proposal of a minor.
3. Discussion was had regarding the charge from ECAS to: “develop and recommend a revised process for approving, adjusting and renewing undergraduate academic certificate programs”. The intent is not to revise the policy, per se, but rather clarify and make explicit the necessary academic review which all certificates are subject to.
  - a. Topics of discussion included:
    - i. The characteristics of certificates, specifically as they compare to minors.
    - ii. When a certificate includes multiple departments/units, how will this impact the review process?
    - iii. The role that non-matriculating students and the ability of certificates to be pursued by these students.
  - b. A. Crecelius will draft a clarified review process to share with APC at the next meeting.

Next Meeting: Friday, October 20th, 11:00-12:00 SM 113A

Agenda Items: Review of draft charge work and further discussion