2-18-2011

2011-02-18 Monthly Report to the Executive Committee of the Academic Senate

University of Dayton. Academic Senate. Executive Committee

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I. In December the Academic Policies Committee of the Senate asked the Executive Committee of the Senate to provide more concise guidelines for the submission and review process related to new undergraduate degree programs. During January 2011, the Office of the Provost, the Dean of Graduate, Professional and Continuing Education, and the Executive Committee of the Academic Senate developed the Program Development Plan, that specifies guidelines for use by an academic unit as they prepare their Undergraduate Degree Program proposal. This form accomplishes three things: it outlines the steps a unit will undertake as they prepare the proposal, it specifies the elements to be discussed within the proposal, and it details the approval process.

This document does not supersede prior senate documents, rather it works in conjunction with related senate actions. It refers the academic unit to the related Senate Doc 94-10 “Initiation, Suspension, Reactivation, and Discontinuance of Undergraduate Degree Programs” and Senate Doc 96-03 “Guide for the Initiation of a New Graduate Degree Program,” as both documents provide additional information to guide the development of proposals for new degree programs. The form is under review by the APC. Once review is complete, ECAS will present the document to the full Senate.

II. ECAS discussed the process for collecting nominations to the two university-wide committees that will assist in the development & implementation of our integrated CAP curriculum. Those two committees are the CAP and Competencies Committee and the CAP Leadership Team. The ECAS and the APC are working with the University Nominations and Recruitment Committee,
the Office of the Provost and the Offices of the Deans to nominate membership to these committees.

The University Nominations and Recruitment Committee is accepting self-nominations or recommendations for membership on these committees through Feb. 23. Nominations can be sent to the chairs of the UNRC (Arthur Jipson), ECAS (Judith Huacuja) & APC (Jonathan Hess). Descriptions of the two committees are found in the Senate DOC I-10-04 The Common Academic Program. ECAS and APC will, in consultation with the deans and the provost, select the membership the CAP and Competencies Committee and the Cap Leadership Committee respectively, to be seated by March 1.

III. In a meeting with UDIT, Dean of Libraries, Associate Provost and Provost, and ECAS, it has been established that the Library can provide digital resources and student workers to digitize senate documents and senate minutes. This will allow the senate documents to be digitally searchable and, thus more accessible for reference by faculty. Eventually, by using the program D-Space (hosted via OhioLink), the Library can provide levels for authentification and access to materials, as well as a digital repository for institutional archives. The Office of the Provost has agreed to provide resources for these activities. ECAS and UDIT are exploring the possibility of creating a Porches channel dedicated to Senate news.

IV. ECAS confirmed with the Office of the Provost that the Faculty Handbook is updated on a two-year cycle. That puts the schedule for updates to take place this summer. Any and all Senate documents that have been approved by the Senate, the Provost’s Council and the President’s Council are binding policy.
Faculty should reference the Faculty Handbook as well as the Senate websites for university policy.