

11-17-2017

## Academic Policies Committee Minutes of the Academic Senate 2017-11-17

University of Dayton. Academic Policies Committee

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# ACADEMIC POLICIES COMMITTEE

ACADEMIC SENATE  
UNIVERSITY OF DAYTON  
2017-2018

## MEETING MINUTES

**Approved: 12/1/17**

FRIDAY, NOVEMBER 17, 2017

11:00AM-12:00 AM SM113A

Chair: **Anne Crecelius**

Members: **Lee Dixon**, Jim Dunne, Jason Pierce, Bill Trollinger, **Shuang-ye Wu**, Philip Appiah-Kubi, **John Mittelstaedt**, **Deb Bickford** (ex-officio)

1. Minutes from 11/3/17 were approved without changes.
2. Updates on work to be done
  - a. A. Crecelius explains that it would be ideal to complete certificate work within this semester if possible.
  - b. In addition to the pending charge from ECAS regarding the China Institute, there will be new degree programs (BSN from SEHS, graduate programs related to 2U partnership, etc) forthcoming that will require APC's attention.
  - c. The Human Sexuality Studies Certificate is being reviewed at the CAS AAC on 11/17 and will then likely come back to APC.
3. A. Crecelius provided some additional information on the 'gainful employment' issue that was discussed last meeting in relation to undergraduate certificates. Legal, Registrar and Financial Aid have all been contacted to seek clarifying information. Jennifer Creech, Registrar, will attend the next APC meeting to discuss procedural and logistical aspects of undergraduate certificates. A. Crecelius also met with Assistant Dean Mary Lou Andrews (SEHS) who has handled existing undergraduate certificates (ex: TESOL).
4. Discussion was continued regarding the charge from ECAS to: "develop and recommend a revised process for approving, adjusting and renewing undergraduate academic certificate programs".
  - a. Topics of discussion included:
    - i. Further clarification as to the nature of certificates.
      1. A certificate is different from a minor in that, a given degree program would not award a minor to students in that same program (it would be available to non-majors). A certificate could be awarded to some (but not all) of the people within a given degree program. At the same time, it is open to all students. In this latter way, it is different than a concentration, which would only be available to students within a given degree program.
      2. Certificates should align with a skill and/or knowledge set that provides students with something they can market in the future. They should represent something that students can "do", not just "know". For example, a certificate in Philosophy might not make sense, but a certificate in Applied Logic that draws heavily from the Philosophy curriculum, could be appropriate.

3. Additional edits pertaining to these two points were made to the draft revised policy.
- ii. The review process of the certificates was discussed.
    1. Additional edits to the draft revised policy may need to clarify who/what is an “appropriate faculty body”.
    2. The committee has yet to fully discuss how amendments/changes to existing certificates will proceed. This will be a topic of discussion at the next meeting.
      - a. Addition/Subtraction of allowable courses will be a priority to determine.
    3. A. Crecelius will distribute relevant reference material (e.g. document on Actions Pertaining to Degree Programs) to assist in this discussion.

Next Meeting: Friday, December 1st, 11:00-12:00 SM 113A