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2013-02-06 Minutes of the Executive Committee of the Academic Senate

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Approved
Minutes of Executive Committee of the Academic Senate
February 6, 2013
St. Mary's Hall Room 113B

Present: Robyn Bradford, Corinne Daprano, George Doyle, Harry Gerla, Emily Hicks, Sheila Hughes, Leno Pedrotti, Carolyn Phelps, Hussein Saleh, Joseph Saliba

Absent: Paul Benson, Ralph Frasca

Guest: Pat Donnelly, Jon Hess, Jim Farrelly, Sue Wulf

Opening Meditation: Emily Hicks opened the meeting with a meditation

Minutes: The minutes of the January 30, 2013 ECAS meeting were approved.

Announcements: The next meeting of ECAS is February 13, 2013 from 3:15-4:45 PM in SM 113B.

Reports:

FAC. E. Hicks reported that the FAC is continuing to discuss the Outside Employment document (DOC 12-10) and should have a proposal ready for the March meeting of the ASenate.

APC. L. Pedrotti reported that the APC had completed its work on the MPAP curriculum and should have the following documents ready to present to the ASenate at its next couple of meetings: 1) Department Process proposal (March); and, 2) Competency program (April).

SAPC. G. Doyle reported that the SAPC has no new business to discuss this semester.

Old Business:

SET Update. J. Hess reported on the SET committee's work last semester specifically the pilot testing of items for possible inclusion in a revised instrument and a discussion followed this report.

J. Saliba asked what the ASenate will be asked to approve once the committee has completed its work. J. Hess responded that the ASenate will be asked to approve a revised instrument (set of items) and implementation of the instrument (procedures for administering the instrument). J. Saliba asked whether or not each unit should be allowed to decide how to implement the instrument citing a concern about funding. S. Hughes suggested that recommendations regarding implementation of the instrument should be reviewed by the ASenate. P. Donnelly suggested that the issue of implementation needs broad consultation. For example, what happens if the on-line instrument is being administered at the same time across campus and many students are trying to log-on at the same time. J. Hess agreed that greater consultation would be sought. He also favored implementing the SET instrument online versus in paper format because the online format will allow: 1) department chairs and faculty an easier way to work with the data; and, 2) units and departments the opportunity to add their own items to the instrument. He also reported that the quality of the on-line responses appear to be better than when a paper format is used.

S. Hughes asked how the SET committee addressed the issue of bias. J. Hess responded that the committee did examine the sex of teacher and sex of student variables. However the interaction of these two variables only accounted for 1% of the variance. He added that the committee will issue a guide for department chairs that discusses the issue of bias and gives chairs guidance as to how to interpret the data. S. Hughes asked if the committee examined the

issue of race bias. J. Hess responded that the committee did not examine this variable. S. Hughes suggested that it would be helpful to include the potential for bias on the basis of race in the department chair's guide as well.

G. Doyle asked if the committee had gathered any input from students regarding the pilot items. J. Hess indicated that student input had been solicited for the summer pilots but wasn't sure if this had occurred with the fall pilots. The committee did solicit feedback in the fall from department chairs and received very few responses. P. Donnelly recommended sharing the pilot data with faculty. C. Phelps suggested that ECAS and the SET committee set up a faculty forum in order to share the pilot data with faculty prior to presentation of the data at an ASenate meeting.

Master of Physician Assistant Practice (MPAP) Program. L. Pedrotti reported that the APC finished their review of the MPAP program proposal (DOC 2013-01). He indicated that the APC made one substantive addition to the proposal. The APC recommended that *"...faculty members in the MPAP program, with support from members of the University of Dayton academic community, work to further strengthen outcomes related to medical ethics and diversity in a Catholic and Marianist context by intentionally embedding these topics into courses spread throughout the curriculum"* (see 2.3, p. 5).

S. Hughes made a motion to forward DOC 2013-01 to the ASenate for approval at its next meeting. The motion was seconded by E. Hicks. ECAS voted unanimously to place DOC 2013-01 (MPAP Program proposal) on the February 15, 2013 ASenate agenda for discussion and approval.

February Senate Agenda. C. Phelps reported that the Department of Human Resources has put forward a tuition remission proposal to the HR Advisory Council (HRAC) for consultation although no decision has been made on this proposal. J. Farrelly argued that faculty members need to be consulted about this proposal. C. Phelps will invite Joyce Carter (HR) to address the ASenate at the February 15 meeting. ECAS unanimously approved this addition to the February agenda.

Consultation C. Phelps reviewed Article 2 Authority & Responsibility B.3 Consultation (p. 4) of the ASenate's constitution and asked ECAS for input as to how to proceed with a discussion of consultation. J. Saliba proposed a small task force to examine the effectiveness of the current structure for consultation and to make recommendations for improvement. J. Farrelly suggested updating the list of consultation issues listed in the constitution in order to make it reflective of current practice. J. Saliba argued that there is a need to develop a consensus of what "consultation" means in terms of mutual expectations and timelines. C. Phelps asked ECAS for input regarding the membership of the suggested task force. S. Hughes suggested asking the UNRC to solicit members for this task force. E. Hicks (UNRC Chair) requested a description of the task force's tasks. C. Phelps agreed to draft this description for ECAS to review at their next meeting on February 13.

New Business:

Faculty Background Checks. C. Phelps indicated that changes have been made to the original form which was approved by the ASenate. She asked ECAS to review the original form and the revised form for the February 13 meeting.

The meeting was adjourned at 4:50 PM.

Respectfully submitted by Corinne Daprano

Standing committee work assignments. Below is an updated list of assigned standing committee tasks:

Task	Source	Previously assigned	To	Work due	Due
Consultation	ECAS	ECAS	ECAS	Open communication	ongoing
Policy on outside employment		FAC	FAC	Proposal	
Department Processes	ECAS		APC	Proposal	
Competencies	CAPCC		APC		
MPAP curriculum	SOEAP	APC	APC	Proposal	
TESOL certificate	SOEAP				
Discontinuation of BSE in Art Ed	SOEAP				
Tasks ongoing					
SET Committee oversight	ECAS		ECAS	Hear monthly reports; Linda Hartley, chair	
CAP Competency Committee oversight	Senate		APC	Hear monthly reports	
UNRC			ECAS	Hear monthly reports; Emily Hicks, chair	