

2-13-2013

2013-02-13 Minutes of the Executive Committee of the Academic Senate

University of Dayton. Academic Senate. Executive Committee

Follow this and additional works at: https://ecommons.udayton.edu/ecas_mins

Recommended Citation

University of Dayton. Academic Senate. Executive Committee, "2013-02-13 Minutes of the Executive Committee of the Academic Senate" (2013). *ECAS Minutes*. 267.
https://ecommons.udayton.edu/ecas_mins/267

This Article is brought to you for free and open access by the Academic Senate at eCommons. It has been accepted for inclusion in ECAS Minutes by an authorized administrator of eCommons. For more information, please contact frice1@udayton.edu, mschlangen1@udayton.edu.

Approved
Minutes of the Executive Committee of the Academic Senate
February 13, 2013
St. Mary's Hall Room 113B

Present: Paul Benson, Robyn Bradford, Corinne Daprano, George Doyle, Ralph Frasca, Harry Gerla, Emily Hicks, Sheila Hughes, Leno Pedrotti, Carolyn Phelps, Joseph Saliba

Absent: Hussein Saleh

Guest: Jim Farrelly, Jennifer Smith (Leadership UD)

Opening Meditation: Robyn Bradford opened the meeting with a meditation

Minutes: The minutes of the February 6, ECAS meeting were approved

Announcements: The next meeting of ECAS is February 20, 2013 from 3:15-4:45 PM in SM 113B.

Reports:

FAC. E. Hicks reported that the FAC has asked that the Outside Employment document (DOC 12-10) be placed on the February meeting agenda of the ASenate for discussion only. She also reported that minor changes are needed to UD's Sabbatical policy and these changes will be discussed at the next FAC meeting on Feb. 25.

APC. L. Pedrotti reported that the APC's next meeting is on Feb. 22. The APC is continuing to discuss and revise the: 1) Department Process proposal (may be ready for the March ASenate meeting); and, 2) Competency program (which should be ready by the April ASenate meeting).

SAPC. G. Doyle reported that the SAPC will present changed wording regarding the 18th credit hour to ECAS and the ASenate for review. The revision will indicate that 2nd, 3rd, 4th students can take up to 18 credit hours without an additional tuition cost. First year students who have approval from their academic Dean may do so as well.

Old Business:

Outside Employment. ECAS reviewed the current draft of DOC 12-10 and then discussed the changes made to the document by the FAC.

L. Pedrotti asked about the intent of using the "not to exceed an average of 8 hours per week" stipulation in the document. Does this mean that when someone averages 10 hours per week of outside employment they have to request permission to do so? S. Hughes affirmed that the intent of the document was to have faculty seek permission for engaging in less than 8 and greater than 8 hours of outside employment. P. Donnelly added that the permission to engage in professional activities outside of the university is to prevent conflicts of interest and the "average of 8 hours per week" stipulation is to prevent a conflict of commitment. J. Saliba argued that the intent of the document is to do what is best for students so as to ensure that students have access to faculty especially during regular business hours. C. Phelps suggested increasing the "average of 8 hours per week" to an "average of 10 hours per week" to better reflect the amount of time faculty generally spend working per week.

H. Gerla stressed that the "8 hour per week" permission requirement is strictly for reporting purposes. This policy does not limit the number of hours per week a faculty member can spend on outside employment. In fact, the document specifically allows for exceptions. He added that what is important in the document is the conflict of interest and conflict of commitment issues

rather than the “8 hour per week” requirement. J. Farrelly argued that it is appropriate for a faculty member to inform her/his chair of outside professional employment; however, it is not appropriate to require faculty to seek permission. H. Gerla again stressed that the policy does not limit a faculty member to 8 hours per week of outside employment. Instead engaging in greater than 8 hours per week would trigger a review by the administration. This review would not constitute an automatic rejection of such a request. J. Saliba suggested that the *Rationale* section of DOC 12-10 is the most important part of the document. He also agreed with H. Gerla that exceeding 8 hours per week should trigger an administrative review since this would be a clear indication that there may be a conflict of commitment.

BSE Art ED Discontinuation. C. Phelps asked for input from ECAS as to whether or not the document submitted by the SOEAP should be sent to the APC before being reviewed by the ASenate. P. Benson noted that Visual Arts had been consulted and was in support of the proposed discontinuation of this program. J. Farrelly suggested that the ASenate needs a record of the elimination of this program. ECAS should send the document to the APC in order to establish a record for why the discontinuation is being proposed. ECAS unanimously agreed to send the BSE Art ED discontinuation proposal to the APC for review.

TESOL Undergraduate Certificate Proposal. Although there is no formal process for the review of certification programs since this proposal affects multiple departments ECAS agreed to send the document to the APC for review. L. Pedrotti indicated that the APC would have the proposal ready for the ASenate meeting in April.

Consultation. C. Phelps reviewed the description of the tasks the Consultation committee will be asked to complete. Several members of ECAS suggested that she obtain from Jon Hess a copy of the consultation document ECAS worked on last year. ECAS had a brief discussion of possible members for this committee and then agreed to discuss committee membership more fully at the next ECAS meeting. J. Saliba stressed the urgency of the consultation issue and the need to establish a specific timeline for the committee so that their work could be completed in a timely manner.

Background Checks. J. Saliba reviewed the current form being used by Human Resources (HR) to conduct background checks on faculty members. He indicated that the university needs to comply with a wide variety of licensing agencies and that some faculty positions in the university even require federal security clearances. S. Hughes asked who determines what background information is forwarded to the individuals responsible for hiring. P. Donnelly indicated that the Provost’s Office works with HR to make this determination. All new faculty members are required to sign the blanket form. It may make sense to clarify what information is generally reviewed for faculty appointments. Additionally, this information should be shared with department chairs and search committees during pre-search committee meetings.

The meeting was adjourned at 5:00 PM.

Respectfully submitted by Corinne Daprano

Standing committee work assignments. Below is an updated list of assigned standing committee tasks:

Task	Source	Previously assigned	To	Work due	Due
Consultation	ECAS	ECAS	ECAS	Open communication	ongoing
Policy on outside employment		FAC	FAC	Proposal	
Department Processes	ECAS		APC	Proposal	
Competencies	CAPCC		APC		
MPAP curriculum	SOEAP	APC	APC	Proposal	
TESOL certificate	SOEAP				
Discontinuation of BSE in Art Ed	SOEAP				
Intellectual Property – Distance learning	Provost				
Sabbatical leave	Provost				
Background check	FAC				
Tasks ongoing					
SET Committee oversight	ECAS		ECAS	Hear monthly reports; Linda Hartley, chair	
CAP Competency Committee oversight	Senate		APC	Hear monthly reports	
UNRC			ECAS	Hear monthly reports; Emily Hicks, chair	