

4-23-2012

2012-04-23 Minutes of the Executive Committee of the Academic Senate

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University of Dayton. Academic Senate. Executive Committee, "2012-04-23 Minutes of the Executive Committee of the Academic Senate" (2012). *ECAS Minutes*. 270.
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Approved
Minutes of Executive Committee of the Academic Senate
April 23, 2012
St. Mary's Hall Room 113B

Present: Paul Benson, Corinne Daprano, George Doyle, Jesse Grewal, Jonathan Hess, Emily Hicks, Antonio Mari, Leno Pedrotti, Carolyn Phelps, Joseph Saliba, Andrea Seielstad, Rebecca Wells

Absent: None

Guest: James Farrelly

Opening Meditation: Jim Farrelly opened the meeting with a meditation

Minutes: The minutes of the April 16, 2012 ECAS meeting were approved.

Announcements: This is ECAS' final meeting of the year.

Old business

Faculty workload document. J. Hess talked to L. Hartley about the terms "must" and "expect" in the workload document. She noted that FAC had already eliminated many uses of the word "must," but that the ones that remained largely referred to compliance with existing university policy, so "must" was the only appropriate word in those cases.

Academic Misconduct. G. Doyle indicated that Associate Provost Donnelly will post Incident Report form on his website and send an email to faculty/staff each semester notifying them of the location and instructions for using. G. Doyle also emailed Bill Fischer to have it put into the student handbook.

J. Hess indicated that E. Hicks will relay this information to library faculty/staff and Dean so information can be forwarded to appropriate library staff. P. Benson agreed to have chairs forward to PT faculty.

New business

Voting for ECAS membership. J. Hess reviewed ECAS membership chart for clarity regarding the ECAS ballot for the April 27 ASenate meeting. L. Pedrotti suggested that ECAS terms be constituted as 2 year terms regardless of whether an individual is filling a previous term or not. There was some discussion of the rationale for the current way in which terms are constituted.

Committee Assignments. Members of the ASenate for the 2012-13 AY were assigned to the three ASenate committees.

Revision to DOC 07-05. J. Hess reviewed proposed updates to DOC 07-05. C. Daprano suggested the title of DOC 11-04 "Proposal for Master of Physician Assistant Practice (MPAP)" (p. 18) be changed to its correct title "Proposal to establish a department of Physician Assistant Education for the purpose of developing the Master of Physician Assistant Practice (MPAP)." She also suggested that text be added to the responsibilities of the "Standing Committee of the Academic Senate" (p. 12-13) so that chairs of each committee would be required to submit a report to the ASenate secretary prior to each ASenate meeting so as to ensure accuracy of the minutes. J. Hess agreed to add these proposed changes.

The meeting was adjourned at 2:30 PM.

Respectfully submitted by Corinne Daprano

Standing committee work assignments. Below is an updated list of assigned standing committee tasks:

Task	N/C	Prev	To	Work due	Due
*Consultation issue	C	ECAS	ECAS	Work to resolve issues	??
Committee membership	C	UNRC	UNRC	Complete the list	April 2
Tasks not yet assigned		N/C	Prev	To	Work
due	Due				
None					
Tasks ongoing		N/C	Prev	To	Work due
Oversight of CAP dev	N		APC	Hear monthly reports	
Tasks completed by cmte		N/C	Prev	To	Work
due	Due				
CAPC voting rights	N		APC	Offer recommendation	Aug. 30
Academic misconduct	C	ECAS	S/APC	Develop form	Sept. 27
Intellectual property rights	C	FAC	FAC	Proposal	Nov. 8
Titles/emeritus	C	FAC	FAC	Proposal	Nov. 8
Launch voting rights cmte	N		ECAS	Proposal	Feb. 29
PA proposal	N		APC	Review	Nov.
*Faculty evaluation (SET)	C	FAC	ECAS	Purpose of eval (revision)	
Academic misconduct	C	APC	S/APC	Develop instructions	
*UNRC policy doc	C	UNRC	ECAS	Review final document	
UDPPP proposal	C	APC	APC	Review Appendix A	
GLC docs (3)	N		APC	Review	??
Student honor code	N		SAPC	Review for issues	??
*Voting representation	N		Ad hoc	Report and proposal	Feb. 29
Faculty workload	N		FAC	Report and proposal	Mar. 2
Policy on outside employ	N		FAC	Proposal	??
Procedure clarification	N		APC	Proc. for dept. change	April
SET committee	N		ECAS	Populate committee	April