

4-13-2018

## Academic Policies Committee Minutes of the Academic Senate 2018-04-13

University of Dayton. Academic Policies Committee

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### Recommended Citation

University of Dayton. Academic Policies Committee, "Academic Policies Committee Minutes of the Academic Senate 2018-04-13" (2018). *All Committee Minutes*. 273.  
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# ACADEMIC POLICIES COMMITTEE

ACADEMIC SENATE  
UNIVERSITY OF DAYTON  
2017-2018

## MEETING MINUTES

**Approved:4/20/18**

FRIDAY, APRIL 13, 2018  
11:15AM-12:15 PM SM113A

Chair: **Anne Crecelius**

Members: **Lee Dixon, Jim Dunne, Jason Pierce, Bill Trollinger, Shuang-ye Wu, Markus Rumpfkeil, John Mittelstaedt**, Deb Bickford (ex-officio)

Guests: **Michelle Pautz**

1. Minutes from 4/6/18 were approved without changes.
2. Michelle Pautz provided an update to the committee on the 4 year CAP course review process.
  - a. M. Pautz thanked the strong work of the CAPC committee and its chair, L. Dixon.
  - b. 33 courses were reviewed: 9-4 year approval, 21-2 year approval, 1-deferred (wasn't taught), 1-didn't submit a review.
  - c. In the course of the review cycle, minor changes to procedures were needed, specifically regarding actions taken if a 4 year review is not submitted for a course. M. Pautz presented a revised CAPC Procedures document that had been approved by CAPC on March 19, 2018.
    - i. A motion to accepted revised procedures was made (J. Pierce) and seconded (B. Trollinger). APC approved revised procedures (8-0-0).
  - d. M. Pautz will provide another update in the AY 18-19 regarding the review process, including the feedback that is being gathered from those who had courses reviewed this academic year.
  - e. Discussion was had regarding what occurs if a course loses CAP approval. Specifically, there was some concern regarding 'grandfathering' students and allowing the course to be CAP approved for up to 3 additional years (based upon a first year student's current catalog year retaining the CAP approved status until they graduate).
    - i. The discussion was tabled but may be revisited in the future.
  - f. L. Dixon thanked M. Pautz for her work in the role of assistant provost for CAP.
3. The report on CI was reviewed and discussed. A variety of edits and changes were made to the draft document, especially pertaining to the overall conclusions. The report will be finalized at the committee's next and final meeting.

Next Meeting: Friday, April 20, 11:15am-12:15pm; SM 113A - Last meeting of AY 18-19.