

11-28-2012

2012-11-28 Minutes of the Executive Committee of the Academic Senate

University of Dayton. Academic Senate. Executive Committee

Follow this and additional works at: https://ecommons.udayton.edu/ecas_mins

Recommended Citation

University of Dayton. Academic Senate. Executive Committee, "2012-11-28 Minutes of the Executive Committee of the Academic Senate" (2012). *ECAS Minutes*. 275.
https://ecommons.udayton.edu/ecas_mins/275

This Article is brought to you for free and open access by the Academic Senate at eCommons. It has been accepted for inclusion in ECAS Minutes by an authorized administrator of eCommons. For more information, please contact frice1@udayton.edu, mschlangen1@udayton.edu.

Approved
Minutes of Executive Committee of the Academic Senate
November 28, 2012
St. Mary's Hall Room 113B

Present: Paul Benson, Robyn Bradford, George Doyle, Harry Gerla, Emily Hicks, Sheila Hughes, Terrence Lau, Ruth Monnier, Leno Pedrotti, Carolyn Phelps, Joseph Saliba

Absent: Corinne Daprano

Guest: Kelly Bohrer

Opening Meditation: Emily Hicks opened the meeting with a meditation

Announcements: The next meeting of ECAS is December 5, 2012 from 3:15-4:45 PM in SM 113B. Carolyn Phelps reminded ECAS members that Terrence Lau would be on sabbatical during the Spring 2013 term. During the Spring 2013 term Ralph Frasca will replace Terrence Lau as the representative from the School of Business Administration serving on ECAS and Jay Janney will replace Terrence Lau as one of the representatives from the School of Business Administration serving on the Academic Senate.

Reports:

FAC. E. Hicks reported that the members of the FAC continue to work on the Faculty Responsibilities and Outside Employment documents. She reported that the Faculty Responsibilities document might be ready in time to be placed on the agenda for the December Academic Senate meeting and that the Outside Employment document would likely not be ready to be placed on the agenda for the December Academic Senate meeting.

APC. L. Pedrotti reported that the members of the APC have decided to draft a new policy document that would govern the initiation, discontinuation, merging, renaming etc. of both programs and departments. The proposed new policy would merge existing policies (Senate Doc 94-10, Senate Doc 12-05, and Senate DOC 12-08) into a single consistent policy document. L. Pedrotti reported that a separate policy detailing the process for the renaming of units would also be developed. These policies would be drafted over the coming winter break and would likely be ready for Academic Senate consideration in the Spring 2013 term. L. Pedrotti reported that members of the APC are continuing to gather information and have preliminary discussions concerning the possibility of formally discontinuing the Competency Program requirements.

SAPC. G. Doyle reported that the SAPC currently has no ongoing tasks.

Old Business

Change in Office and Position Titles for Graduate, Professional, & Continuing Education (GPCE) (DOC 12-11). C. Phelps distributed a revised draft proposal to the Academic Senate describing the proposed change in office and position titles for GPCE. She noted that the distributed draft mistakenly indicates the proposed action to be legislative concurrence. She noted that the action should be consultation. Further, C. Phelps noted that the distributed draft indicates that the effective date for the proposed name changes is January 1, 2013. J. Saliba reported that members of his staff have been checking to see if the name change has any implications for accreditation by the Higher Learning Commission. He reports that the name change will likely not have any accreditation implications, but members of his staff are in the process getting final confirmation from the Higher Learning Commission that this is so. R. Bradford and S. Hughes indicated that they had minor suggested corrections that would not change the substance of the document. The motion to place DOC 12-11 (with the action changed from legislative concurrence to consultation and with the suggested minor corrections) on the agenda for the December meeting of the Academic Senate passed with unanimous approval.

G. Doyle pointed out that proposal removes one voting member from the Academic Senate. He noted that

the Constitution of the Academic Senate refers to 40 members and that after the title change there will be only 39 members. This reduction in voting members would change the number of senators that must be present at a meeting to constitute quorum from 21 to 20. It was provisionally agreed that no immediate action to resolve these issues should be taken. However, these issues should be noted and dealt with the next time amendments to the Constitution of the Academic Senate are proposed.

Renumbering Senate Documents. E. Hicks noted that archivists are ready to change the numbering of existing Academic Senate documents from a two digit date code to a four digit date code to allow for better indexing and sorting of documents. She asked whether there is a need for Academic Senate action before this renumbering can proceed. Members of ECAS agreed that the archivists could proceed without Academic Senate action and that an announcement of the change in numbering scheme should be announced at the next Academic Senate meeting.

New Business

Presentations at the January 2013 Joint Faculty/Academic Senate Meeting. J. Saliba initiated a discussion concerning the content of presentations that should be made at the joint Academic Senate/Faculty meeting to be held in January 2013. Members of ECAS agreed that the following presentation topics would be appropriate:

- update on the new tuition structure
- budget
- summary of the faculty salary report
- possible updates from the Board of Trustees meeting

Election of the Part-time Faculty Senate Representative. C. Phelps indicated that E. Bernal had queried whether it would be possible to hold elections for the part-time faculty representative to the Academic Senate this (Fall 2012) semester, rather than in the Spring 2013 semester. C. Phelps pointed out that the the Constitution of the Academic Senate requires that the election be held in the spring term. She noted the following text from the Constitution of the Academic Senate: “The part-time faculty shall elect the part-time faculty representative in an election held each winter term. The term of office shall be one year. The term shall begin after the last winter semester meeting of the outgoing Senate.” (At the time that the constitution was written the spring term was called the winter term.) Members of ECAS agreed that the timing of the election of the part-time faculty representative could not be changed without amending the constitution and so the election should be held in the Spring 2013 term. Conversation about some difficulties related to the election of the senate representative from the part-time faculty ensued. J. Saliba pointed out that it is not clear who should be eligible to vote for the part-time faculty representative and who should be eligible to be the part-time representative since many part-time faculty teach only occasionally, not every semester. Members of ECAS agreed that the process for identification of candidates for and the procedures for the election of the part-time faculty representative to the Academic Senate should be looked into and that, in the short term, it would be useful to begin to help identify willing candidates for the election to be held in the Spring 2013 term.

The meeting was adjourned at 4:15 PM.

Submitted by Leno Pedrotti

Standing committee work assignments. Below is an updated list of assigned standing committee tasks:

Task	Source	Previously assigned	To	Work due	Due
Consultation	ECAS	ECAS	ECAS	Open communication	Ongoing
Faculty workload		FAC	FAC	Proposal	
Policy on outside employment		FAC	FAC	Proposal	
18 th credit hour	Faculty	SAPC	ECAS	Discussion	
Retitle for Assoc. Provost, Dean of GPCE	Provost	Sent for GLC input prior to proposal to ECAS		Proposal	December meeting
Department Processes	ECAS		APC	Proposal	
Competencies	CAPCC		APC		
Tasks ongoing					
SET Committee oversight	ECAS		ECAS	Hear monthly reports; Linda Hartley, chair	
CAP Competency Committee oversight	Senate		APC	Hear monthly reports	
UNRC			ECAS	Hear monthly reports; Emily Hicks, chair	
Summer tuition	Faculty		SAPC	On hold until tuition model is further developed	
Scholarship distribution	Faculty		SAPC	On hold until tuition model is further developed	