

9-12-2012

## 2012-09-12 Minutes of the Executive Committee of the Academic Senate

University of Dayton. Academic Senate. Executive Committee

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Approved  
Minutes of Executive Committee of the Academic Senate  
September 12, 2012  
St. Mary's Hall Room 113B

**Present:** Paul Benson, Corinne Daprano, George Doyle, Harry Gerla, Emily Hicks, Shelia Hughes, Terrence Lau, Ruth Monnier, Leno Pedrotti, Carolyn Phelps, Joseph Saliba, Robyn Bradford

**Absent:** None

**Guest:** None

**Opening Meditation:** Carolyn Phelps opened the meeting with a meditation

**Minutes:** The minutes of the September 5, 2012 ECAS meeting were approved.

**Announcements:** The next meeting of ECAS is September 19, 2012 from 3:15-4:45 PM in SM 113B.

L. Pedrotti noted that SGA has appointed Sarah Kerns and Anthony Whaley to serve on the APC. SGA still needs to appoint student members to the FAC and SAPC. ECAS needs to appoint a student member to the CAP Competencies Committee.

**Old business**

Student Evaluation of Teaching (SET). C. Phelps reported that L. Hartley and the SET Committee are working with the LTC Teaching Fellows to conduct pilot evaluations. L. Hartley also indicated that the SET Committee would put together a one (1) page handout and provide an update of the committee's work at the next ASenate meeting on September 21, 2012. The update and handout will allow senators to share this information with their constituent groups and formulate questions for the committee. A discussion of the committee's recommendations will be on the ASenate agenda for the October meeting.

**New business**

Senate Agenda – Sept. 21 meeting. C. Phelps asked for input from ECAS on agenda items for the September 21, 2012 ASenate meeting. A discussion of the Faculty Workload Guidelines document followed.

Faculty Workload Guidelines. T. Lau asked whether amendments to the document can be proposed during the ASenate discussion especially since the document is classified as consultative. L. Pedrotti replied that amendments can be proposed during the ASenate meeting. J. Saliba clarified that if an amendment is proposed a vote must be taken on that amendment. E. Hicks added that the document can also be sent back to the FAC if the ASenate determines there are additional concerns/ issues to address. T. Lau reported that many SBA faculty members are asking why changes need to be made to the guidelines. There is no provision in the new guidelines for current practices in the SBA (for example, a 2/3 teaching load). He questions whether units really have autonomy to construct their own workload policies since the proposed document mandates "congruence" with the university guidelines. E. Hicks requested that the SBA provide the FAC with points of discussion so these can be reviewed by the FAC. J. Saliba stressed the need to ensure flexibility regarding faculty assignments for the Deans. T. Lau then voiced a few of the SBA concerns, namely, that the new guidelines would negatively impact SBA's recruitment of new faculty since a 3/3 teaching load might be perceived less favorably by candidates. He also reported that SBA faculty may feel disenfranchised by the new guidelines if their concerns are not addressed. C. Phelps indicated that she will ask L. Hartley, P. Donnelly, and J. Farrelly to present/discuss the proposal and related concerns that may arise during the ASenate discussion.

T. Lau made a motion to approve the amended agenda. The motion was seconded by H. Gerla. ECAS approved the following agenda items for inclusion on the Sept. 21 ASenate meeting agenda:

1. Proposed SOEAP name change
2. Proposed Department of Languages name change
3. Faculty Workload Guidelines (FAC) – discussion

SAPC Document Update. G. Doyle reported that the SAPC is currently discussing three proposals: 1) Academic Dishonesty policy for on-line courses; 2) 18<sup>th</sup> credit hour; and, 3) summer tuition. The committee plans to meet with Pat Sweeney (SOE) and David Wright (BIO/LTC) regarding this issue. The committee is also waiting for a letter of support from the SGA regarding a change to the current 18<sup>th</sup> credit hour policy.

G. Doyle then reported that the SAPC is working on a proposal submitted last year by V. Jain (SOE) to lower summer tuition. It's possible that lowering summer tuition would increase enrollments in co-opt programs, such as those offered by SOE. J. Saliba reported that Enrollment Management is working on a proposal to the Board that would allow families to more easily budget the cost of tuition over a four year time frame. The proposal will call for a fixed net cost for tuition over four years. He also indicated that although more students are taking on-line courses during the summer these courses actually cost the university more to operate than face-to-face courses. The costs associated with on-line courses include marketing, help desk personnel, and smaller class sizes all of which increase the cost of providing these classes. T. Lau suggested a differential pricing strategy for co-ops, internships, and study abroad courses. R. Monnier then suggested it would make sense to determine our target group(s) for summer courses. J. Saliba agreed and suggested that the SAPC send a proposal to each Dean requesting an examination of the summer tuition rate through some type of pilot program. L. Pedrotti agreed with the idea of pilot programs so units can determine if there are mechanisms/opportunities to pass on a savings to students. T. Lau also suggesting examining the possibility of spreading financial aid over three semesters per academic year versus the current UD practice which is to award financial aid during the fall/spring semesters. C. Phelps requested that the SAPC take a further look at this issue and bring recommendations back to ECAS for further discussion.

The meeting was adjourned at 4:40 PM.

Respectfully submitted by Corinne Daprano

Standing committee work assignments. Below is an updated list of assigned standing committee tasks:

Task	Source	Prev assigned	To	Work due	Due
Consultation	ECAS	ECAS	ECAS	Open communication	ongoing
Faculty workload		FAC	Senate for discussion		
Policy on outside employment		FAC	ECAS	Next step	need idea of due date?
18 <sup>th</sup> credit hour	Faculty		SAPC	Proposal	
Summer tuition	Faculty		SAPC	Proposal	
<b>Tasks ongoing</b>					
SET Committee oversight	ECAS		ECAS	Hear monthly reports; Linda Hartley, chair	
CAP Competency Committee oversight	Senate		APC	Hear monthly reports	
UNRC			ECAS	Hear monthly reports; Emily Hicks, chair	