

10-10-2012

2012-10-10 Minutes of the Executive Committee of the Academic Senate

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University of Dayton. Academic Senate. Executive Committee, "2012-10-10 Minutes of the Executive Committee of the Academic Senate" (2012). *ECAS Minutes*. 287.
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Approved
Minutes of Executive Committee of the Academic Senate
October 10, 2012
St. Mary's Hall Room 113B

Present: Paul Benson, Robyn Bradford, Corinne Daprano, George Doyle, Harry Gerla, Emily Hicks, Shelia Hughes, Terrence Lau, Ruth Monnier, Leno Pedrotti, Carolyn Phelps, Joseph Saliba

Absent: None

Guest: None

Opening Meditation: Paul Benson opened the meeting with a meditation

Minutes: The minutes of the October 3, 2012 ECAS meeting were not available and will be reviewed at the next ECAS meeting for approval.

Announcements: The next meeting of ECAS is October 17, 2012 from 3:15-4:45 PM in SM 113B.

C. Phelps reported that a newly formatted ASenate website has been created. She asked the members of ECAS to review the website and provide feedback on the site to Jackie Estepp.

C. Phelps announced that Jim Farrelly (ENG) has volunteered to give an overview of Robert's Rules to ECAS members on October 16 from 3:00-4:00 PM in SM 11B.

C. Phelps announced that Don San Filippo (HUM) is the new student member of the CAP Competency Committee.

Old Business

Academic Honor Code Revision (DOC 12-04). C. Phelps indicated that a change has been made to the Appeal Procedure section (see V. 5c.) of the Honor Code document. The following sentence has been changed in order to clarify the timeframe for student appeals: "If the student or faculty member disagrees with the review committee's decision, either may then make an appeal to the dean of the unit in which the incident occurred within ten business days **of receiving notice of the committee's decision** (emphasis added)." The revised document will be added to the October ASenate meeting for review and approval.

New Business

Agenda for October 19 meeting. ECAS approved the following agenda items for inclusion on the October 19 ASenate meeting agenda:

1. Committee Reports
2. Academic Honor Code Revision (Document 12-04 SAPC)
3. Updates on the Bias Related Incident Team (BRIT) and Campus Awareness Response & Evaluation (CARE) team
3. Benefits Update
4. Student Evaluation of Teaching (SET) Core items discussion

There was some discussion of how to generate feedback regarding the SET core items from as many faculty and administrators as possible. C. Phelps indicated that the SET committee wanted feedback from department chairs for the October ASenate meeting. After this feedback has been discussed at the ASenate meeting the committee will ask senators to gather feedback from faculty in their departments and units.

Diversity Training. G. Doyle reported that he had recently attended an on-campus diversity training workshop. He questioned whether UD has a policy on the issue of consensual relationships between faculty and students. S. Hughes indicated that there is a policy and that the issue may not be adequately addressed in the faculty handbook. J. Saliba suggested putting together a small task force to review the policy and this issue. P. Benson suggested creating an ad hoc committee or taskforce to review this issue instead of assigning this review to the FAC. ECAS agreed with this suggestion and discussed possible representatives to this committee. It was suggested that the committee include a representative from the Women’s Center, Campus Ministry, Rector’s Office, Human Resources, Student Development, Legal Affairs, and the faculty. C. Phelps will follow through and request representatives for this committee. S. Hughes suggested inquiring if faculty member Peggy Desautels has an interest in serving on the committee as she has expressed an interest in this issue previously.

APC CAP (Common Academic Program) Update. L. Pedrotti reported that Jim Dunne (BUS senator) has brought up the issue of who has oversight responsibility over the graduation competencies currently included in the General Education program. Further, there was discussion in the APC whether there is a need to change or eliminate competencies when we transition to the CAP. P. Benson indicated that some have read the new CAP document as implying that the CAP Competencies Committee (CAPCC) is expected to assume responsibility for the competencies from the General Education & Competencies Committee (this committee is currently responsible for overseeing and reviewing the competencies but will be disbanded once CAP is implemented). L. Pedrotti also indicated that the competencies are not explicit in the CAP document. S. Hughes suggested proposing an amendment to the CAP doc that explicitly gives oversight responsibilities for the competencies to the CAPCC. L. Pedrotti suggesting waiting to revise the CAP document until the 2014-15 AY. S. Hughes suggested that at that time there may also be a need to update the competencies. L. Pedrotti asked ECAS to forward concerns and issues regarding the competencies to the APC.

Calendar Committee. C. Phelps spoke to Tom Westendorf (Registrar) regarding the composition of this committee. He indicated that Jim Dunne (BUS) and Deb Bickford, Associate Provost for Academic Affairs are both on the committee. C. Phelps will request that they provide committee report to the APC, ECAS and the ASenate. J. Saliba added that the survey and report conducted by the Registrar’s last year regarding the new calendar (4 week break) was generally positive.

The meeting was adjourned at 4:00 PM.

Respectfully submitted by Corinne Daprano

Standing committee work assignments. Below is an updated list of assigned standing committee tasks:

Task	Source	Previously assigned	To	Work due	Due
Consultation	ECAS	ECAS	ECAS	Open communication	ongoing
Faculty workload		FAC	FAC	Proposal	
Policy on outside employment		FAC	FAC		
18 th credit hour	Faculty		SAPC	Proposal	
Summer tuition	Faculty		SAPC	Proposal	
Scholarship distribution	Faculty		SAPC	Proposal	
Retitle for Assoc. Provost, Dean of GPCE	Provost	Sent for GLC input prior to proposal to ECAS		Proposal	
Tasks ongoing					
SET Committee oversight	ECAS		ECAS	Hear monthly reports; Linda Hartley, chair	
CAP Competency Committee oversight	Senate		APC	Hear monthly reports	
UNRC			ECAS	Hear monthly reports; Emily Hicks, chair	